

STEPHENS
COLLEGE

Curriculum Catalog
2010-2011

ESTABLISHED IN 1833

Accreditation

Stephens is accredited by the Higher Learning Commission of the North Central Association, 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504, Phone: (800) 621-7440 (V); 312-263-7462 (F); info@hlcommission.org; www.ncahigherlearningcommission.org



Stephens' undergraduate business and business-related programs are accredited by the International Assembly for Collegiate Business Education (IACBE), 11257 Strang Line Rd, Lenexa, KS 66215 913.631.3009



Stephens' education programs are accredited by the Department of Elementary and Secondary Education (DESE), 205 Jefferson Street, PO Box 480, Jefferson City, MO 65102, Phone: 573-751-4212.



The information contained in this catalog is subject to change without published notice. This catalog does not establish a contractual relationship. Its purpose is to provide students with information regarding programs, requirements, policies and procedures to qualify for a degree from Stephens College. A student follows the catalog in effect at the time of entry provided attendance is uninterrupted. When changes to program or degree requirements occur, either the catalog in effect at the time of entry or the latest revised catalog may be followed.

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Historic Senior Hall

Mission Statement

"Historically committed to meeting the changing needs of women, Stephens College engages students in an innovative educational experience focused on pre-professional fields and the performing arts and grounded in the liberal arts. Graduates of Stephens are career-ready women of distinction, connected through a supportive network of alumnae across the world, confident in themselves, and inspired by our tradition of the Ten Ideals as core values that enrich women's lives."

— Adopted February 2004

Ten Ideals

Inherent in the culture at Stephens College is the tradition of the Ten Ideals, which originated in 1921. Each year, 10 students whose activities represent the overall ideals of Stephens College are selected as personifications of individual Ideals.

The Ten Ideals are as follows:

1983 through today:

1. **Respect** for our own dignity and the dignity of others, embodied in a sense of social justice
2. **Courage** and persistence
3. **Independence**, autonomy and self-sufficiency
4. **Support** for others through the willingness to take and give criticism, acceptance and love
5. **Sensitivity** to the uniqueness and fragility of the natural world of which we are part
6. **Responsibility** for the consequences of our choices
7. **Belief** in our changing selves and in our right to change
8. **Creativity** in the spiritual and aesthetic dimensions of life
9. **Intelligence** that is informed and cultivated, critical yet tolerant
10. **Leadership** which empowers others

From 1921:

1. **Courtesy**
2. **Forcefulness**
3. **Health**
4. **Self-discipline**
5. **Reverence toward the Spiritual**
6. **Honesty**
7. **Love of Scholarship**
8. **Service**
9. **Cheerfulness**
10. **Appreciation of the Beautiful**



Firestone Baars Chapel

President's Message

Welcome to Stephens College! We are pleased that you have chosen to continue your education at Stephens. We are the second-oldest women's college in the United States, and offer a variety of programs (degree and certificate; online and on campus) to undergraduate and graduate students from across the country.



Stephens College has a strong commitment to instilling in its students a passion for lifelong learning, a passion for engaging with new knowledge and ideas. We uphold a values-driven living and learning environment that contributes to each student's success. We provide resources inside and outside the classroom dedicated to building your skills, knowledge and confidence. And we foster a strong spirit of community focused on supporting you throughout your time at Stephens and even afterward, when you become a part of our national alumnae network.

In the meantime, I encourage you to make the most of your Stephens experience. Seek out new opportunities to challenge yourself and be open to the new possibilities that await you. We are glad to have you with us.

Warmly,

Dr. Dianne M. Lynch
President, Stephens College

Admission to the College

The College requires that all candidates for admission are graduates of accredited four-year high schools or have satisfied high school requirements through the GED or other officially specified arrangements. Students applying for transfer to Stephens College must submit all College transcripts for evaluation. Admission to Stephens College is based on academic ability and potential seriousness of purpose, character and certain other qualifications. Offers of admission are extended to students most likely to benefit from the educational opportunities at Stephens. The Office of Admission staff will assist all applicants in applying for admission and in planning their future at Stephens College.

Stephens College does not discriminate on the basis of color, race, religion, national origin, sexual orientation, veteran status or disability or handicap in administration of its educational policies; admission policies; scholarship, and loan, athletic and or other College-administered programs; or in its employment practices. Stephens College is committed to meeting fully its obligations of nondiscrimination under Federal and State laws as they are currently written or as they may be amended from time to time, and is further committed to creating a community in which a diverse population can live and learn and work in an atmosphere of respect for the rights and sensibilities of each individual, without regard to economic status, ethnic background, political views, or other personal characteristics or beliefs. Inquiries concerning compliance with applicable law may be directed to the Office of Vice President of Student Services, Campus Box 2033, Stephens College, Columbia, MO 65215.

Application Procedure

Freshman Applicants

Applications may be submitted by prospective freshmen to apply for undergraduate degree study at Stephens College as early as their junior year of high school. Admission decisions are made on a rolling basis, meaning applications are accepted throughout the year.

Please submit the following to the Stephens College Office of Admissions in order for your application to be reviewed:

- Completed and signed application for admission
- Non-refundable application fee of \$25 or alumna referral award card fee waiver. Apply online or visit campus for a fee waiver.
- Official high school transcript through the end of your junior year. An official transcript must be sent directly to the Office of Admissions by your high school. The General Equivalency Diploma (GED) is also accepted. Home-schooled students should submit a transcript of coursework completed.
- Official results of the ACT or SAT I
- High school guidance counselor recommendation form or a letter of recommendation for Home-schooled and GED applicants
- Résumé (Section IV)
- Personal Statement (Section V)

To apply for scholarships, there is no separate application form. The application and supporting materials you submit will be used to determine your eligibility.

DUAL-CREDIT ADMISSION: Qualified applicants currently attending an area high school may apply to enroll in coursework at Stephens College for college credit. Candidates must complete the Dual-Credit Program Student Admission Application.

Transfer Applicants

Applications may be submitted by prospective transfer students for undergraduate degree study at Stephens College. Admission decisions are made on a rolling basis; however, applications submitted at least one month prior to the start of the spring or fall semester will be given priority consideration.

Please submit the following to the Stephens College Office of Admissions in order for your application to be reviewed:

- Completed and signed application for admission

- Non-refundable application fee of \$25 or alumna referral award card fee waiver. Apply online or visit campus for a fee waiver.
- Official high school transcript with your graduation date. This must be sent directly to the Stephens College Office of Admissions by your high school. The General Equivalency Diploma (GED) is also accepted. Home-schooled students should submit a transcript of coursework completed.
- Official results of the ACT or SAT I
- Official college transcripts from any colleges attended. Please note, it is considered a form of academic dishonesty not to declare previous enrollments.
- Personal Statement (Section VII)

To apply for scholarships, there is no separate application form. This application and supporting materials you submit will be used to determine your eligibility.

International Students

Applications should be filled out completely in English by the applicant and mailed to the Stephens College Office of Admissions. A \$25 non-refundable application fee must accompany this application. The Application for International Student Admission will be reviewed when all required information is received. After submitting the application, students will be notified as quickly as possible of the admission decision. Once accepted to Stephens College, an enrollment deposit of \$100 will be required before the I-20 form will be issued. Both the application fee and enrollment deposit must be paid in U.S. currency, either by check or money order payable to Stephens College. We cannot accept postal coupons or foreign currency.

To be assured full consideration for August admission, applications should be filed no later than April 15, and all credentials should be in the Office of Admissions by May 1. If applying for January admission, your application must be completed and all credentials should be in the Office of Admissions by November 1.

The following materials must be received to process your application:

- Application for International Student Admission
- \$25 non-refundable application fee
- Certification of Finances. The U.S. Government requires applicants to show ability to finance their education and pay for living expenses before Stephens can issue paperwork for a visa.
- Essay
- Official Secondary School records (listing subjects and grades)*
- Certified copy of diploma or other proof of graduation from secondary school*
- Official copy of grades from maturity certificate examination (Abitur, Baccalaureat), if taken*
- Official record of each year of secondary study and copy of final examination certificate, if secondary school taken under British or similar system*
- TOEFL test scores. Paper-based score of 550, Computer-based score of 213, or Internet-based score of 79 required. Stephens' TOEFL code is 6683.
- ESL Program records (if applicable)

Documents in a foreign language must be submitted with official English translation.

Readmission or Reinstatement of Former Students

Former Stephens College students who have been absent from the College at least one semester (not to include study abroad, leave or summer session), must reapply for admission. Those who wish to be considered for reinstatement following suspension must also have approval from the Academic Standing Committee. Official transcripts of any college or university coursework attempted or completed must be submitted for evaluation by the Registrar. No one will be permitted to register for classes until officially readmitted or reinstated to the College. Students who have been absent from Stephens College one or more years will be subject to degree requirements corresponding to the catalog of the re-entry year.

Previously earned grades and credit are carried forward, except for those students who enter a continuing education degree program.

Second Degree

A student applying to Stephens College to pursue a second bachelor's degree must apply through the Continuing Education Program if the major declared is offered through that program. When the declared major is not currently offered through the Continuing Education program, the student must apply through Admissions into the Residential Program regardless of the student's age.

Acceptance of Offer of Admission

When a student has been accepted for admission, the student may enroll at the College by submitting her enrollment deposit. This deposit will be credited to the student's account during her first semester of enrollment.

Campus Visits

The Office of Admissions is open Monday – Friday, 8 a.m. to 5 p.m., and on special weekends. Please call (800) 876-7207 in advance or complete an online visit registration to make your visit as productive as possible. The following is a list of visit options.

Visit Opportunities

Preview Events highlight everyday life at Stephens. During these one- or two-day visits, you will engage in planned activities and have time to explore what interests you. Some events are tailored to specific majors.

Open Saturdays offer the opportunity to take a guided tour of campus, learn more about admissions, and attend an optional financial aid question and answer session. Open Saturdays begin with check-in at 9:30 a.m. and last until 12:30 p.m.

Individual Visits are best when classes are in session. Call (800) 876-7207 to discuss the visit ahead of time so that we may help you make the most of your time on campus.

Office of Admissions

Stephens College
1200 E. Broadway
Columbia, MO 65215
(800) 876-7207
(573) 876-7237 Fax
apply@stephens.edu
finaid@stephens.edu

Academic Programs

Stephens' educational environment draws its strength from a unique blend of career-professional, fine arts and liberal arts programs in three baccalaureate degree offerings.

Degree Offerings

The Bachelor of Arts Degree

A Bachelor of Arts degree may be in a single-discipline or interdisciplinary, or be a student-initiated major.

The Bachelor of Science Degree

A Bachelor of Science degree may be in a single discipline or interdisciplinary, or be a student initiated major.

The Bachelor of Fine Arts Degree

A Bachelor of Fine Arts degree may be in a single discipline or interdisciplinary, or be a student-initiated major.

Minors

Students completing a baccalaureate degree program may elect to include a minor selected from those offered by the academic areas of the college. There is no student-initiated minor.

Liberal Arts Program

As Stephens' Mission Statement explains, the Liberal Arts curriculum grounds all degree programs, striking an appropriate balance between preparing students for the careers they hope to pursue and educating them for the lives they will lead. Regardless of her major, every student at Stephens completes 30 required semester hours in her Liberal Arts program, unless she brings to the College advanced placement, international baccalaureate or college transfer credit that matches these requirements. Within the Liberal Arts program, students take four Core Courses, four Learning Community Courses, and two Choice Courses. All Liberal Arts courses provide opportunities for students to develop their critical thinking and communication skills.

In addition to the Liberal Arts program courses, students may take other Liberal Arts courses for elective credit.

Departments may also approve Liberal Arts courses as electives in their majors and minors.

Liberal Arts courses taken to fulfill the Liberal Arts program requirements may not count as required courses in any major or minor.

Core Courses -- 12 semester hours

Composition Sequence (6 hrs.)

Students take the composition sequence during their first two semesters:

- Composition I (3 hrs.)
- Composition II (3 hrs.)

Sophomore Seminar (3 hrs.)

Students take one of the two Sophomore Seminars during their second year:

- Government and Economics -- Fall Semester only (3 hrs.)
- Global Village -- Spring Semester only (3 hrs.)

Senior Seminar (3 hrs.)

- Global Ethics -- Offered Fall and Spring Semesters (3 hrs.)

Learning Community Courses -- 12 semester hours

Students take four area studies courses during their first and second years within a mixed-major Learning Community:

- Cultural Studies (3 hrs.)
- Historical Studies (3 hrs.)
- Literary Studies (3 hrs.)
- Social Science (3 hrs.)

Choice Courses -- 6 semester hours

To complete their Liberal Arts requirements, students choose one approved three-hour course in Quantitative Literacy and one approved three-hour course in the Natural Sciences. Students may take these courses any time during their enrollment.

Quantitative Literacy (3 hrs.)

Approved courses include:

- MAT 111: College Algebra
- MAT 105: Math for Elementary Teachers I
- MAT 106: Math for Elementary Teacher II
- MAT 207: Introduction to Statistics
- BUS 205: Personal and Family Finance
- MAT 211: Calculus and Analytic Geometry I

If a student's major requires a specific Quantitative Literacy course, that required course will satisfy the Quantitative Literacy requirement.

Natural Science (3 hrs.)

Approved courses include:

- BIO 111: Biological Concepts
- BIO 200: Introduction to Crime Scene Analysis
- BIO 115: Everyday Microbes
- BIO 121: The Art and Science of Growing Plants
- NSC 125: The Science of Beauty
- BIO 181: Investigations in Biological Concepts I
- CHM 111: Chemistry in Everyday Life
- NSC 115: Physical Science for Elementary Teachers
- NSC 211: Environmental Science

If a student's major requires a specific Natural Science course, that required course will satisfy the Natural Science requirement.

The College will determine which transfer courses fulfill Liberal Arts program requirements. Stephens students who wish to complete part of the Liberal Arts program requirements at another regionally accredited college or university may seek approval to do so by providing to the Registrar and the Dean of Liberal Arts, for their review, catalog description(s) of the course(s) they wish to take. To ensure transferability for Liberal Arts requirements, students must secure approvals *prior to enrolling* in courses outside Stephens. The Transfer Equivalency form is available in the Registrar's office and on line. Students should seek approval from the appropriate department chair for transfer courses in the major or minor.

Majors and Minors

Majors - Undergraduate Programs

| | |
|--|-------------------------------|
| Accounting | Human Development |
| Biology* | Interior Design* |
| Business | Integrated Media |
| Creative Writing* | Legal Studies* |
| Dance* | Liberal Studies |
| Education* (certification in early childhood and elementary) | Marketing* |
| English* | Psychology* |
| Equestrian Studies (business management, education, pre-veterinarian or science) | Public Relations* |
| Fashion (communication, design or marketing) | Theatre* (arts or management) |
| Filmmaking* | Theatrical Costume Design |
| Graphic Design* | |
| Health Information Administration | |

*Also available as a minor

Additional Minors:

Art History
Chemistry
Event Planning
Finance
Forensic Science
Management
Mathematics
Music and Voice
Social Entrepreneurship
Spanish
Visual Arts
Women's Studies

Special Majors**Liberal Studies Major**

The Liberal Studies major is a Bachelor of Arts degree program in which the student combines study in selected concentrations and minors. The major provides a flexible learning path for students who find their interests and talents met by selecting study in two concentrations or two minors, or one concentration and one minor, from concentrations and minors available through academic programs. Only one minor or concentration from a particular discipline may be included in a Liberal Studies major.

The degree program for a Liberal Studies major requires completion of liberal arts requirements and 30 to 45 semester hours in the major. Depending upon the concentrations or minors selected, the Liberal Studies major will have 18 to 24 hours at or above the 300 level. Residential students who elect the Liberal Studies major will complete a senior requirement (project, essay or internship).

