



Move-In Day | Action Plan

1

Before moving into your new dorm, it is crucial to address any unresolved financial or accounting matters by contacting the appropriate offices. Failure to do so may result in delays during your move-in process.

2

Upon arriving on campus, please park in your assigned parking lot. It is very important you park in the designated parking lot, since they are close to your residential dormitories. This will make moving in much easier!

3

Once parked, please check in with our move-in crew. There will be a move-in crew stationed at each parking lot. Be sure to check in with them before unloading your belongings. They are there to assist you!

4

After checking in, our crew will assist you with unloading your belongings, which will be transported to your new dormitory. The move-in crew will not be moving large furniture. If there are any unresolved financial or accounting matters, you will need to pause the move-in process, as you won't be permitted to move into your new dorm until those issues are resolved.

5

Your Residential Advisor will give you your key and paperwork before you enter your new dorm. This helps us make sure everyone is in the right place and ready to move in.

6

Head to your new dorm! Please ensure you fill out the paperwork and return it to your RA. This document requires your signature and pertains to the condition of your room. Before signing, please thoroughly inspect your room's condition.

7

After moving in, go to the accounting office for your student ID. Once your belongings are in your new dorm, please go to the accounting office to get your student ID.

8

Enjoy the rest of Orientation Weekend!

Orientation | Day 1

Stephens College



Click or Scan

Please add yourself to the Orientation Weekend 2025 GROUPE Chat, to follow any updates, changes on the schedule, etc.

Friday, August 22, 2025

Check-In/ Move-In

Check in at Residence Hall/designated parking lot:
Move-in time: 9-11 a.m. (Refer to the color coded map)

Wood Hall: President's Home Parking Lot (Yellow on map)

Tower Hall: Library Parking Lot (Blue on map)

Prunty Hall: LRW Parking Lot (Red on map)

Searcy Hall: Searcy Parking Lot (Purple on map)

Lunch

11am-2pm | Stamper Commons (#24 on map)

Susie's (campus store) Open

11 a.m.-2 p.m. (#24 on map)

Administrative Task

ID's, Accounting, Financial Aid offices
9 a.m.-2 p.m. | Lela Renay Wood Hall, 2ND floor
(#14 on map)

Commuter Check-In | Off Campus Students Only

Please check your email for details
2:30 p.m. | Stars Café (#4 on map)

Campus Safety Guidelines, Student Success and Title IX Resources (New Students required)

2:45-3:45 p.m. | Windsor Auditorium | Helis Communication Center (#7 on map)

Discover available safety resources, and don't miss out on the chance to win big prizes.

Meet Your Welcome Weekend Leader (Students only)

4-5 p.m. | Journey Plaza (#13 on map)

Meet your student leaders along with your fellow Orientation Group students.

Welcome to Stephens College Parent/Family Reception

(Parents & Family only)

4-5 p.m. | Lela Raney Wood Hall, 1ST Floor (#14 on map)

Meet fellow parents and your Stephens Family and take a moment to relax and have fun!

Presidential Welcome (Students only)

5-5:10 p.m. | Historic Quadrangle

(lawn of Historic Senior Hall, #9 on map)

Crossing The Bridge

5:15-5:30 p.m. | Journey Plaza (#13 on map)

In this time-honored tradition, you'll cross our two pedestrian bridges with fellow Stephens Students, symbolizing the beginning of your educational journey. You'll be greeted by college administrators, faculty, staff, alumnae, family, and friends-those who will support you along the way.

Families Depart Campus

Dinner & Relax

5-7 p.m. | Stamper Commons | Dining Hall

Commuter and Transfer Students Meet & Greet

5:30-6:30 p.m. | Firestone Baars Chapel (#6 on map)

Residential Hall Meeting and Welcome

7-8 p.m. | Check with your RA for location

Get to know your residential advisors and more about living on campus.

Late Night Fun

8-10 p.m. | Residential Quadrangle

Come hang out for a fun night outdoors! Enjoy lawn games, music, and delicious snacks. Whether you're in the mood to play or just relax with friends, there's something for everyone. Don't miss it!