A form for declaring a Liberal Studies major is available in the Registrar's office or in department offices. The major is expected to be declared by the end of the sophomore year (completion of 60 semester hours).

Student-Initiated Major (SIM)

The student-initiated major (SIM) is available for the student whose academic interests, abilities and career goals are not directed toward a traditional major. This non-traditional major is designed by the student with the assistance of a faculty planning committee. Student-initiated majors are drawn primarily from two disciplines offered in a major or minor at Stephens College. The degree is named based on the areas chosen, e.g. fashion-art, biology-dance, or mass communication-women's studies. Transfer credit may be included in the required degree credits for a student-initiated major only when the courses are approved by the appropriate department chair(s) to substitute for courses within the discipline that offers the major or minor. A student-initiated major may incorporate study abroad as well as programs that are available through other accredited colleges or universities.

To explore the possibilities of a student-initiated major, a student discusses her interests with her faculty adviser. When plans progress, a planning committee is formed which includes the student, the adviser, department chairs from the primary disciplines, or faculty members who represent particular academic or career interests. The student writes a rationale for the major and prepares a projected four-year academic plan that is inclusive of all degree requirements. The proposal must meet the general guidelines for a major in the Bachelor of Arts, the Bachelor of Science or the Bachelor of Fine Arts degree programs. The original proposal is subject to discussion and revision until approved by the planning committee and reviewed by the registrar. Once approved, the plan for the major is forwarded to the Office of the Registrar where it becomes a permanent part of the student's academic record.

Guidelines for the preparation of a proposal for a student-initiated major are available in department offices and the Office of the Registrar. The application and approval process should be completed by the end of the student's sophomore year (usually the fourth semester of full-time enrollment). Transfer students entering with junior standing will be allowed one semester for the approval process to be completed.

Pre-Professional Study**Law**

The Association of American Law Schools (AALS) recommends that students who wish to earn a law degree (J.D.) focus their preparation on advanced skills in reading, writing and speaking; logical and analytical reasoning; and creative thinking. An understanding of human institutions and values, especially those affected by law, is also important.

To prepare students for law school, Stephens College offers a minor in Legal Studies and a 3:3 J.D. Program with the University of Missouri at Columbia. The 3:3 J.D. Program provides highly motivated students the opportunity to earn a law degree in six years rather than the traditional seven years. Students who qualify may begin law school at the University of Missouri at Columbia after completion of three years of undergraduate courses at Stephens. After completing the first year of law school (full-time, 30 semester hours) in good academic standing (grade of 70 or above), the student earns a bachelor's degree from Stephens College.

Pre-Medicine, Pre-Dentistry and Pre-Veterinary Medicine: Department of Natural Sciences

The Department of Natural Sciences offers a pre-professional course of study for women interested in applying to medical, dental, or veterinary professional school. The pre-professional curriculum must be completed by the spring semester of the year in which admission is sought to a professional program. The curriculum includes:

English Composition/Research requirement (6 hrs.)
Mathematics up to, but not including calculus (note: many professional schools require one full year of calculus in addition) (3-6 hrs.)
College Chemistry I and II with laboratory (8 hrs.)
Organic Chemistry I and II with laboratory (8 hrs.)
Physics I and II (Algebra based) with laboratory (8 hrs.)
Investigations in Biological Concepts I and II (8 hrs.)
Social science and/or humanistic studies (9-15 hrs.)

Some professional schools may recommend or require additional electives in Biology as well as courses of study in biochemistry, nutrition, statistics or animal science. Students may wish to take these courses at Stephens College or at the University of Missouri–Columbia through the Mid-Missouri Associated Colleges & Universities (MMACU).

Pre-Veterinary Medicine: Department of Equestrian Studies

The program of study for pre-veterinary students is designed to meet the course-work based entrance requirements of the University of Missouri - Columbia veterinary school. Non-coursework based requirements include hours spent working with veterinarians in all areas of the field. The unique Equine opportunities at Stephens for hands-on-learning in the equestrian area provide the necessary animal experience for any vet school program. Students are encouraged to work with their academic advisor to determine the other entrance requirements for Veterinary School at the University of Missouri, or if applying to other veterinary programs as entrance requirements vary. Students are encouraged to participate in many experiential learning opportunities through labs, internships, research and practicum.

Required Equestrian Courses (39 hours)

EQS Applied Riding classes (12 hrs.)
EQS 130: Equine Management I (3 hrs.)
EQS 135: Equine Management II (3 hrs.)
EQS 301: Equine Feeding and Nutrition (3 hrs.)
EQS 310: Stable Management I (4 hrs.)
EQS 340: Equine Anatomy and Shoeing Mechanics of Motion (4 hrs.)
EQS 405: Stable Management II (4 hrs.)
EQS 410: Horse Keeper (4 hrs.)
EQS 415: Equine Vet Medicine (3hrs.)
Proficiencies must be completed before Equestrian Studies Industry Internship
Red Cross Certification completed before summer of junior year

Required Science courses (36 hours)

BIO 181: Investigations of Biological Concepts I (4 hrs.)
BIO 182: Investigations of Biological Concepts II (4 hrs.)
CHM 111: General College Chemistry I (4hrs.)
CHM 112: General College Chemistry II (4 hrs.)
PHY 211: College Physics I (4 hrs.)
PHY 212: College Physics II (4 hrs.)
BIO 290: Genetics (4 hrs.)
BIO 292: Cell Biology (3 hrs.)
BIO 311: Microbiology (5 hrs.)

Organic Chemistry I and II and Biochemistry are also required for entrance into the University of Missouri Veterinary School, although they are not required by the Stephens Equestrian Studies: Equestrian Pre-Veterinary degree program.

Special Programs

Honors House Program

The House Plan, a combined living-learning experience, began in the 1960s with Ford Foundation support. It has become a permanent feature of Stephens College. The House Plan offers a program for freshmen honor students interested in taking related liberal arts courses under the leadership of a team of teachers. House Plan students quickly develop a feeling of community and rapport with their teachers and student staff who are former House Plan participants.

Study Abroad

Stephens College expands the boundaries of the campus with a wide variety of overseas study opportunities. Study abroad programs combine academic study with cross-cultural interaction and complement students' major courses of study and foreign language interests. Once introduced to different ways of living, studying, working and communicating, students open doors of opportunity to enter their profession anywhere in the world.

Study Abroad Program Offerings

There are many opportunities for study abroad through a wide variety of sources. In addition, Stephens College has formal affiliations with several providers to offer quality study abroad programming including excellent instruction and assistance for the student "on the ground." These affiliations mean that:

- State and federal financial aid are applied to the study abroad term
- Bill payments continue through Stephens College
- Academic credit(s) are automatically accepted at Stephens

Affiliations include:

American Intercontinental University London www.aiulondon.ac.uk

AIU London is a wonderful international school with programs in interior design, fashion design and marketing, media, film and visual communication, business, and more. AIU also has exclusive internship programs.

Arcadia University – The College of Global Studies <http://www.arcadia.edu>

Arcadia's College of Global Studies offers over 100 programs in 15 countries. Programming is varied and is offered by semester, full year or over the summer. In addition, internships and service learning options are offered.

International Studies Association <http://www.studiesabroad.com/>

ISA provides students opportunities to study and participate in experiential learning opportunities in thirteen countries worldwide, including Argentina, Costa Rica, Morocco, Spain, Belgium, and the Czech Republic.

Eligibility for Study Abroad

To be eligible for study abroad, students must meet the following eligibility requirements:

- One full year completed on the Stephens Campus
- Cumulative GPA of 2.5 or higher and good academic standing
- Good student standing (no major disciplinary infractions)

Preparation

Preparing for this experience requires that you begin the planning process at least a year in advance. A student considering study abroad should discuss alternative programming with the Stephens College Study Abroad Coordinator and her academic advisor before making a decision. It is critical that you visit the Study Abroad Coordinator to ensure that you understand what is expected of you.

Application for Study Abroad

All students must apply to study abroad by filing a Stephens College Study Abroad Application with the Study Abroad Coordinator. Application deadlines for 2010-11:

| | |
|--|-------------------------|
| <u>Study Abroad term:</u> | <u>Application due:</u> |
| Winter Break 2010 | September 24, 2010 |
| Spring Semester 2011 | October 18, 2010 |
| Summer 2011 | March 11, 2011 |
| Fall Semester 2011 or 2011-2012 Yearlong | March 11, 2011 |

Study Abroad Contact

For a complete list of programs and information, see www.stephens.edu/studyabroad or contact the Study Abroad Coordinator, 103 Walter Hall, (573)876-2317 or LBaumgartner7704@stephens.edu.

PLUS degree Program

Students may be eligible to earn a bachelor's degree followed by a master's degree in as little as one additional year. Students must indicate their intent by their sophomore year. Learn more: www.stephens.edu/plusone

Academic Partnerships (qualified students only)

With the University of Missouri-Columbia:

Accounting
Animal Science
Filmmaking
Law

With Washington University (St. Louis, MO):

Occupational Therapy
Therapeutic Instruction

With Chatham University (Pittsburgh, PA):

Physical Therapy
Physician Assistant Studies

Accounting

B.S. from Stephens College Entrepreneurship and Business Management
M.Acc. from the University of Missouri–Columbia

3:3 Law Program Law Partnership

B.A. degree from Stephens College
J.D. from the University of Missouri-Columbia School of Law

3:2 Occupational Therapy Program in Biology Natural Sciences

B.A. from Stephens College
Master's in Occupational Therapy from Washington University (St. Louis)

3:2 Physicians Assistant Studies Program Natural Sciences

B.A. from Stephens College
Master of Physician Assistant Studies from Chatham College (Pittsburgh)

Doctor of Physical Therapy Program Natural Sciences

B.S. from Stephens College
Doctor of Physical Therapy from Chatham College (Pittsburgh)

3:2 Instruction and Therapy Program Equestrian Studies

B.S. in Equestrian Studies: Equestrian Science from Stephens College
Master's in Occupational Therapy from Washington University (St. Louis)
Animal Science Program Equestrian Studies

B.S. from Stephens College
Minor in Animal Science from University of Missouri (Columbia)

Filmmaking Program

Final Cut Pro® application program training and/or certification at Stephens College

Avid® training and/or certification from the University of Missouri College of Engineering

Reserve Officer Training Corps

The Army and Air Force ROTC programs offered through the Mid-Missouri Associated Colleges and Universities agreement provide college women the opportunity to become commissioned officers in the military. On completing ROTC course requirements and receiving a bachelor's or advanced degree, the student is commissioned.

Department of Aerospace Studies

College of Arts and Science

Air Force Reserve Officer Training Corps (AFROTC)

217 Crowder Hall

(573) 882-7621

airforce.missouri.edu

www.afrotc.com

Overview

The Air Force Reserve Officer Training Corps (AFROTC) provides the opportunity to become a United States Air Force officer while completing a college degree. The program combines traditional undergraduate education with military instruction in preparation for Air Force leadership challenges. Each semester academic AFROTC classes will build a foundation for application in a two-hour Leadership Lab.

Scholarships

High School Seniors: Air Force ROTC offers an excellent scholarship program for highly qualified students. Many of these scholarships pay full tuition. All of the scholarships include an annual textbook allowance and a tax-free monthly stipend during the academic year. The high school scholarship application period runs from May of the junior year until December 1 of the senior year. Competition is based on the whole-person concept. Please visit www.afrotc.com for the most current scholarship information.

In-College Students: Freshmen or sophomores can join and compete for one of many scholarship offers. In-College scholarship tuition dollar amounts vary. However, all scholarship recipients receive an annual textbook allowance and a tax-free monthly stipend during the academic school year. Visit www.afrotc.com for the most current In-College scholarship information.

Qualifications

Requirement to enroll in freshman/sophomore year AFROTC are:

- Full time student at a college that offers Air Force ROTC as a host school or cross-town school
- At least 14 years old (17 for scholarship recipients)
- In good physical condition
- Of good moral character

Air Force Benefits

- Starting salary of approximately \$45K, increasing to over \$64K in four years (salary varies depending on location and dependent status)
- 30 days vacation with pay each year
- Free medical and dental care
- Up to 100% of postgraduate tuition paid
- Worldwide travel opportunities

Obligation

After graduating from college and successfully completing all Air Force ROTC requirements, cadets receive a commission as a second lieutenant with an obligation of four years of service in the active duty Air Force. Pilots incur a

ten-year commitment from the date of graduation from pilot training. A few additional career fields require a six or eight year commitment.

Minor in Aerospace Studies

A minor in Aerospace Studies is available upon the completion of 15 semester hours, of which 12 hours are taught by Aerospace Studies. The additional 3 hours must be approved by the Department of Aerospace Studies and be in the academic area of history, political science, sociology, military science disciplines, or peace studies.

The following courses can be registered for at Stephens to be taken through the ROTC Program at the University of Missouri:

AEROSPACE COURSES

AERO 1100--The Foundations of the United States Air Force (2 hrs.)

Introduces the Air Force and Air Force ROTC. Topics include professional appearance, military customs and courtesies, core values, equal opportunity and treatment, officer opportunities, group leadership problems. Applies communicative skills. Leadership lab.

AERO 1200--The Foundations of the United States Air Force (2 hrs.)

Continues the introduction to the Air Force and Air Force ROTC. Topics include Air Force origins, organizations, major commands, installations, sister services (Army and Navy), group leadership problems. Applies communicative skills. Leadership lab.

AERO 2100--The Evolution of USAF Air and Space Power (2 hrs.)

A survey course designed to facilitate the transition from Air Force ROTC cadet to Air Force ROTC officer candidate. Explores Air Force heritage, Air Force leaders and Air Power doctrine. Applies communicative skills. Leadership lab.

AERO 2200--The Evolution of USAF Air and Space Power (2 hrs.)

Continues the examination of air and space power from the Vietnam era through the present. Topics include the Vietnam War, the Persian Gulf War, and the Global War on Terrorism. Applies communicative skills. Leadership lab.

AERO 3100--Air Force Leadership Studies (3 hrs.)

An integrated leadership and management survey course emphasizing development of the individual as an Air Force leader. Special topics include situational leadership, principle centered leadership, corrective supervision and counseling. Leadership lab.

AERO 3200--Air Force Leadership Studies (3 hrs.)

Air Force leadership principles are examined from the foundation developed in AERO 3100. Ethical decision making, personal core values, and character development are discussed. Military evaluation systems are outlined. Leadership lab.

AERO 4100--National Security Affairs/Preparation for Active Duty (3 hrs.)

Examines the national security process, regional studies, Air Force and joint doctrine. Special topics include the military as a profession and civilian control of the military. Continued emphasis on communicative skills. Leadership lab.

AERO 4200--National Security Affairs/Preparation for Active Duty (3 hrs.)

Examines civilian control of the military, officership, the military justice system, and current issues affecting military professionalism. Continued refinement of communicative skills. Leadership laboratory.

Financial Aid

As an institutional commitment, Stephens College endeavors to provide assistance to its admitted students who demonstrate financial need. This assistance is made possible through the generosity of friends of the College, alumnae, state and federal government programs and the College itself. More than 80 percent of Stephens' students receive financial assistance from the College.

There are two basic categories of financial assistance: (1) scholarships that are based on academic ability and special skills; and (2) financial aid that is awarded on the basis of need. See the Sources of Financial Aid section for a list of the various types.

Student Cost of Education

In planning to attend Stephens College, a student should expect the following typical costs for an academic year based on the 2010-2011 residential fee structure.

| | |
|---------------------------------------|------------------|
| Tuition and General Fees: | \$ 25,400 |
| Room (double occupancy): | \$ 6,860 |
| Board (Unlimited meals w/ \$100 flex) | \$ 3,300 |
| <hr/> | |
| TOTAL DIRECT FEES: | \$ 35,560 |

(Actual room & board costs can differ from this amount depending on the choice of residence hall or selection of a single room)

Additional Estimated Expenses: (Books, supplies, personal expenses etc.) \$3,620

These fees are subject to change at the discretion of the Stephens College Board of Trustees. In addition, allowances for transportation costs of at least two (2) round trips per academic year from your residence to campus should be anticipated. The Office of Financial Aid will consider the total cost of education, which consists of the above items, when awarding financial aid.

Educational costs of independent students and nonresidential students will vary from the above amounts. Please contact the Financial Aid office for the exact costs of attendance for these categories of students.

Academic Standing Criteria for Financial Assistance

Students receiving financial aid must fulfill certain criteria to determine that they are in good standing and maintaining satisfactory progress in their course of study. For financial assistance purposes, a full-time student must maintain satisfactory academic progress defined as successful completion of at least 66.7% of their attempted classes with a cumulative 2.0 GPA. Students who carry a normal load of 15 semester hours per semester, who maintain a 2.0 cumulative GPA and who meet other degree requirements, can expect to receive a baccalaureate degree in four academic years. For purposes of financial aid, Stephens College sets a maximum time frame of six academic years for a full-time student to complete a baccalaureate degree. At the end of each semester, a determination of continued eligibility for financial assistance is made. Any student who fails to meet the established criteria will be placed on financial probation for one semester. Continued failure to meet the established criteria will result in financial assistance suspension and loss of all eligibility for financial assistance.

In the event of loss of eligibility for financial assistance due to extenuating circumstances, the student may appeal to an Appeals Committee for reinstatement of financial assistance eligibility. The student must complete the Financial Assistance Appeal Statement, which is available from the Director of Financial Aid, prior to the add/drop deadline for the semester in which eligibility was lost. Examples of extenuating circumstances, which must be documented by the student and which would be considered by the Appeals Committee, include the death of a relative of the student or an injury or illness of the student. Where there are no extenuating circumstances, the student may petition for reinstatement of financial assistance eligibility when she subsequently obtains academic standing consistent with the established criteria as stated in the first paragraph of this section.

Successful course completion requirements for financial assistance eligibility will be pro-rated for transfer, three-quarter and half-time students. GPA requirements are the same for part-time students as for full-time students.

For transfer credits, only accepted transfer coursework will be considered in the calculation for successful completion toward the maximum time frame. Grades on these transfer credits are not counted toward the 2.0 cumulative GPA requirement.

For withdrawals, any grades of "W" are included in the number of hours attempted each semester. Since grades of "W" are taken into consideration when calculating the percentage of hours completed over hours attempted, they can cause a student to earn less than the required 66.7% successful completion of their coursework and thus fail to make satisfactory academic progress. For students who withdraw prior to the Census date each semester (or within the first 7 days of the term for summer terms and Graduate & Continuing Education terms), the hours attempted will not be taken into consideration.

For incomplete grades, students have one semester to complete the necessary coursework. Courses do not count as completed until a traditional grade has been assigned. Satisfactory academic progress requirements for those courses are assessed once the grade has been assigned.

Students are allowed to repeat certain courses to replace previously earned grades. There is no limit on the number of times the student can repeat a course to earn a new grade, however, students can only repeat each course up to three times while receiving financial aid. Only the new grade will be used to calculate a student's GPA but credits from all attempts will be used for calculating the percentage of successful completion for the maximum time frame.

Eligibility for Financial Assistance

To establish eligibility for need-based institutional, federal and state financial assistance, students must complete a need analysis form. Stephens College requires the Free Application for Federal Student Aid (FAFSA). Completion of this form establishes what the student's family can reasonably be expected to contribute to the student's education. The expected family contribution (parents' contribution plus student contribution) is subtracted from the cost of education (as discussed under "Student Cost of Education") to determine the amount of financial assistance for which the student is eligible.

Students who are determined eligible for financial assistance are offered a financial aid "package" consisting of various types of assistance such as grants, scholarships, loans and student employment. Financial aid award notices are sent to each student applying for financial assistance. The award letter will list each amount of financial assistance offered. The student may accept or decline any portion of the award offered.

All students who complete the financial assistance process by the publicized priority deadline (March 1) will be given first consideration in awarding financial assistance. Applications received after the priority deadline will be considered only if funds are available.

How to Apply for Financial Assistance

Apply for undergraduate admission to Stephens College. The student must be accepted for admission before financial aid can be awarded. Students may apply for admission as early as September 1 to be considered as candidates for merit-based institutional scholarships. Scholarships will be awarded from October through May. All students who are accepted for admission will be considered as a candidate for these scholarships if they meet the academic criteria.

Complete the Free Application for Federal Student Aid (FAFSA) as soon after January 1 as possible. The Stephens College priority deadline is March 1. For Missouri residents, the deadline for state aid is April 1. This form should be completed either via Internet at www.fafsa.ed.gov, or on the paper form which can be printed from the website, and submitted to the Department of Education. Designate Stephens College as a recipient of the results of this FAFSA form by including the Stephens College school code: 002512. Upon receipt of the required form from the processing service, the Stephens College Office of Financial Aid will analyze the report to determine eligibility for assistance. The basis for computing financial need is the difference between the cost of education and the expected family contribution (EFC) as established by the need analysis form.

*We will process any enrolled students who have not completed a FAFSA prior to July 1 as "Scholarship Only" students, unless and until a FAFSA has been completed. Financial Aid notices will be sent prior to the August billing cycle if students are eligible for any non-need-based scholarships or awards.

Certain students (approximately 30 percent) will be selected for verification under federally mandated guidelines. The family will be asked to provide a signed photocopy of the student and parents' most recent U.S. income tax return and W-2 forms, and fill out an institutional verification form. Therefore, we recommend that you keep copies of tax returns.

You must reapply each year for financial assistance.

Sources of Financial Aid

Stephens College provides financial assistance through Federal aid, state-administered aid, gifts from alumnae, parents, friends, faculty and staff, business firms, foundations, trusts, corporations and the Columbia community.

In addition to its own funds, Stephens College participates in the following federal programs: the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Academic Competitiveness Grant and SMART Grant, Federal Perkins Loan, Federal Work Study Program (FWS), Federal Subsidized Stafford Student Loan, Parent Loans for Undergraduate Students (PLUS) and Unsubsidized Stafford Student Loan for independent students as defined by the federal regulations.

Institutional Merit-Based Aid

Freshman Scholarships:

High Honors Scholarship

High school minimum GPA of 3.60, ACT 27 +, SAT I 1820 +. \$8,000 to \$10,000 per year. Renewable. Must maintain a 3.0 cumulative GPA.

Presidential Scholarship

High school minimum GPA of 3.00. ACT 21 +, SAT 1500 +. \$6,000 to \$8,000 per year. Renewable. Must maintain a 3.0 cumulative GPA.

Stephens Award

High school minimum GPA of 2.7, ACT 21 +, SAT 1500. \$2,000 to \$6,000 per year. Renewable. Must maintain a 2.5 cumulative GPA.

Community Living Award

Freshmen who live on campus and provide an activity resume; \$3,000 per year. Award is renewable if 2.5 GPA is maintained and if student lives on campus and garners points through involvement in the Stephens community. Cannot be combined with athletic scholarships.

A+ Award

Missouri resident, verified participation in the A+ program. \$1,000 per year. Renewable. Must maintain a 2.0 cumulative GPA.

Transfer Students Scholarships:

Phi Theta Kappa Founders Scholarship

AA degree and 3.0 + GPA. \$7,000 to \$10,000 per year. Renewable. Must maintain a 3.0 cumulative GPA. \$10,000 per year to MCCA All-State Academic Team members.

Transfer Scholarship

12+ hours of transfer credit with 3.0 + college GPA. \$7,000 to \$10,000 per year. Renewable. Must maintain a 3.0 cumulative GPA.

Transfer Award

12+ hours of transfer credit with 2.5 + college GPA. \$5,000 to \$7,000 per year. Renewable. Must maintain a 2.5 cumulative GPA.

Institutional and Federal Need-Based Aid

Stephens Grant

Full-time students (non-apprentices only) with proven financial need. Value varies with established need.

Missouri Grant

Full-time student (non-apprentices only) from Missouri. Family must have resided there one full year prior to student's enrollment. Renewable as long as family continues to reside in Missouri. \$1,200 per year.

Neighbor Grant

Full-time student (non-apprentices only) residing in a state bordering Missouri (Iowa, Illinois, Kansas, Kentucky, Tennessee, Arkansas, Oklahoma, Nebraska). Family must have resided there one full year prior to student's enrollment. Renewable as long as family continues to live in state neighboring Missouri. \$1,500 per year. Students who also qualify for the Midwest Student Exchange Program are not eligible for the Neighbor Grant.

Midwest Student Exchange Program (MSEP)

Freshmen (non-apprentices only) residing in Kansas, Michigan, Minnesota, Nebraska, Wisconsin, Indiana or North Dakota; Student must indicate "MSEP Applicant" on Application for Admission. Award equals 10% of tuition each year.

Sister Grant

Sisters concurrently enrolled full-time in Stephens College will receive award. \$500 per year.

Alum Referral Grant

Full-time students (non-apprentices only) referred to Stephens College by an alum completing a referral form. \$500 per year.

UPHA Awards

Full time students who are members of the United Professional Horsemen's Association. Renewable. Must continue membership in UPHA and maintain a 2.0 cumulative GPA to renew. \$1,000 per year.

Tuition Remission Awards

Awards such as the Faculty/Staff Tuition Waiver, CIC Tuition Exchange and TE Tuition Exchange, students may receive up to the cost of tuition less all other federal, state and institutional aid as long as the student continues to qualify for each program.

Stephens Study Abroad Scholarships

Awarded by the Study Abroad Committee, only for the semester(s) the student is studying abroad. Amount varies.

Federal Pell Grant

Full- or half-time undergraduate students meeting program requirements. Up to \$5,550 for the 2010-2011 academic year.

Federal Supplemental Education Opportunity Grant

Undergraduate students with exceptional financial need who also receive the Pell Grant. Maximum Stephens award per year is \$500.

Academic Competitiveness Grant

First- and second-year undergraduate students with proven financial need, who also receive the Pell Grant, and who have completed a "rigorous program of study" in high school, as defined by the Federal Government; \$750 for 1st year students; \$1,300 for 2nd year students.

SMART Grant

Third- and fourth-year undergraduate students with proven financial need, who also receive the Pell Grant, and who major in one of the five Federally approved majors (mathematics, science, technology, engineering, or critical foreign languages); \$4,000 per year.

Federal Perkins Loan

Undergraduate students with proven financial need. Value varies. Maximum Stephens award is \$1,000 per year.

Federal Work Study Program (FWS)

Undergraduate students with proven financial need. Value varies according to need. Paid hourly rate (minimum wage) every two weeks. Students must earn these funds.

Stephens Employment Program

Full-time undergraduate students with preference to financial aid students. Value varies. Paid hourly rate (minimum wage) every two weeks. Students must earn these funds.

Federal Stafford Student Loan Program (subsidized and unsubsidized)

Full- or half-time students meeting program requirements. Up to \$3,500 per year for freshmen; \$4,500 per year for sophomores; \$5,500 per year for juniors and seniors.

Parent Loans for Undergraduate Students (PLUS)

Full- or half-time students meeting program requirements. Cost of education less other financial aid.

Federal Stafford Additional Unsubsidized Loan

Full- or half-time students meeting program requirements who are independent, or dependent students whose parents were denied the PLUS loan. Up to \$4,000 for freshmen and sophomores; up to \$5,000 for juniors and seniors. Dependent students may also receive up to an additional \$2,000 with no parent PLUS loan denial needed. Independent students may also receive up to \$2,000 more for a total of up to \$6,000 for freshmen and sophomores and up to \$7,000 for juniors and seniors.

State-Administered Programs

Access Missouri Grant Program

Legal residents of Missouri with proven financial need. Full-time undergraduate students. Amount varies based on availability of state funds each year. Renewable by application with continued determined need. Free application for Federal Student Aid (FAFSA) must be processed by April 1.

Missouri Bright Flight Scholarship Program

Missouri resident with composite ACT or SAT I score in top 3% of all Missouri students. \$2,000 per year.

Other Sources of Financial Aid

Veterans Administration (G.I. Bill)

Veterans, widows of veterans and children of disabled or deceased veterans. Value varies.

Rehabilitation Commission

Students with certain physical or emotional disabilities. Value varies.

Local Awards

Value varies.

Reserve Officer Training (ROTC)—Army, Navy, Air Force

Full-time undergraduate students who are physically qualified. Three-year and two-year scholarships available. Tuition, fees, books and monthly subsistence for duration of scholarship.

Tuition and Fees 2010-2011

In planning to attend Stephens College, a student should expect the following charges. These charges are subject to change at the discretion of the Stephens College Board of Trustees.

Tuition:

Tuition for the 2010-2011 academic year is \$12,700 per semester. Tuition includes registration for 12 - 18 semester hours each semester.

A fee of \$670 per semester hour will be charged for additional semester hours above 18. Team sports semester hours will not be assessed this additional fee.

Tuition includes on-campus activity charges including Student Government Association membership, residence hall dues, attendance at on-campus cultural events, student health center services, the student newspaper (*Stephens Life*), and a student identification card.

Room:

Room rates vary depending on the following building options:

| | |
|------------|----------------------|
| Roblee: | \$3,430 per semester |
| Pillsbury: | \$3,430 per semester |
| Tower: | \$3,680 per semester |
| Hillcrest: | \$3,385 per semester |

Students are billed for a single room. A \$1,000 reduction per semester is granted to students with a roommate.

Board:

Board charges vary depending on the following meal plan options:

| | |
|----------------------|----------------------|
| Unlimited Meal Plan: | \$1,650 per semester |
| All-flex Plan: | \$1,200 per semester |

Additional Fees:

| | |
|------------------------|--|
| Air conditioning: | Included in room charge |
| Wireless Internet: | Included in tuition charge |
| Applied music lessons: | \$300 per semester for 0.5 hour private lesson per week |
| Equestrian Studies: | Riding Fee - \$750 per semester for each riding class Horse boarding - \$475 per month; \$3,800 per academic year; (\$475 non-refundable spring deposit, \$1,663 due Aug. 15, \$1,663 due Jan. 15). Space is limited. |

Other lab fees and supply fees are listed in the schedule of courses for each semester. Additional tuition, at the per-course fee in effect at the time, is charged for summer programs and for independent studies registered during intersession periods. A separate fee schedule is published each year for summer and off-campus programs sponsored by Stephens College.

Personal expenses, such as laundry, linens, books and incidentals, transcript fees, and a graduation fee, are the responsibility of the student.

The College reserves the right to adjust fees subsequent to the publication of this catalog.

Payment Options

Payment of charges for tuition, fees, room and board is the obligation of the student. Tuition, Room and Board fees must be paid with one of two options. If you choose to pay your account in full upon receipt of your statement at the beginning of each term, you will pay Stephens College directly. If you prefer to make monthly payments, Stephens College has contracted with Tuition Management Systems (TMS). TMS offers an interest-free monthly payment plan. To find out more about TMS, please call 888-722-4867, or visit www.stephens.edu/services/accounting/paymentplan.php or www.afford.com. If you choose the TMS option, you must be signed up with TMS by the 10th day of classes each term (the add deadline on the academic calendar) to avoid immediate financial suspension.

Application of Financial Aid

The Accounting Office applies financial aid funds to student accounts in the following order:

Pell Grant funds

FSEOG funds

Perkins loan funds

Stafford loan funds

PLUS loan funds

Institutional merit-based aid

Institutional performance-based aid, aid based on residency location, & tuition waivers

Institutional need-based aid

Outside Scholarship funds

Alternative Loan fund

If Federal Student Aid funds (items 1-5 above) cause the account to have a credit balance, the Accounting Office will issue a check to the student or parent (based on which aid caused the credit balance), within 14 days of the funds being credited to the student's account.