Move-In Checklist

Stephens College



The following items are suggestions to help you prepare for your move to campus. You are not required to bring everything on this list. We recommend speaking with your roommate(s) to coordinate shared items. **Items marked with + are limited to one per room.**

FOR YOUR BED

- ☐ Bedspread or comforter, blankets
- ☐ Pillows and pillowcases
- ☐ Bed sheets (check if Twin XL or Full in Wood Hall)
- ☐ Mattress protector
- ☐ Mattress topper (optional for comfort)
- ☐ Weighted blanket (optional for comfort)

FOR THE BATH

- ☐ Towels (bath, hand, and face)
- ☐ Washcloths
- ☐ Shower shoes or flip-flops
- ☐ Shower bucket or tote
- ☐ Soap, body wash, shampoo, conditioner
- ☐ Toothbrush, toothpaste, dental floss

Tips: For suite-style rooms, coordinate with your suitemates on shared items like shower curtains, toilet paper, and cleaning supplies.

FOR YOUR HEALTH

- ☐ Thermometer
- ☐ Acetaminophen (Tylenol), Ibuprofen (Advil)
- ☐ Antacids, allergy relief, cold/flu medicine
- ☐ Reusable water bottle
- ☐ Health insurance card
- ☐ Prescribed medications & renewal documentation

FOR YOUR ROOM

- ☐ Broom, dustpan, small vacuum
- ☐ Small rug or carpet
- ☐ Trash bags, cleaning supplies (sanitizing wipes, sprays, etc.)
- ☐ Tool kit (basic)
- ☐ Under-bed storage bins or drawers
- ☐ Travel mug, reusable cups and dishes
- ☐ Dish soap and sponge
- ☐ Flashlight and batteries
- ☐ Command strips/hooks for damage-free decorating
- ☐ Air freshener or diffuser (no candles)
- ☐ Room décor (photos, posters, small whiteboard, etc.)

ELECTRONICS

- ☐ Cell phone and charger
- ☐ Laptop/computer and charger
- ☐ Headphones
- ☐ Desk or floor lamp (max 300-watt bulb)
- ☐ Digital TV with QAM tuner + (wall mounting not permitted)
- ☐ Power strip with surge protection
- ☐ Extension cord
- ☐ Ethernet cable (optional)

Note: Shared microwaves are already available in the residence halls.

- ☐ Laundry basket or hamper
- ☐ Liquid detergent (HE recommended)
- ☐ Fabric softener or dryer sheets
- ☐ Hangers
- ☐ Stain remover (pen or spray)

- ☐ Bicycle, lock, and helmet
- ☐ Rain gear (umbrella, raincoat)
- ☐ Sunscreen and sunglasses
- ☐ Folding chair or picnic blanket (optional)

- ☐ Student ID (if received early)
- ☐ Passport or government-issued ID
- ☐ Driver's license and car documents (if bringing a car)
- ☐ Debit card, credit card, checkbook
- ☐ Travel documents (for international students:
I-20, visa, etc.)

- Alcohol, illegal drugs or paraphernalia
- Candles with wicks (okay if wick removed & used with warmer)
- Incense
- Microwaves, toasters, toaster ovens
- Popcorn poppers, hot plates, George Foreman grills
- Refrigerators over 4.2 cu. ft.
- Fireworks, firearms, weapons
- Halogen lamps, space heaters, air conditioners
- Water-filled furniture



My personal list of items to bring

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Visit the Stephens College Housing webpage or
contact Student Experience Office at (573) 876-7212
or studentexperience@stephens.edu

All rooms include: bed frame, mattress, desk, chair, dresser, and closet.

Move-In Day | Parking Map

Student	S
Visitor	V
Faculty Staff	FS
Graduate	G
Loading Zone	LZ

- Columbia Hall
- Catharine Webb Studios
- Davis Gallery
- Dudley Hall (including Stars Cafe)
- E. S. Pillsbury Science Center (PSC)
- Firestone Baars Chapel
- Helis Communication Center (including Windsor Auditorium, Charters Lecture Theatre)
- Hickman Hall (including The Children's School)
- Historic Senior Hall
- Historic Costume Gallery
- Hugh Stephens Library (including Student Success Center)
- John and Mary Silverthorne Arena
- Journey Plaza
- Lela Raney Wood Hall (LRW) (including Kimball Ballroom, Stephens Administrative Offices)
- Macklanburg Playhouse
- Maintenance Facility/Warehouse
- Pillsbury Hall
- President's Home
- Prunty Hall
- Roblee Hall
- Sampson Hall (Center for Health Sciences)
- Scene Shop
- Searcy Hall
- Stamper Commons (including Student Union, Dining Services, Student Development)
- Equestrian Center
- Tower Hall (including Campus Security)
- Visitors Center
- Walter Hall
- Warehouse Theatre
- Willis Court
- Wood Hall