Additional Information about financial aid is available from the Financial Aid office and in the Financial Aid section of this catalog.

Failure to Pay

Prior to re-enrolling for the next semester, a student who has an outstanding balance must make satisfactory financial arrangements approved by the Office of Accounting.

Copies of transcripts will not be released to students with an unpaid balance at Stephens College resulting from charges for tuition and fees, fines, or other assessments.

Student accounts are required to be paid in full at the beginning of each term and are considered to be past due after the 10th day of classes. Students with past-due tuition accounts who do not have anticipated aid for the balance due and are not signed up with Tuition Management System (TMS) by the 10th day of classes each term (the add deadline on the academic calendar) are subject to immediate financial suspension.

In the case of TMS, the monthly interest-free installment payment plan, no suspension applies as long as required payments are made as scheduled. See Payment Plans at www.stephens.edu/services/accounting/paymentplan.php.

Transcripts

A transcript is an official copy of the student's permanent academic record bearing the College seal and the signature of the registrar. Official transcripts are available to students upon written request in the Office of the Registrar. Copies of transcripts will not be released to students with an unpaid balance at Stephens College resulting from charges for tuition and fees, fines, or other assessments.

The fee charged for an official transcript is \$10, paid in advance. Transcripts are normally sent by the Office of the Registrar to the receiving institution. If a student requests an official transcript for herself, the words "Issued to Student" will appear on it. A currently enrolled student may obtain an information copy (unofficial) of her academic transcript by providing appropriate identification in the Registrar's office.

Refund Policy

Enrollment cancellation prior to first day of class

Except for a \$100 administrative fee, Stephens will refund all of the student's tuition and fees if he or she cancels his or her enrollment before the first day of the semester.

Complete withdrawal after the first day of class, but prior to 60% completion of the semester

In the event that a student withdraws after the first day of classes and prior to 60% completion of the semester, a pro-rated charge for tuition, room, and board is calculated. The calculation is based on the number of days attended compared to the total number of days in the semester. Calendar days (including weekends) are used, but breaks of at least 5 days are excluded. The student's tuition, room, and board charges are credited and financial aid is charged back to the student's account according to this pro-rata share of time spent at the institution. Federally funded aid will be charged back in accordance with Federal regulations in the following order: Unsubsidized Federal Stafford loans, Subsidized Federal Stafford loans, Federal Perkins loans, Federal PLUS (Parent) loans, Federal Pell Grants, Academic Competitiveness Grant, National SMART Grant, and Federal SEOG (Supplemental Educational Opportunity Grant).

Withdrawal may be voluntary or at the request of the college. In the case of voluntary withdrawal, "official" notification of withdrawal from Stephens College must be made. "Official" notification is a written notice provided to the Vice President of Student Services.

Complete withdrawal after 60% completion of the semester

In the event that a student withdraws after the 60% completion point in the semester, the student will be charged 100% of all fees and will be deemed to have earned 100% of their financial aid. Withdrawal may be voluntary or at the request of the college. In the case of voluntary withdrawal, "official" notification of withdrawal from Stephens College must be made. "Official" notification is a written notice provided to the Vice President of Student Services.

Partial Withdrawals

If a student withdraws from a portion of enrolled credit hours but does not completely withdraw from the College, no refund of tuition or financial aid will be calculated. If a student is enrolled in more than 18 credit hours in a single semester and was charged an overload fee for the additional credit hour(s), and the student withdraws from the course which caused the overload fee, the refund policy stated above will apply.

Summer Session Withdrawal and Refund Policy

The above policy also applies to the summer session.

Refund of Lab or Miscellaneous Fees

If a student changes her or his class schedule during the first three weeks of classes, lab or miscellaneous fees will be added or deducted at 100% of the charge. Beginning with the first day of the fourth week of classes (the day following census day), no adjustment to the fees for a course will be made.

Returned Checks

Writing a check without sufficient funds is a violation of state law, and the violator is subject to prosecution. A check returned to the College due to insufficient funds will result in a \$10 charge and the amount of the check added to the outstanding balance.

Campus Life

On-Campus Living and Food Service Requirements

Students enrolled in the residential program at Stephens are required to live in on-campus housing throughout their enrollment and participate in the College's food service plan. Day students are students who reside with their spouse, parent or legal guardian, or are Columbia-area residents not legally dependent on another person, who have lived in the community for one full year or more. All students living off campus are required to pay fees which include the charge for a specific number of meals on campus per semester in the college dining service.

Broadcasting Activities

Stephens students receive hands-on experience in the production of programming for KWWC-FM, the 1,250-watt radio station owned and operated by the College, and in Studio A, a full-size television studio.

Psychological services provided by Stephens College include conducting intake interviews and assessments, making referrals to appropriate psychological resources, providing psychotherapy for students, and providing consultation with college personnel regarding student concerns. Additional services may be negotiated for a fee.

Career Development

Stephens Career Development assists students with all phases of career planning from choosing majors and identifying career possibilities to gaining career-related experiences and securing employment or entrance to graduate school. The Career Development staff work extensively with students one-on-one to address individual needs, as well as in groups through special programs and presentations on such topics as interviewing, résumé writing and job-search strategies. Career Development also works cooperatively with academic programs to help students plan and prepare for internship opportunities.

Career Development maintains an extensive library of resources including employer directories, company literature, graduate school information, résumé sample books, a computerized career information system and much more. The office also maintains a database consisting of more than 500 alumnae career consultants from whom students may gain valuable career and employment information.

Employment opportunities can be found in Career Development for permanent, part-time and summer positions. Career Development also assists students with on-campus work study positions.

Cultural Events

The vast array of cultural experience available to students on campus includes theatre productions, chamber music concerts, exhibits in the Davis Art Gallery, jazz, ballet, comedy and musical productions, numerous lectures, discussions and presentations by on-campus and outside experts.

Disabled Student Services

Mobility-impaired students may contact the Vice President of Student Services to receive an accessibility map of the campus and other information concerning access to campus buildings and grounds. Individual orientation to the campus is available through the Vice President of Student Services.

Mobility-impaired students should contact the Vice President for Academic Affairs concerning accessibility of scheduled classrooms. Once officially notified, the Vice President for Academic Affairs will make every effort to schedule classes in locations that accommodate limited mobility.

Residents who have a physical disability that requires special accommodations should contact the Director of Residence Life for room assignments that best meet their needs.

Health and Wellness

Counseling Services

Students' academic, career and personal counseling needs are met by a variety of services and programs at Stephens College. These programs are designed to assist students as they move toward self-reliance and self-confidence.

Health Services

The Stephens Health Services program is designed to help students gain the knowledge they need to make responsible decisions about optimal health. The director of health services, who is also a certified nurse practitioner, coordinates the delivery of health education and medical services. She sees students by appointment at the health clinic for lifestyle changes, illnesses and injuries and may refer students to a consulting physician. There is an extra fee for using a

consulting physician.

For emergency and/or specialized medical care, students are referred to Columbia physicians or hospitals where all medical and surgical sub-specialties are available. All costs are the responsibility of the student and her family. In Missouri, anyone 18 or older may contract for their own health care. Students should be aware of medical insurance coverage. Specific information on student health insurance is available in the Office of the Vice President for Student Services.

When a student is admitted to Stephens, she receives a health information form which must be completed and returned to Health Services prior to her arrival on campus. A student must furnish the report of her medical history, present health status and evidence of recent immunizations prior to confirming fall preregistration. Insurance information is also required.

Health Connection

The campus workout facility, The Health Connection, is located in Hillcrest Hall.

MU Student Recreation Complex

Stephens is pleased to offer its campus community the wellness benefits of a partnership with the neighboring University of Missouri-Columbia. This arrangement allows Stephens students, faculty and staff access to the state-of-the-art MU Student Rec Complex (SRC) just a few blocks from the Stephens campus. Membership gives you access to the [MU Rec Complex, aquatic facilities and outdoor fields](#). See the Stephens [Campus Life website](#) for more information.

Office of Student Leadership, Campus Programming and Diversity

The Office promotes and sponsors student activities and events, and provides advice and support for student organizations and campus-wide activities.

The director and staff are committed to developing student leadership and involvement through innovative and developmental programs. The office encourages service, volunteerism and active participation throughout the student body.

Residence Life

The Director of Residence Life and graduate residents, all of whom are professionals in the student life area, work closely with student staff members, assist in the development of hall programs and provide opportunities for individual and group development that contribute to the quality of life for students living in the residence halls.

Resident assistants (RAs) and resident directors (RDs) living in the halls are students who serve as peer support persons, providing resource information and referrals. They assist students in adjusting to college life and its demands. RAs and RDs are responsible for creating and maintaining a sense of community in the residence halls.

Residential hall living complements students' academic endeavors through the connections they make with their roommate, hallmates and staff. The staff encourages students to take advantage of the many opportunities for involvement. These opportunities are designed to challenge a student as she learns and grows throughout her college years.

Students invited to be a part of the Honors House Plan, which is a specialized living and learning environment, will be living in a designated area in the residence quad. Tower Hall is reserved for upper-class students only. A special housing situation exists for students with pets. Please refer to the Stephens College website for [details](#).

Student Government Association, Hall Councils

Students' responsibilities in campus and hall government are twofold: to become involved in policy-making by making suggestions and problems known to elected representatives; and to uphold the rules and regulations made by the same representatives.

Every student is automatically a member of the Student Government Association (SGA). SGA has executive and legislative powers to govern student activities and to develop and maintain group living standards. Students who are elected to SGA committees gain experience in planning, administering and communicating cultural, social and recreational activities and in dealing with academic, residential and community problems. Students are also elected to serve as class officers for each of the four classes. These officers work within the SGA guidelines as well as serve as leaders for their classmates.

Each residence hall has its own elected council that provides ideas and support for campus-wide concerns through SGA. Hall councils also coordinate recreational, social and cultural activities within the hall.

Student Identification Card

With the Identification card, a student may cash checks, obtain a Stephens postal box and be given ticket discounts for most Stephens Macklanburg Playhouse productions. It may also be used as a debit card at the Bookshelf after funds are deposited into the debit account. Please contact the Bookshelf for details.

Student Organizations

Many growth and leadership opportunities are available to students through the following organizations. Honoraries include Alpha Epsilon Rho; Alpha Lambda Delta, national freshman honorary; Beta Beta Beta, science; Chi Tau Epsilon, dance; Kappa Delta Pi, education; Mortar Board, national senior honorary; Pi Phi Rho, fashion; Psi Chi, psychology; Sigma Delta Beta, business, management, administration; Sigma Tau Delta, English and Creative Writing. Campus organizations include ACES Dance Team; American Association of University Women; American Humanics Student Association; Campus Life Unleashed; Catholic Student Association; Champions of Character; Christian Outreach Fellowship; Dance Collaborations; Happy Tuesday Players; Innovative Fashion Association; International Interior Design Association; Judicial Board; Keep a Child Alive; Martin Luther King Student Union (MLKSU); Overflow; Pre-Law Society; Prince of Wales Club; Psychology Club; Public Relations Student Society of America (PRSSA); Queer-Straight Alliance; Stephens Equine Therapy Association (SETA); Sketchy Business; Stephens College Ambassadors; Stephens College Democrats; Stephens College Film Series; Stephens College Pro-Choice; Stephens Sisters; Student Government Association (SGA); Students in Free Enterprise (SIFE); Students Learning About Teacher Education (SLATE); Susies for Organized Service (S.O.S.); Velvetones; Warehouse Theatre; Wood Womyn; Greek life includes Sigma Sigma Sigma; Kappa Delta; Panhellenic Council.

Student Publications

Students may become involved in the production of the student newspaper, *Stephens Life*, by enrolling in a mass communication practicum course for credit. *Harbinger*, a magazine of original literary, photographic and graphic works, is also produced by students.

The Campus

The buildings on the Stephens campus bridge the modern and historic eras.

Historic Senior Hall, the oldest building on campus (1841) and one of the oldest structures in Columbia, is included in the National Register of Historic Places and houses the music and dance programs.

The James Madison Wood Quadrangle is the Stephens learning center. Included are the Hugh Stephens Resources Library, classrooms, multipurpose areas, office-seminar space, a teaching auditorium, a lecture theater, listening rooms, television and radio studios, FM broadcast facilities, newsroom, computer labs, laboratories, galleries, art studios—bringing together traditional learning aids and modern technology.

The Hugh Stephens Resources Library is the central building of the Quadrangle. It is an open, informal space housing a variety of resources and offering students and staff comfortable study areas and computer access to enhance a pleasant, independent learning and research experience. The Library also offers other spaces to facilitate academic and business meetings, such as the Penthouse and other meeting rooms. The Albert Schweitzer Collection area is a quiet nook tucked away in a corner of the Library—perfect as a quiet place for individual study or reflection.

The library collection includes more than 120,000 volumes with new materials added at the rate of approximately 1,000 each year. There is also a very good reference collection with professional staff who work with students and faculty to provide individual or group instruction concerning the various library resources as needed. The Library subscribes to several large databases with access to approximately 10,000 full-text and abstract versions of numerous journals. Other media include audio and videotapes, DVDs and journals on microform. The Education/Children's Resource Collection is also housed in the Library.

Access to the Library's collection is through the on-line public catalog, Arthur. Stephens College is a member of the Arthur cluster of the MOBIUS consortium and so has access to the collections of the other 58 member academic libraries in Missouri. Students can view the online catalogs of other member libraries, borrow books directly online or review their own list of checked out materials and renew items themselves if so desired. Arthur is available at <http://arthur.missouri.edu/>.

The library is home to two computer labs (Mac and PC) and a G5 Mac lab for digital film editing.

Helis Communication Center, KWWC-FM and the Patricia Barry Television Studio serve as laboratories for students in television and radio production, digital filmmaking, broadcast and print journalism, and public relations courses.

Lewis James and Nellie Stratton Davis Art Gallery exhibits works of selected artists, with a special emphasis on women

artists. The Catherine Webb Art Studios provide class and studio space for drawing, painting, computer and digital design, and printmaking. These studios also support fashion design classes.

E.S. Pillsbury Science Center houses science and mathematics faculty offices. Classrooms and laboratories are set up for individual projects and class experiments.

Louise Dudley Hall contains classrooms with audiovisual equipment for courses in English, art history, social studies, business, psychology, and computer technology. Special facilities in Louise Dudley Hall include a large art history collection of 35,000 slides, records, CDs and videos. This specialized library is used as a teaching aid in art and art history classes.

Windsor Auditorium, a teaching auditorium seating 300, is also used for recitals and guest lectures.

Charters Lecture Theatre, with seating for 128, is used for lectures and films. The adjacent Arena Classroom is used for teaching, lecturing, conferences, exhibitions, audiovisual presentations and special theatre arts productions.

Firestone Baars Chapel, designed by Eero Saarinen, is acknowledged to be one of the most beautiful buildings of its kind in the United States. It is used for a variety of worship services and campus activities as well as for individual worship and meditation.

Stamper Commons features self-service dining facilities for all students, faculty and staff and separate lounge areas. Also located in Stamper Commons is the College post office, the bookstore (known as the Bookshelf), the Office of Student Leadership and Campus Programming, Health Services, Office of Vice President of Student Services, Office of Residence Life and the spacious Windsor Lounge.

The Stars Café in Columbia Foyer features deli style sandwiches, salads, beverages and snacks, plus Starbucks brewed coffee and hot teas. The hours of operation will be posted by the Café at the beginning of the fall semester.

The John and Mary Silverthorne Arena is equipped for NAIA basketball and volleyball. The Arena is used for a variety of campus activities.

Macklanburg Playhouse adjoins the Performing Arts Department production shop and the student-run Warehouse Theatre. The playhouse seats 350 and includes a computerized lighting control system, sound system and modern rigging equipment. Some unique features are a fully trapped stage floor; 8-foot-by-32-foot flexible apron deck; dimmer per circuit lighting distribution; and an independent intercom system. The building houses faculty offices, a rehearsal hall, an art gallery and a box office.

The Visitors Center, a four-story building, houses the Office of Graduate and Continuing Studies and SC Events (Campus Conferencing) and provides rooms for guests of the College. The building also contains the Macklanburg Gallery, which exhibits the Berman Collection and works of art by Albert and Arland Christ-Janer.

Other Buildings

Classrooms, studios for fashion design, dance, music and drama, and student offices are located in several traditional and modern buildings; administrative offices are centered principally in Lela Raney Wood Hall.

Also on campus are the experimental arena-type Warehouse Theatre with seating for about 300; the Johnson Plant Laboratory (greenhouse); and the Audrey Webb Child Study Center, housing the Stephens College Children's School. Stephens Stables, including indoor and outdoor arenas, paddocks and rings, and two stable blocks, are close to the main campus. The indoor arena, renovated in 1999, furnishes all-weather accommodations for riding instruction and horse shows.

Academic Regulations and Policies

Students are held responsible for understanding the academic policies and procedures of the College as published in the undergraduate catalog, course schedules, and advising materials.

Academic Policies

Academic Calendar

The Stephens College academic calendar consists of first semester (fall term) and second semester (spring term). Each semester includes two sessions and a final examination period. Some residential and performing arts programs offer summer programs and courses.

Semester I (Fall Term)

15 weeks

Session 1: 7.5 weeks; *Session 2:* 7.5 weeks

Semester II (Spring Term)

15 weeks

Session 3: 7.5 weeks; *Session 4:* 7.5 weeks

Academic Integrity – revised December 2010 (see the end of this document for the updated policy)

As a community of scholars committed to truth, Stephens College espouses the belief that any type of academic dishonesty violates an important code of ethics. Therefore, Stephens has adopted an academic honesty policy that imposes penalties for: dishonesty in examinations, assignments, or any other academic activity; plagiarism; falsifying College forms or records; willfully aiding other students in an act of academic dishonesty; failing to declare enrollment at another college or university. The severity of a penalty will depend upon the nature, extent and frequency of the violation and may range from failing an assignment to revocation of a degree. A full policy statement may be found in the student handbook *Within the Ivy*.

Academic Appeals

A student may appeal an academic action that they deem to be arbitrary, capricious, prejudiced or contrary to College policy or procedure. In all academic appeals except a grade appeal, the student consults the registrar and submits a written petition to the Academic Standing Committee. The written petition shall set forth all reasons and documentation as to why the student feels that an academic policy or procedure was not followed. The committee will carefully review the petition and determine a resolution to the appeal. The appropriate College officials and the student will be notified in writing of the committee's decision.

In the case of a grade appeal, (1) the student shall speak with the instructor. The student may ask to see the instructor in the department chair's office or she may ask her adviser or the student advocate to accompany her to the appointment. The student must take all her graded work to the interview and inquire how the final grade was determined. The instructor may agree that a grade change is appropriate. If so, the instructor shall complete a Change of Grade form in the Office of the Registrar. An instructor may change a grade without review by the Academic Standing Committee if the change is processed within one semester after the grade is assigned. Grades that have been on record for more than one semester may not be changed unless approved after an examination of the circumstances by the Academic Standing Committee. (2) If the discussion with the instructor and the department chair does not resolve the issue, the student may petition in writing the Academic Standing Committee, giving the committee complete information, including the syllabus and all the graded work she did for the class, and why she believes the final grade was arbitrary, capricious or contrary to College policy. (3) The committee will ask the instructor how grades were assigned for all students in the class and why the petitioner received her grade. (4) The committee will carefully review all grade work and other pertinent information and will decide whether to uphold the grade or change it. In exceptional cases where a grade change is called for, the committee, after consulting with the instructor, will direct the registrar to change the grade. All parties will be notified in writing of the committee's decision.

Attendance Policy

Stephens College emphasizes the importance of active participation in courses. A student must attend the first class meeting to confirm enrollment in each course. If the student does not attend the first meeting, the instructor has the right to require the student to drop the course.

Students are expected to attend class. Absence from class for any reason counts as an absence and does not exempt a student from completion of all work required for a course. All off-campus, College-sponsored activities are voluntary;

they do not allow students unexcused absences from classes. Students who know of a pending absence are responsible for notifying the instructor so arrangements can be made to complete the work. It is the instructor's prerogative to decide whether or not work may be made up.

Instructors determine the attendance policy for their classes. It is permissible to use attendance as a factor in determining a student's grade. Each instructor is expected to announce an attendance policy at the beginning of a course and to state the policy in the syllabus.

Catalog Authority

The degree plan for an individual student is in accordance with the catalog in effect at the time a student first enrolls at Stephens. If a student declares a minor, or changes their major, the degree plan will be in accordance with the catalog in effect at the time the minor or change of major was declared.

Course Credit and Semester Hours

At Stephens, course credit is counted in semester hours. In general, a three semester hour course consists of 45 hours of instructional time in the classroom. Courses are completed in a semester or in a session (half a semester). The same amount of instructional time is scheduled for courses receiving the same amount of credit, whether taught in the semester or session format. Credit transferred from other regionally accredited colleges or universities is converted into semester hours.

Degree Plan

Potential graduates are required to file an application for graduation and a completed degree plan check sheet at least one semester prior to the semester in which they expect to receive a degree. The registrar and department chairs evaluate each senior's degree plan. Students and their advisers receive copies of the evaluations. When deficiencies are identified in a degree plan, it is the student's responsibility to make the necessary adjustments that will allow them to complete graduation requirements.

Obligation of the College in the Event of Curtailment of Programs

Stephens College will not be obligated to refund any fees for room, board, tuition or other charges, nor will it assume liability for any kind of curtailment of operations resulting from weather, accident, fire, war, or riot; nor from lack of faculty or other personnel, lack of materials, supplies, or equipment, or any cause not involving gross negligence on the part of the College.

Retention Information and the Student Right to Know Act

In compliance with the Student Right to Know Act, Stephens publishes the current applicable data in the College catalog. Detailed information about the retention rate of students at Stephens College is available on request from the Vice President for Student Services.

Withdrawal Policy

Any student who withdraws from the College during the course of the academic year must provide written notification to the Vice President for Student Services. A student is legally registered until he/she provides a written notification. The date of notification is the date of withdrawal, unless a later date is requested. Students are expected to leave within 48 hours of the date of withdrawal. If any refund is due upon withdrawal, it will be made on the basis of the written notification and the tuition and fees refund policy in effect that year. If the student withdraws from the College on or after the first day of class, a grade of "W" will be recorded as a final grade for all classes in which the student was enrolled.

Academic Courses and Credits

Transfer Credit

Students are required to submit an official transcript for all work completed at any other college or university prior to or after enrolling at Stephens. *It is considered a form of academic dishonesty not to declare these enrollments.* The student who applies for admission, re-admission or reinstatement to Stephens is responsible for having each institution send an official transcript directly to the Office of Admission. After entry to the college, transcripts are sent directly to the Office of the Registrar.

All college-level coursework completed with a C- or better at an accredited institution of higher education and oriented toward a baccalaureate degree, *including dual credit earned while in high school*, will be evaluated for credit at Stephens College. Transfer credit is incorporated into the academic record either as elective credit or to count toward

specific degree requirements. Credit will be granted only once for equivalent courses. The registrar determines which transfer credits will count toward liberal arts requirements. The registrar and the appropriate department chair will evaluate credit that may apply toward a major or minor upon submission of appropriate descriptive information. Credit accepted will be included in the cumulative hours earned but neither grades nor grade points earned at other institutions will be used in the computation of the Stephens College grade point average. Credit earned at institutions that have non-regional accreditation and all credit earned 20 or more years prior to admission will be considered for transfer, but only on a course-by-course basis as approved by the registrar or department chair.

Advanced Placement, International Baccalaureate Credit and Credit by Examination

Students who participate in the Advanced Placement Program (AP), an International Baccalaureate (IB) Program, or the College Level Examination Program (CLEP), may have score reports sent to the registrar for evaluation. Credit will be awarded for AP scores of 3, 4 and 5; IB scores of 4 or better on higher-level IB examinations; and CLEP scores at or above the 50th percentile. Credit gained through AP, IB, or CLEP will advance the degree program, and when appropriate, will meet liberal arts requirements or count toward a major or minor. Credit gained through AP, IB, or CLEP will be recorded with a grade of S and the credit will not affect the grade point average.

Students who have not participated in the AP or CLEP examination programs, but who believe themselves to be advanced in a particular area of study, may ask to be examined by appropriate department faculty for possible awards of Credit by Examination or placement in an advanced class. When credit is awarded it will serve as elective credit or to meet a specific degree requirement, as recommended by the faculty. Advanced placement carries no credit award, but may serve as a prerequisite for another course. Credit by Examination does not affect the grade point average. The College charges a minimal fee per course credit awarded through Credit by Examination.

Mid-Missouri Associated Colleges and Universities (MMACU)

Through the Mid-Missouri Associated Colleges and Universities (MMACU) consortium arrangement among mid-Missouri higher education institutions, undergraduate students may enroll at member colleges and universities in courses not available at Stephens. Stephens students do not pay additional tuition for enrollment through the MMACU program; however, special course fees may be required. All MMACU enrollments are on a space-available basis. To participate, students must have completed at least one semester at Stephens College, be in good standing and have met appropriate prerequisites. Students must follow the drop-add, attendance and other academic policies of the institution they visit. MMACU institutions include Lincoln University (Jefferson City), William Woods University (Fulton), Westminster College (Fulton) and the University of Missouri (Columbia). A similar arrangement is also available through Columbia College (excluding evening program). Course schedules for MMACU institutions and Columbia College are available on their web sites. Information about enrolling is available in the Registrar's office.

Stephens College accepts for transfer college-level courses enrolled through the University of Missouri Center for Independent Study. The Center catalog is available online. UMC tuition is charged at the lower- or upper-division rate for UMC independent study and is to be paid by the student upon enrollment. Credit earned through this program counts as elective credit toward degree requirements at Stephens, as liberal arts credit if approved by the registrar, or as credit for a major or minor if approved by the department chair.

Independent Study

Students may consider independent study to help realize special academic interests and goals. Three types of independent study are available at Stephens. Special Studies recognize learning that is achieved through work-related experiences. Readings are available in subjects not offered in the regular curriculum; at least one major research paper will be required. In a Project the study culminates in a project that is supported by readings and short papers. Independent study allows the student to explore subjects not available in the regular curriculum. The credit is elective unless the study is approved by the Dean of Liberal Arts to meet a liberal arts requirement or by a department chair to count toward a major or minor.

Course Prerequisites

Prerequisites are eligibility requirements for a course. A student who fails a prerequisite course may not enroll in the succeeding course unless the prerequisite course has been successfully repeated or the student has obtained the permission of the instructor.

Course Prefixes and Numbers

The prefix of a course represents the academic discipline. Course numbers progress according to divisions: 100- and 200-level series are lower-division courses, 300- and 400-level series are upper-division courses; and 500-level and above are graduate division courses.

Course Load

To be classified as full-time, a student must carry at least 12 semester hours per semester. All residential students are to be full-time, unless admitted as a part-time student or unless permission to register for less than 12 semester hours has been granted by the Vice President for Student Services. A typical full-time student course load in a Bachelor of Arts or a Bachelor of Science program is 15 semester hours per semester, plus up to 2 semester hours in an activity, such as applied music or physical activity. Exceptional students in these degree programs who maintain at least a 2.33 cumulative GPA may obtain permission from their advisor to register for the maximum semester hours allowed per semester (18 semester hours, plus 2 semester hours of an activity). Students in a three-year Bachelor of Fine Arts program have automatic permission to enroll in 20 semester hours. An additional fee is assessed for course loads in excess of 18 semester hours.

Additional hours, up to 12 semester hours, may be earned in summer school, or during summer/winter/spring inter-sessions, providing courses are available or independent study plans can be worked out with a faculty sponsor. Additional tuition is charged for credit earned in this manner, based on the fee schedule in effect at the time.

Auditing Courses

Only Lecture courses may be audited. Audits require signed permission from the instructor. Audits do not count toward course load and do not produce credit or grade points. Audits must be enrolled at the beginning of a course and they may not be changed to credit later. The instructor determines what is required of the student to have the audit (AU) recorded on the academic record. If the student does not meet the instructor's requirements for the audit, it will not become part of the student's permanent academic record.

Pass/Fail Courses

Courses offered on a pass/fail basis are so identified in the catalog course description and in the course schedule. Students may obtain permission from instructors to take other courses on a pass/fail basis, prior to enrollment. If the course in question is not a component of the student's major, minor, or other general degree requirement, and if the course instructor gives permission for pass/fail grading, the registration is entered as such.

Repeated Courses

A student may be required to repeat a course in order to meet a grade requirement or may elect to repeat a course in order to improve her GPA. When a student repeats a course, the number of credits and grade earned for the repeated course will be used when calculating GPA and total credit hours earned. Students may not receive credit more than once for an equivalent course, whether taken at Stephens College or transferred to Stephens, unless the catalog states that the course may be repeated for credit a specific number of times.

Adding and Dropping Courses

Approval to add or drop courses must be obtained from the course instructor and the advisor. Approval forms are available in the Registrar's office and online. The student must obtain the signatures of the instructor and the adviser on the approval form and file the form with the Registrar's office. The drop or add will not be registered until the form is filed with the Registrar. Students enrolled in LBA107/108 may not drop without permission from the Dean of Liberal Arts.

Students may add courses up to the end of the first week of the semester. Students may drop classes through the third week of the semester and may withdraw from courses through the ninth week of the semester. For session courses, one week is allowed to add a class and four weeks are allowed to drop a class. Drop-add and withdraw deadlines are published and distributed to all students and advisers in each semester's Schedule of Courses. It is each student's responsibility to meet these deadlines.

A grade of "W" (withdraw) will be recorded as a final grade for all courses withdrawn from after the third week of classes. Under unusual circumstances, a student who misses the drop deadline may seek to withdraw from a class. If a student stops attending a class and does not drop the class by the deadline stated on the Schedule of Classes, a grade of "F" for the class will be recorded.

If the instructor and the registrar agree that a "W" is warranted, it will be recorded as the final grade without penalty to the student. The registrar will not approve a request to withdraw from a class after grade report forms have been distributed.

If a student completely withdraws from the College on or after the first day of class, a grade of "W" will be recorded as a final grade for all classes in which the student was enrolled.

Each student has access to an up-to-date record of her class schedule. Students are responsible for checking the accuracy of their registration with the Registrar's office.

Final Examinations

The Schedule of Courses published each semester gives advance notice of the final examination schedule. Examinations are held according to the published schedule and students are responsible for meeting the schedule. A student who believes she has an appropriate reason to take an examination outside the scheduled time may do so only if the department faculty approves her written request.

Academic Performance

Assessment

Stephens College assesses the outcomes of students' educational experiences. The Liberal Arts (LBA) program and each academic program have assessment plans in place to measure whether students have developed skills and acquired knowledge consistent with the programmatic goals and learning outcomes of the College and the major. All students participate in the assessment process according to the requirements of their academic program.

Grade Reports

Student performance in courses is recorded in the grade report. Grade reports are issued at mid-term and at the end of each semester and summer term.

Grading Policies

Grades and grade points are assigned on the following basis: A = 4.0, A- = 3.67, B+ = 3.33, B = 3.0, B- = 2.67, C+ = 2.33, C = 2.0, C- = 1.67, D+ = 1.33, D = 1.0, D- = .67, F = 0.0. Grades in the A range denote excellent achievement; the B range denotes above average achievement; the C range denotes average achievement; the D range denotes below average achievement (D- is the lowest passing mark); F denotes unacceptable (failing) work. An instructor may lower a grade or reduce the credit in a course for excessive absences. Faculty are expected to discuss their grading system at the beginning of each course and include their grading policy in the course syllabus. Students should not hesitate to ask an instructor to explain the grading system employed in a class.

Grades for pass/fail courses are recorded as "S" (Satisfactory) or "U" (Unsatisfactory). An "S" grade grants credit but no grade points. A "U" grade counts as an "F" in the grade point average.

An "I" (incomplete) mark may be assigned at the discretion of an instructor. The "I" may stand on the student record only up to the end of the subsequent semester, excluding summer terms. An "I" becomes an "F" if coursework is not completed and a grade reported by the end of the following semester or by an earlier deadline set by the instructor.

Other grades include: "RE" denotes no credit, no grade points, must re-enroll in course and is only used for LBA 107/108. A "W" mark indicates a late drop with permission and carries no grade points.

Grade of Incomplete

A student who completes most of the work in a course at a passing level, but is unable to complete the work on time due to extenuating circumstances, may speak with the instructor to see if receiving an "I" (incomplete) mark is warranted. Up to one semester is allowed to complete the coursework, unless the instructor sets an earlier deadline. If the work is not submitted by the deadline, the grade automatically becomes an F. If unusual circumstances indicate the need, the instructor may grant one additional semester to complete the course. An incomplete does not affect the GPA in the semester it is assigned. Students who receive incompletes are ineligible for a deans' list that semester.

Grade Points

The number of grade points earned for a class is computed by multiplying the semester hours by the point value of the letter grade. Semester averages are computed by dividing the number of grade points earned by the number of semester hours carried. Cumulative averages are computed by dividing the cumulative number of grade points earned by the cumulative number of semester hours carried (not semester hours earned), excluding courses in which "RE" or "S" grades are assigned. When a course is repeated to improve a grade, the grade and grade points earned the second time nullify the previous record.

Deans' Lists (Honors and High Honors)

Full-time students who are enrolled in at least 12 semester hours of graded (A-F) credit who have no incompletes and who earn a semester GPA that meets the standards described below will be named by the Vice President for Academic Affairs and the Vice President for Student Services to a dean's list at the end of each semester. Part-time students who complete at least 12 semester hours over two semesters and meet these grade standards will be named to a dean's list at the end of the second semester.

Grade requirements for the dean's lists are based upon a minimum GPA determined by the Vice President for Academic Affairs and the Vice President of Student Services. Students are named to the lists at the end of the fall and spring semesters. The current GPA requirements are 3.80 or better for the high honors list and 3.60 to 3.79 for the honors list. Credit and grades earned through Stephens in an off-campus program or through the Mid-Missouri Associated Colleges and Universities consortium (MMACU) will count toward eligibility for a dean's list.

Graduation with Honors

Eligibility to graduate with honors is based upon criteria adopted by the faculty of Stephens College. The cumulative GPA ranges for graduation honors with Latin designations are: cum laude: 3.70 to 3.79; magna cum laude: 3.80 to 3.89; summa cum laude: 3.90 to 4.00. In addition, students who receive cum laude, magna cum laude or summa cum laude honors must be eligible to graduate and meet additional criteria as follows:

Students in the residential program must have at least eight sessions (four semesters) of full-time enrollment at Stephens and achieve the requisite final cumulative GPA to graduate with Latin honors.

Students in a continuing education degree program must have at least 102 semester hours of graded credit, earn at least 30 semester hours from Stephens College after admission to the program and achieve the requisite final cumulative GPA.

As an alternative to Latin honors designations, graduation "with honors" is available to continuing education students who complete degree requirements and meet the following criteria: achievement of 3.8 or better GPA in all college credit attempted after admission to the program and completion of at least 24 semester hours of advanced-level courses enrolled through Stephens College.

May degree candidates who have the requisite GPA at the end of the fall semester will be nominated for graduation honors. Actual honors are determined after second semester final grades are recorded and it is ascertained that requirements are met. Graduation honors are noted on diplomas and official transcripts.

Academic Progress

Classification of Students

Students are classified according to the amount of semester hours earned. Freshman: 0.0 to 26.99 hours; sophomore: 27.0 to 53.99 hours; junior: 54.0 to 89.99 hours; senior: 90 or more semester hours.

Satisfactory Academic Progress

The goal of satisfactory academic progress is to achieve no less than the 2.00 cumulative (overall) GPA required to receive a degree from Stephens College. Students who carry a standard load of 15 semester hours per semester, maintain at least a 2.00 cumulative GPA, and meet all other degree requirements can expect to receive a baccalaureate degree in four academic years. Students who carry fewer courses or who repeat courses in order to improve their GPA should plan to attend summer school or enroll more than four years.

Good academic standing is attained when at least a 2.00 (C) semester average is earned over 12 semester hours or more and at least a 2.00 cumulative GPA is maintained.

Probation

A student whose semester GPA is less than 2.00 in any semester, but whose cumulative average remains 2.00 or better, will be placed on academic probation. Students who enter the College on probation or who are placed on probation must carry 12 semester hours and earn a semester GPA of 2.00 or better by the end of the second semester on probation or academic suspension will result. Probationary students who meet the 2.00 semester grade requirement, but whose cumulative average remains below 2.00 may register for classes, but they remain on probation until a 2.00 cumulative average is achieved.

Suspension

A student who earns less than a 1.00 average in any semester and whose cumulative average falls below 2.00 as a result, will be placed on academic suspension. A student may apply for reinstatement after enrolling at another regionally accredited institution for one semester and earning a 2.00 average for the equivalent of 12 semester hours. Applications for reinstatement are processed through the Office of Admission. When reinstated, a student's eligibility for financial assistance will be reviewed under the criteria explained in the next section.

A suspended student may discuss her case with the Vice President for Student Services to determine if there were extenuating circumstances that affected her academic performance. If it is determined that extenuating circumstances existed, a suspended student may petition the Academic Standing Committee for immediate reinstatement. Applications for immediate reinstatement are processed through the registrar. When a student petitions the Academic Standing Committee for reinstatement, the committee reviews the student's record of work and achievement and makes a decision that considers the overall record of the student while upholding the academic standards of the College. The committee may recommend that the student be reinstated under specific conditions. Reinstated students who do not meet the conditions set by the committee during their first semester following reinstatement will be suspended again without the option of immediate appeal.

Academic Standing Criteria for Financial Assistance

Students receiving financial aid must fulfill certain criteria to determine that they are in good standing and maintaining satisfactory progress in their course of study. For financial assistance purposes, a full-time student must maintain satisfactory academic progress defined as successful completion of at least 21 semester hours per year with a cumulative 2.00 GPA. Students who carry a normal load of 15 semester hours per semester, who maintain a 2.00 cumulative GPA and who meet other degree requirements, can expect to receive a baccalaureate degree in four academic years. For purposes of financial aid, Stephens College sets a maximum time frame of six academic years for a full-time student to complete a baccalaureate degree. At the end of each semester, a determination of continued eligibility for financial assistance is made. Any student who fails to meet the established criteria will be placed on financial probation for one semester. Continued failure to meet the established criteria will result in suspension of financial assistance and loss of all eligibility for financial assistance.

In the event of loss of eligibility of financial assistance due to extenuating circumstances, the student may appeal to an Appeals Committee for reinstatement of financial assistance eligibility. The student must complete the Financial Assistance Appeal Statement, which is available from the director of financial aid. Examples of extenuating circumstances, which must be documented by the student and which would be considered by the Appeals Committee include the death of a relative of the student or an injury or illness of the student.

Where there are no extenuating circumstances, the student may petition for reinstatement of financial assistance eligibility when she subsequently obtains academic standing consistent with the established criteria as stated in the first paragraph of this section.

Successful course completion requirements for financial assistance eligibility will be pro-rated for transfer, three-quarter and half-time students. GPA requirements are the same for part-time students as for full-time students.

Academic Services

IT IS THE STUDENT'S RESPONSIBILITY TO UNDERSTAND AND COMPLETE ALL REQUIREMENTS NECESSARY FOR GRADUATION FROM STEPHENS COLLEGE.

Academic Advising

Every student is assigned a faculty advisor upon entering Stephens College. Advisors are assigned based on a student's area of academic interest. The advisor works with the student to plan an individual program of studies and activities. The faculty adviser is available to students for information, advice, support, and discussion of academic goals, class performance, and career goals. Students meet with advisors on specific days scheduled each semester and by appointment.

Faculty members treat student-adviser conferences confidentially. When appropriate, referrals may be made for professional counseling.

Academic Resource Center

The Academic Resource Center is an individualized tutoring center that provides assistance to all Stephens College undergraduates who want to improve their academic skills and performance. The goal of the center is to assist students who desire additional help beyond that provided by course instructors. Professional staff are available to help with writing, research skills, math, business, computing, study skills, and time management. Drop-in visits are welcome but appointments are recommended. Students may request up to three appointments a week. No fees are charged for services. The Center is located on the second floor of Hickman Hall. Hours of operation are posted outside the Center and also on the website.

Instructional Resources

Department collections—materials that are the working tools of a department—are housed in the various academic departments and supplement the collections of the Hugh Stephens Resources Library. They include the Department of Art's collection of more than 5,000 color and black-and-white slides and 1,000 mounted prints; and the Art History Program's collection of more than 35,000 art history color slides and special collection of art reproductions.

Studio and practice instruments available to music students include grand pianos, studio spinets, a two-manual neoclassic Aeolian-Skinner pipe organ and a Rutkowski and Robinette two-manual harpsichord.

Special facilities of the Department of Mass Communication in the Helis Communication Center include KWWC-FM, a 1,250-watt radio station; a fully equipped television studio; and a newsroom with desktop-publishing equipment.

The Department of Fashion boasts the Historical Costume Collection of more than 12,000 garments and accessories of European and American origin. The collection spans the years from 1750 to the present. Fully equipped drawing and design studios are available for student use.

Transcripts

A transcript is an official copy of the student's permanent academic record bearing the College seal and the signature of the registrar. Official transcripts are available to students upon written request in the Office of the Registrar. Copies of transcripts will not be released to students with an unpaid balance at Stephens College resulting from charges for tuition and fees, fines, or other assessments.

The fee charged for an official transcript is \$10, paid in advance. Transcripts are normally sent by the Office of the Registrar to the receiving institution. If a student requests an official transcript for herself, the words "Issued to Student" will appear on it. A currently enrolled student may obtain an information copy (unofficial) of her academic transcript by providing appropriate identification in the Registrar's office.

General Degree Requirements:

Bachelor of Arts, Bachelor of Fine Arts and Bachelor of Science Degrees

The Stephens College residential program offers three baccalaureate degrees and an associate in arts degree. The baccalaureate degrees are the Bachelor of Arts, the Bachelor of Fine Arts, and Bachelor of Science.

The following general requirements apply to students in the residential program who earn the Bachelor of Arts, the Bachelor of Fine Arts, and Bachelor of Science. A student in the residential program is one admitted through the Office of Admissions, regardless of where the student resides.

Academic Residency Requirement

Academic residency for the residential program is met by one of the following: full-time enrollment for at least seven semesters, full-time enrollment for at least six semesters with at least 12 hours of advance placement (AP) or college hours earned before initial enrollment, or full-time enrollment for at least three semesters for transfer students. Part-time students meet the academic residency requirement. The last 15 semester hours of credit in all degree programs must be earned through Stephens College or its programs. Under certain circumstances this requirement may be waived with permission from the Vice President for Academic Affairs.

Application for a Degree, Graduation

Potential degree candidates must file a graduation application and a completed degree plan check sheet with the registrar at least one semester prior to the intended date of graduation. A graduation fee of \$100.00 will be charged. Associate and baccalaureate degrees are granted in December, May and August to students who qualify. Commencement is held in May and December of each academic year. Students who file a plan with the registrar that enables them to graduate the following August may participate in May Commencement.

Waivers of Degree Requirements or Other Academic Policies

Under unusual or extraordinary circumstances, some students will have reason to petition for the waiver of an academic policy or procedure. Such students submit a written petition to the Academic Standing Committee for consideration. Supportive statements written on behalf of the student by the faculty adviser, other faculty or a student life staff member are usually requested by the committee. A decision is made by the committee and communicated to the student.

Degree Completion

Number of Courses and GPA

A baccalaureate degree requires completion of all specific and general requirements, a minimum of 120 semester hours of college-level credit and a cumulative GPA of 2.00 or higher. All baccalaureate degrees require completion of at least 36 semester hours of advanced-level courses (300 level or above). Advanced-level semester hours include all 300-level and above courses taken in the major, the minor, as electives, or as upper level liberal arts requirements.

A baccalaureate degree requires completion of at least one major. Students are expected to declare a major prior to attaining junior standing. General information about the types of degrees offered at Stephens is given below. Specific information about the requirements for each major is found in the Programs of Study section of the catalog.

The Bachelor of Arts Degree

A Bachelor of Arts degree may be in a single-discipline or interdisciplinary, or be a student-initiated major.

A Bachelor of Arts degree includes at least 24 semester hours of specified credit, of which at least 15 semester hours must be at or above the 300 level. As many as 45 semester hours may be required in the major, including courses within and outside the prefix of the major. The last 15 semester hours in all degree programs must be earned through Stephens College or its programs.

A student-initiated Bachelor of Arts degree, including the Liberal Studies major, is subject to the above guidelines and is planned jointly by the student, her adviser, and the department chairs or coordinators who represent the primary disciplines that will comprise the major. Declaration forms and guidelines are available in the Office of the Registrar.

The Bachelor of Science Degree

A Bachelor of Science degree may be in a single discipline or interdisciplinary, or be a student initiated major.

A Bachelor of Science degree includes at least 45 semester hours of specified credit, of which at least 15 semester hours must be at or above the 300 level. As many as 57 semester hours may be required in the major, including courses within and outside the prefix of the major. The last 15 semester hours of credit in all degree programs must be earned through Stephens College or its programs.

A student-initiated Bachelor of Science degree is subject to the above guidelines and is planned jointly by the student, her adviser, and the department chairs or coordinators who represent the primary disciplines that will comprise the major. Declaration forms and guidelines are available in the Office of the Registrar.

The Bachelor of Fine Arts Degree

The Bachelor of Fine Arts degrees may be in a single discipline or interdisciplinary, or be a student-initiated major.

The Bachelor of Fine Arts degree must include at least 60 semester hours of specified credit of which at least 15 semester hours must be at or above the 300 level. A Bachelor of Fine Arts degree may specify up to 75 semester hours of required credit in the major, including courses within and outside the prefix of the major. The last 15 semester hours of credit in all degree programs must be earned through Stephens College or its programs.

A student-initiated Bachelor of Fine Arts degree is subject to the above guidelines and is planned jointly by the student, her adviser, and the department chairs or coordinators who represent the primary disciplines that will comprise the major. Declaration forms and guidelines are available in the Office of the Registrar.

Minors

Students completing a baccalaureate degree program may elect to include a minor selected from those offered by the academic areas of the college. There is no student-initiated minor. The requirements for minors are found in the Programs of Study section of the catalog. A minor requires a minimum of 15 semester hours, of which 6 semester hours must be 300-level or above. Students may elect additional courses in the prefix of the minor, up to a maximum of 24 hours. Lower-level courses required for a major, but not in its prefix, may also count toward a minor (not applicable to interdisciplinary majors). Completed minors are recorded on the student's academic transcript but not on the diploma.

Concentrations

A concentration consists of 15 to 24 semester hours organized exclusively for inclusion in the Liberal Studies major. The concentration may be disciplinary, interdisciplinary or interdepartmental. One advanced-level course (3 semester hours) is to be designated as the capstone (senior requirement) course.

Double Majors or Minors and Dual-Degree Programs

Students may earn a double major by completing all general and specific requirements for two majors that are available in the same degree program, after which a single diploma is awarded. Two minors may be completed in any baccalaureate degree program. Students may earn dual degrees by completing the general and specific requirements that pertain to two degree programs, such as a Bachelor of Arts major and a Bachelor of Science major, and completing a minimum of 150 semester hours. The student will receive a diploma for each degree. A dual-degree program may require additional semesters to complete. Double majors or dual degrees may not be earned within the same department (or combination of departments if the major is interdisciplinary).

Associate in Arts Degree

The Associate in Arts degree requires completion of a two-year academic program based primarily in the liberal arts.

The Associate in Arts degree may be conferred in December, May or August. Applications for this degree must be filed in the Office of the Registrar one semester in advance of the date on which the degree is to be awarded (the graduation fee will be charged). The requirements are as follows:

Residency: A student who enters as a freshman must be a full-time student for at least four semesters; transfer students must enroll full-time for at least two semesters. Part-time students must earn 24 semester hours through Stephens College to meet the residency requirement. The last 15 semester hours in the degree program must be earned through Stephens College.

Liberal Arts: Completion of all lower division liberal arts courses including Composition I and II or its equivalent.

Semester Hours and GPA: A minimum of 60 semester hours of college-level credit and a cumulative GPA of no less than 2.0 (C) are required.



Lela Raney Wood Hall

Administrative Personnel

President, Dianne M. Lynch, B.A., 1979, M.A., 1986, University of Wisconsin-Madison; Ph.D., 2006, McGill University. Stephens 2009.

Director of Human Resources, Richard K. Enyard, B.E.S., 1981, M.Ed., 1982, Ed.Sp., 1989, Ph.D., 1993, University of Missouri-Columbia. Stephens 2010.

Vice President for Academic Affairs, Mary Hassinger, B.S., 1975, University of Minnesota-Duluth; 1979, M.S., Purdue University; Ph.D., 1983, Purdue University. Stephens 2008.

Director of Library and Information Services, Corrie Hutchinson, B.S., 2001, Truman State University; M.A., 2003, University of Missouri-Columbia; M.A., 2009, University of Missouri-Columbia. Stephens 2006.

Registrar, Linda Sharp, B.A., 2002, Stephens College. Stephens 1997.

Associate Registrar, Kathy Corley, B.S., 2001, University of San Francisco; M.S., 2004, University of San Francisco. Stephens 2009.

Dean of Division of Graduate and Continuing Studies, Suzanne Sharp, B.S., 1990, St. Cloud State University; M.S., 2000, Central Missouri State University. Stephens 2004.

Interim Director of Health Information Administration Program, Margaret Ledda, B.S., 2000, St. Joseph's College; M.B.A., 2002, Dowling College-RHIA 2008, Stephens 2007.

Chair of Business Programs for Graduate and Continuing Studies, Susan Bartel, B.S., 1980, University of Missouri-Columbia; M.Ed., 1981, University of Missouri-Columbia. Stephens 2006.

Chair of Counseling and Psychology Programs for Graduate and Continuing Studies, Linda Taylor-Thompson, B.A., 1982, Northeast Missouri State University; M.A., 1986, University of Missouri-Columbia; Ph.D., 1998, St. Louis University. Stephens 2005.

Chair of Education Programs for Graduate and Continuing Studies, Teresa VanDover, B.S., 1973, University of Missouri; M.Ed., 1977, University of Missouri; Ed.D., 1998, University of Missouri. Stephens 2009.

Dean of Liberal Arts, Mimi Hedges, A.S., 1988, Iowa Lakes Community College; B.A., 1980, The College of Wooster; M.F.A., 1983, Case Western Reserve University. Stephens 1983–91, 2002.

Dean of the School of Performing Arts, Beth Leonard, B.S., 1972, University of Kansas; M.A., 1973, Central Missouri State University; M.F.A., 1984, University of Missouri-Kansas City. Stephens 1991.

Dean of the School of Design and Fashion, Monica McMurry, B.F.A., 1982, Stephens College; M.S., 1993, University of Missouri-Columbia. Stephens 1999.

Director of Liberal Arts Assessment, James Terry, B.A., 1981, Wesleyan University; M.A., 1992, Ph.D., 1998, University of Missouri-Columbia. Stephens 1988.

Coordinator of Equestrian Studies Operations, Ellen Beard, B.A. 1984, Stephens College. Stephens 2006.

Interim Co-Chair of Equestrian Studies Department, Becky Clervi, B.S., 2008, Stephens College. Stephens 2000.

Director of Equestrian Facilities, Clay Stem, A.S., Hocking College. Stephens 2007.

Vice President for Business Affairs, Doug Lange, B.S., 1977, Texas A&M University; M.B.A., 1994, Angelo State University. Stephens 2004.

Director of Campus Computing and Telecommunications Services, Jack Reaves, B.S., 1988, Southwest Missouri State University. Stephens 1992.

Director of Conferencing and Events, Kelly McCarville, B.A., 2003, Columbia College; M.B.A., 2006, Columbia College. Stephens 2008.

Director of Facilities, TBD.

Director of Purchasing, TBD.

Interim Dean of Enrollment Management, Chris Collier, B.S., 1999, University of Missouri-Columbia. Stephens 2004.

Director of Financial Aid, Rachel Touchatt, B.A., 2002, Stephens College, Stephens 1998.

Vice President for Student Services, Director of Athletics, Deb Duren, B.S., 1973, Southwest Missouri State University; M.Ed., 1990, University of Missouri-Columbia. Stephens 1984.

Director of Residence Life, Lory Arnold, B.S., 2003 Columbia College, M.B.A., 2009 Stephens College. Stephens 2007.

Director of Health Services, Brenda McSherry, M.S., RN-C, 1977, Northeast Missouri State University; M.S., 1981, University of Missouri-Columbia. Stephens 2000.

Director of Career Development, Amanda Roberts, B.A., 2003, Monmouth College, M.Ed., 2005, University of South Florida. Stephens 2007.

Director of Leadership and Programming, Kat Thomas (GA) B.F.A., B.S., 2009, Stephens College. Stephens 2009.

Vice President for Marketing and Public Relations, Amy Gipson, B.J., 1994, University of Missouri-Columbia. Stephens 1995.

Vice President for Development and Alumnae Relations, TBD.

Associate Vice President for Development and Alumnae Relations and Campaign Director, Shannon Blankenship Walls, B.F.A., 1993, Stephens College. Stephens 1995-2004, 2006 to present.

Director of Alumnae Relations, Kathryn Adams, B.F.A., 1995, William Woods University. Stephens 2005.

Director of Annual Giving, Kylene Richardson, B.A., 2002, University of Missouri-Columbia. Stephens 2009.

Director of Corporate and Foundation Gifts, Chari Severns, AB, 2002, M.P.A., 2005, University of Missouri-Columbia. Stephens 2006.

Director of Development, Allison Ricks, B.A., 1975, Stephens College. Stephens 2010.

Director of Prospect Research, Ann Rogers, A.B., 1989, University of Kentucky, Lexington. Stephens 2006.

Director of Planned Giving and Scholarships, open

Dean of Faculty Emeritus, Eugene F. Schmidlein, A.B., 1950, Conception College; M.A., 1956, Notre Dame University; Ph.D., 1962, University of Missouri. Stephens 1959.

Board of Trustees

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Patricia White Barry, alumna

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Dale Creach

Gretchen Bush Kimball '57

Robert C. Smith

Ann Wrobleski '73

Faculty**Andes, Tom**

Music
B.S., 1981, University of Missouri; Stephens 2006.

Bartel, Susan

Chair, Business Programs for Graduate and Continuing Studies
B.S., 1980, M.Ed., 1981, University of Missouri-Columbia. Stephens 2006.

Beard, Ellen

Coordinator, Equestrian Studies Operations
B.A., 1984, Business Administration, Stephens College. Stephens 2006.

Bichler, Lois A.

Natural Sciences
B.A., 1984, St. John's University, Ph.D., 1993, University of Minnesota. Stephens 1993.

Bowling, Michael

Mathematics
B.A., 1968, Florida State University; M.A., 1970, University of Tennessee; Ph.D., 1976, Ohio State University. Stephens 1978.

Buchanan, Kirsteen

Fashion
B.F.A., 1983, Stephens College; M.A., 2000, University of Missouri-Columbia. Stephens 1996.

Campbell, Margaret A.

Women's Studies, Director of Academic Resource Center
B.S., 1972, Missouri Southern State College; M.Ed., 1974, University of Arkansas. Stephens 1974.

Carr, Deborah

Dance
B.F.A., 1973, Stephens College. Stephens 2003.

Clark, Judith Petterson

Chair, English and Creative Writing
B.A., 1963, Lindenwood College; M.A., 1967, Kansas State Teachers College; Ph.D., 1989, Miami University. Stephens 1968.

Clervi, Becky

Interim co-Chair, Equestrian Studies Department
B.S., 2008, Stephens College. Stephens 2000.

Climer, Beth

Health Information Administration
B.S., 1977, College of St. Mary; M.P.H., 2006, Missouri State University. Stephens 1998.

Clouse, Sean

Education
B.A., 1997, M.A., 2001, M.A., 2003, Ph.D., 2005, University of Missouri-Columbia. Stephens 2002.

Cothren, Courtney

Fashion
B.S., 2000, Stephens College; M.B.A., 2008, Stephens College. Stephens 2006.

Dawdy, Barbara Scott

Business and Marketing
B.A., 1994, Culver-Stockton College; M.A., 1999, University of Phoenix. Stephens 2009.

Doyen, Robert

Theatre
B.F.A., 1969, Stephens College; M.A., 1974, Illinois State University. Stephens 1982.

Elder, Rusty

Music
B.S., 1997, M.M. 2001, University of Missouri-Columbia. Stephens 1999.

Ellsworth-Smith, Pamela

Music
B.M.E., 1978, Arkansas State University; M.M., 1980, Loyola University. Stephens 1993.

Estey, Carol

Chair, Dance
B.A., 1995, State University of New York, Empire State College; M.A., 1998, Tisch School of the Arts, New York University. Stephens 2008.

Fields, Lee Ann

Coordinator, Interior Design
B.S., 1978, University of Missouri-Columbia; M.S., 1997, Southern Illinois University. Stephens 2005.

Freidrichs, Chad

Digital Film
B.A., 2001, University of Missouri-Columbia. Stephens 2007.

Friedman, Robert

Art and Graphic Design
B.F.A., 1980, M.F.A., 1989, University of Missouri-Columbia. Stephens 1991.

Galikin, Cynda

Theatre
B.F.A., 1987, M.A., 1991, Washington University; M.F.A., University of Iowa, 2002. Stephens 2008.

Giblin, Tara

Chair, Natural Sciences
B.S., 1991, University of Illinois-Urbana; Ph.D., 1997, University of Missouri-Columbia. Stephens 2001.

Gray, Kate

Coordinator, Graphic Design
B.F.A., 1985, University of North Texas. Stephens 2007.

Hartwell, Elizabeth

Dance
School for the Creative and Performing Arts High School. Stephens 2008.

Hedge, Lamby

Theatre
B.A., State University of New York, Fredonia; M.A., University of Kansas, Lawrence; M.F.A., University of Pittsburgh. Stephens 1998.

Hedges, Mimi

Dean, Liberal Arts and Interim Chair of Psychology
A.S., 1988 Iowa Lakes Community College; B.A., 1980, The College of Wooster; M.F.A., 1983, Case Western Reserve University. Stephens 1983–91, 2002.

Hillhouse-Deans, Heather

Theatre
M.F.A., 2000, University of Missouri-Kansas City; B.A., 1997, Nebraska Wesleyan University. Stephens 2007.

Hutchinson, Corrie

Director of Library and Information Services
B.S., 2001, Truman State University; M.A., 2003, University of Missouri-Columbia. Stephens 2006.

Kilgore, Jennifer

Theatre
B.F.A., 2002, Creighton University; M.F.A., 2006, University of Missouri-Kansas City. Stephens 2007.

Kogut, Kate

English and Creative Writing
B.A., 1998, M.A., 2002, Ph.D., 2007, University of Missouri. Stephens 2003.

Lawrence, Christine

Psychology
B.A., 1986, Washburn University, M.A., 1990, Ph.D., 1997, University of Missouri-Columbia. Stephens 2004.

Ledda, Margaret

Interim Chair, Health Information Administration
B.S., 2000, St. Joseph's College; M.B.A., 2002, Dowling College; RHIA, 2008. Stephens 2007.

Leonard, Beth

Dean, School of Performing Arts
B.S., 1972, University of Kansas; M.A., 1973, Central Missouri State University; M.F.A., 1984, University of Missouri-Kansas City. Stephens 1991.

Linde, Sara

Equestrian Studies
B.S., 2002, Stephens College. Stephens 2006.

Lowary, Maureen

Fashion
B.F.A., 1980, Rhode Island School of Design. Stephens 2004.

Marks, Christina (Tina)

Fashion
B.A., 1985, University of Missouri. Stephens 2008.

Matranga, Mary Jane

Fashion
M.S., 1986, Drexel University, Art Education Certification, 1978, Indiana University; B.F.A., 1971, University of Cincinnati. Stephens 2007.

McMurry, Monica

Dean, School of Design and Fashion
B.F.A., 1982, Stephens College, M.S., 1993, University of Missouri-Columbia. Stephens 1999.

Mead, Emily

Integrated Media
B.A., 2006, Sonoma State University; M.A., 2009, University of Missouri. Stephens 2008.

Nichols, Cheryl

Chair, Music
B.M.E., 1987, University of Missouri-Columbia. Stephens 2001-01, 2005 to present.

Parke-Sutherland, Tina

English and Creative Writing
B.A., 1970, M.A., 1972, Northern Michigan University; M.F.A., 1986, University of Alaska; Ph.D., 1991, University of Michigan. Stephens 1991.

Phillips, Jeffrey M.

Natural Sciences
B.S., 1981, University of Central Florida; M.S., 1986, Ph.D., 1994, North Carolina State University. Stephens 2001.

Pledge, Deanna S.

Psychology
B.S., 1983, M.A., 1990, University of Missouri-Columbia. Stephens 1998.

Schneeberger, Sharon

Education
B.S., 1965, M.S., 1967, Oklahoma State University; Ph.D., 1977, George Peabody College for Teachers of Vanderbilt. Stephens 1985; 2005.

Schultz, Daniel

Theatre
B.F.A., 2000, Stephens College. Stephens 2008.

Shackelford, Pam

Business and Marketing
B.S., 1990, Columbia College; M.B.A., 1993, Maryville University. Stephens 2004.

Smith, Orlando

Business and Marketing
M.A., 1998, Webster University; B.A., 1991, Missouri Southern State College. Stephens 2007.

Somerville, Kris

English and Creative Writing
B.A., 1987, College of the Ozarks; M.A., 2000, University of Missouri. Stephens 2000.

Terry, James H.

Liberal Arts, Art History

B.A., 1981, Wesleyan University; M.A., 1992, Ph.D., 1998, University of Missouri–Columbia. Stephens 1988.

Thompson, Chase

Digital Film

B.S., Columbia College, 2005. Stephens 2007.

Taylor-Thompson, Linda

Chair, Counseling and Psychology Programs for Graduate and Continuing Studies

B.A., 1982, Northeast Missouri State University; M.A., 1986, University of Missouri-Columbia; Ph.D., 1998, St. Louis University. Stephens 2005.

Thompson, Mark

Liberal Arts, History

B.A., 1995, Dalhousie University; M.A., 1996, University of Toronto; Ph.D., 2007, University of Toronto. Stephens 2008.

VanDover, Teresa

Chair, Education Programs for Graduate and Continuing Studies

B.S., 1973, M.Ed., 1977, Ed.D., 1998, University of Missouri. Stephens 2009.

Willey, Leslie

Education

B.A., 1983, Stephens College; M.Ed., 1987, Ph.D., 2002, University of Missouri–Columbia. Stephens 1997.

Wiseman, Jonna

Integrated Media

B.A., 1991, Stephens College. Stephens 2005.

Yost, Kerri

Chair, Digital Film and Media

B.A., 1994, University of Missouri-Columbia; M.A.T., 2001, Central Missouri State University. Stephens 2005.

Zirngibl, Ryan

Theatre

B.A., 2006, University of Wisconsin; M.F.A., 2009, University of Missouri-Kansas City. Stephens 2009.

Zylstra, Alexandria

Liberal Arts, Law

B.J., 1994, J.D., 1997, LL.M., 2001, University of Missouri–Columbia. Stephens 2002.

Alumnae Association Board

The members of the Alumnae Association Board are volunteers who provide leadership and serve as a voice for more than 24,000 alumnae of Stephens College. This dynamic group formulates and implements programs for alumnae to assist their College in the areas of fund raising, student recruitment, area chapters and class programming, career development and general outreach.

Jennifer Brinkmann 1995
Villa Ridge, MO 63089
jbrinkmann@standingpr.com

Camille Palmer 2004
New York, NY
camillepalmer@yahoo.com

Rebecca Earp 1986
Kansas City, MO 64112
rebeccaearp@mac.com

Mildred Swearngen Patterson
1960
Richardson, TX
anniemsp@aol.com

Kathleen Zurich Fung 1967
San Francisco, CA 94117
Kathleen@farfungplaces.com

Jean Logan Evans Rich 1958
New York, NY 10021
scottishbrodie@hotmail.com

Sally Wibbenmeyer Gregory 1998
Chicago, IL 60625
sallywgregory@mac.com

Jenny Stahl 2005
Baltimore, MD
Jennystahl05@aol.com

Shatenita L. Horton 2006
Columbia, MO 65202
shatenita@hotmail.com

Michelle Todman 1983
Parsippany, NJ 07054
altec1@optonline.net

Julie Mitchell-Barney 1979
Westchester, OH 45069
Jmitch4870@aol.com

Pennie Hutton von Achen 1965
Eudora, KS 66025
Squampva@aol.com

Erica Wobig 2005
Columbia, MO 65203
emwfp2@mizzou.edu



Art and Graphic Design

Dean, School of Design and Fashion: Monica McMurry, M.S.

Coordinator, Graphic Design: Kate Gray, B.F.A.

The Bachelor of Fine Arts in Graphic Design offers students intensive preparation for a professional career. Skilled graphic designers with dynamic portfolios are in demand worldwide, and opportunities exist in many industries including: advertising, consumer and trade publishing, corporate communications, entertainment, broadcast, internet publishing, and fashion, to name just a few.

Graphic Design students gain real-world experience through class projects, internships, exhibitions, design competitions, workshops and freelance assignments. The design curriculum culminates with GDE 494 Senior Portfolio, where graduating students prepare a comprehensive portfolio of professional-quality work, their professional résumé, and other materials they may use to market themselves.

As part of the School of Design and Fashion, the Art curriculum supports the B.F.A. in Graphic Design, Fashion Design, Interior Design, as well as minors in Art. Students learn the language of the visual arts through projects and critiques. Art classes are generally small, allowing for individual attention in a hands-on working environment. Art students are treated as individuals and are encouraged to work independently, in order to find their own creative paths while they develop their own artistic voice and style.

Art and Graphic Design classes are supported by well-equipped facilities, including the Catherine Webb Art Studios, the Lewis James and Nellie Stratton Davis Art Gallery, Graphic Design Computer Lab and the Fleming Foundation Design Studio in the Hugh Stephens Library. Labs and studios offer a creative learning environment with purposed-designed classrooms and work spaces surrounding the Davis Art Gallery. The Davis Art Gallery enriches the Stephens campus and the Columbia community by exhibiting the work of artists of all genders, ages, cultures, and styles. The Graphic Design computer lab and studio feature state-of-the-art Apple workstations, printers, digital cameras and a high-resolution video projector. Software and hardware are updated on a continuing basis. Students may use these facilities outside of class time, including evenings and weekends.

Requirements for the B.F.A. Degree in Graphic Design

This interdisciplinary degree is designed to prepare students for careers in the field of graphic design and digital media. The Bachelor of Fine Arts degree in Graphic Design requires completion of the liberal arts degree requirements and 61 semester hours in the major as specified below. Students must earn a C- or better in all required courses within the bachelor of fine arts in graphic design program. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

Required Courses

Core courses (22 hrs.)

GDE 110: Principles of Design (3 hrs.)
GDE 120: Graphic Design I: Typography (3 hrs.)
GDE 210: Graphic Design II: Digital Imaging (3 hrs.)
GDE 310: Publication Design (3 hrs.)
GDE 320: Advertising Design (3 hrs.)
INT 210: Internship Development (1 hr.)
GDE 396: Internship (3 hrs.)
GDE 494: Senior Portfolio (3 hrs.)

Visual Art (12 hrs.)

ART 105: Beginning Drawing (3 hrs.)
ART 201: Life Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 301: Advanced Drawing (3 hrs.) *or*
ART 303: Advanced Painting (3 hrs.)

Art History (9 hrs.)

Any three ARH courses.

Business and Integrated Media (18 hrs.)

IME 101: Media and Culture (3 hrs.)
IME 208: Digital Photography (3 hrs.)
IME 290: Creating Online Media (3 hrs.)
BUS 171: Foundations of Business (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.) or
BUS 345: e-Commerce (3 hrs.)

Requirements for a Minor in Graphic Design or Visual Arts

These minors may be particularly useful for students in Fashion Design, Marketing, Advertising and Public Relations, Integrated Media, and Education, as well as for students preparing for art-related careers. These minors may also be used as part of a student-initiated major or a Liberal Studies major.

A minor in Visual Arts or Graphic Design requires completion of at least 15 semester hours, including at least 6 hours at the 300 level. All courses require a C- or better to become part of an art minor.

Suggested Models for Visual Arts Minors

Drawing and Painting:

ART 105: Beginning Drawing (3 hrs.)
ART 201: Life Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 301: Advanced Drawing (3 hrs.)
ART 303: Advanced Painting (3 hrs.)

Printmaking:

GDE 110: Principles of Design (3 hrs.)
ART 105: Beginning Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 205: Printmaking (3 hrs.)
ART 305: Advanced Printmaking (3 hrs.) (repeat twice)

Requirements for the Minor in Graphic Design

GDE 110: Principles of Design (3 hrs.)
GDE 120: Graphic Design I: Typography (3 hrs.)
GDE 210: Graphic Design II: Digital Imaging (3 hrs.)
GDE 310: Publication Design (3 hrs.)
GDE 320: Advertising Design (3 hrs.)

Other Ways to Include Art as Part of a Major

Create a student-initiated major during the sophomore year of study that combines Art or Graphic Design with at least one other discipline such as Fashion Design, Integrated Media, Marketing and Public Relations, Theatre Arts or Digital Filmmaking for a B.S. or B.F.A. degree. The faculty of the combined disciplines work with students to create student-initiated majors that are presented to the full faculty of the chosen majors for approval.

Create a Liberal Studies major by combining study in two concentrations or two minors, or one concentration and one minor. A student must follow the prescribed departmental minor or concentration requirements.

Forms for declaring a Liberal Studies major or student-initiated major are available from the Registrar, department offices, or on the [Stephens College web site](#).

Internships

Internships provide the student real-world experience and a platform for future employment. Internships are encouraged after the junior year. Graphic Design majors are required to complete INT 210: Internship Development and at least one 3-hr. internship.

All internship and workshop participants must be in good standing with the College, having an overall GPA of C or better.

The course number of the internship is based on the student's class, academic standing and prerequisite courses completed. After completion of an internship the student will complete assessment documents together with her employer or instructor and a grade will be awarded.

Capstone Course

Student-initiated and Liberal Studies majors complete a capstone course comprising a written statement and a senior project usually culminating in an exhibition in the Davis Art Gallery. *December graduates must have completed ART 494: Senior Portfolio during the previous spring semester.*

Art Courses

ART 105: Beginning Drawing

(3 hrs.)

(Open to all students; model and lab fee charged)

Introduction to basic methods and media of drawing through exercises in contour, gesture, value, volume and space, perspective and composition. Still-life, landscape and life-model subjects as well as experimental studies.

ART 201: Life Drawing

(3 hrs.)

(Prerequisite: ART 105 with C- or better; model and lab fee charged)

Problems in drawing the figure: human anatomy and proportion, figure composition. Continuation of practice in drawing fundamentals such as contour, gesture, volume, and value.

ART 203: Painting/Color

(3 hrs.)

(Prerequisite: ART 105 with C- or better, or permission of instructor; lab fee charged)

The study of color relationships and systems of color composition, using the basic methods, materials and media of painting. Problems using still life, landscape and the human figure as a point of departure for development of creative expression. Discussion of contemporary directions in painting.

ART 205: Printmaking

(3 hrs.)

(Prerequisites: ART 105 or permission of instructor; lab fee charged; may be repeated three times)

Introduction to processes such as printing on fabric, linocut, woodcut, etching, lithography, screen printing and photo printmaking. Process emphasized may change from semester to semester or year to year. Development will be encouraged in the areas of technical control, graphic quality and effective personal expression.

ART 280: Topics in Art

(1-3 hrs.)

(Prerequisite: depends on topic offered; lab fee charged)

Introduction to various topics in fine and applied art.

ART 294: Workshop

(1-3 hrs.)

(Prerequisites: ART 105 and approval of faculty)

A workshop experience completed off campus.

ART 301: Advanced Drawing

(3 hrs.)

(Prerequisite: ART 201 with C- or better; may be taken four times for credit; lab fee charged)

Emphasis on individual development of drawing skills with a variety of subjects. Development of the drawing as a finished work.

ART 303: Advanced Painting

(3 hrs.)

(Prerequisite: ART 203 with C- or better; ART 201 recommended; may be taken four times for credit; lab fee charged)

Emphasis on individual development and personal style. Exploration of media, imagery and discussion of contemporary critical issues.

ART 305: Advanced Printmaking

(3 hrs.)

(Prerequisite: ART 205 with C- or better; ART 203 recommended; may be taken four times for credit; lab fee charged)
Continued development of technical skills and personal style in various printmaking media. Printmaking process emphasized may change from semester or year to year. Development of a complete edition or series. Discussion of the aesthetics of the print.

ART 380: Topics in Art and Design

(1-3 hrs.)

(Prerequisite: depends on topic offered; lab fee charged)

Various topics in fine and applied art.

ART 394: Art Workshop

(1-3 hrs.)

(Prerequisites: ART 105 and approval of faculty).

A workshop experience completed off campus.

ART 494: Senior Project

(1-6 hrs.)

(Prerequisite: approval of faculty; lab fee when appropriate.)

A major body of independently conceived and produced work in the student's primary studio area. Evaluated by all art faculty. Offered spring semester only

Graphic Design Courses

GDE 110: Principles of Design

(3 hrs.)

(Open to all students; lab fee charged)

Introduction to basic design theory, composition, symmetry and asymmetry, information and communication, type and image, two-dimensional problem solving. Media used in assignments will include hand illustration and collage. Lectures will present an overview of the history of visual communication, graphic design, and advertising graphics.

GDE 120: Graphic Design I: Typography

(3 hrs.)

(lab fee charged)

Lectures cover the evolution of typography underlying today's digital standards. Introduction to contemporary typography and design. Survey of the Macintosh computer platform, major design and type programs, printing basics, and use of software.

GDE 210: Graphic Design II: Digital Imaging

(3 hrs.)

(Prerequisite: GDE 110, GDE 120 with C- or better or permission of instructor; lab fee charged)

Introduction to acquiring and editing images in digital format. Course subjects will include: Photoshop program features, acquiring images with digital cameras, on-line sources, image resolution and color depth, color correction, art direction, professional standards, copyright issues, and more. The course will emphasize developing a discerning eye and technical expertise in producing high-quality images for publication.

GDE 280: Topics in Design

(1-3 hrs.)

(Prerequisite: depends on topic offered; lab fee charged)

Introduction to various topics in fine and applied art.

GDE 294: Design Workshop

(1-3 hrs.)

(Prerequisites: GDE 120 and approval of faculty)

A workshop experience completed off campus.

GDE 296: Internship

(1-3 hrs.)

(Prerequisite: approval of faculty)

An internship experience completed off campus.

GDE 310: Publication Design

(3 hrs.)

(Prerequisites: GDE 120, GDE 210 with C- or better, lab fee charged)

Students will concept, design and produce a variety of print publications such as brochures, magazines, posters, and others. Students will develop an understanding of design, layout and pre-press standard practices and the organization of information from initial concepts to final production. Lectures will cover history of marketing publications, information systems, modern publication design and integrated marketing strategies and executions, production standards and designer/art director role in publication concept, design and production.

GDE 320: Advertising Design

(3 hrs.)

(Prerequisite: GDE 310 with C- or better; lab fee charged)

Design and production for integrated marketing campaigns. Students develop and produce print and electronic advertising campaigns based on real-world strategies and standards. Lectures will cover history of advertising and marketing, modern ad design, strategies and executions, production standards and the designer/art director role in publication concept, design and production. Guests from the advertising industry.

GDE 380: Topics in Graphic Design

(1-3 hrs.)

(Prerequisite: depends on topic offered; lab fee charged)

Introduction to various topics in fine and applied art.

GDE 394: Design Workshop

(1-3 hrs.)

(Prerequisites: GDE 120 and approval of faculty)

A workshop experience completed off campus.

GDE 396: Internship

(1-3 hrs.)

(Prerequisites: GDE 310 and 320 and approval of faculty)

An internship experience completed off campus.

GDE 494: Senior Portfolio

(3-6 hrs.)

(Prerequisites: GDE 310 and 320 with C- or better and approval of faculty; lab fee when appropriate)

Graduating students will develop and refine a comprehensive portfolio of original and independently produced design projects, as well as a professional résumé and other materials they may use to market themselves. Offered spring semester only.

GDE 496: Internship

(1-3 hrs.)

(Prerequisites: GDE 396 with C- or better and approval of faculty)

An internship experience completed off campus.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar. All independent studies are subject to the approval of design faculty. All proposals for independent studies will be approved by a consensus of the entire school of Design and Fashion faculty prior to student registration in any such course.

Art History

Coordinator: James H. Terry, Ph.D.

Courses in Art History offer students opportunities to explore the painting, sculpture, architecture and decorative arts of periods from prehistory through contemporary art. Students should begin their study of Art History with the introductory course, ARH101, followed by intermediate and advanced courses that concentrate on specific art-historical periods. Courses in Art History enhance majors in Theater, Dance, Film, Graphic Design, Interior Design and Fashion Design by broadening students' understanding of the contexts in which these arts developed.

Requirements for a Minor in Art History

Students must complete 15 semester hours in the ARH prefix, including six hours at the 300 level. The Art History minor may become part of the Liberal Studies major and student-initiated majors.

Art History Courses

ARH 101: Introduction to the History of Art

(3 hrs.)

(Open to all students)

Introduces students to the history of the visual arts and architecture. Students will become familiar with a wide range of artistic techniques and media and will acquire analytical tools for understanding and criticizing the arts. Students will learn to recognize the distinctive features of key periods in the history of western art from prehistory to the present day. The primary focus will be the art of the Mediterranean, Europe and post-colonial America, but the traditions of Asia, the Islamic world, Africa and ancient Mesoamerica will also be discussed. This course is intended to provide a foundation for more advanced study and to contribute to a life-long appreciation of art.

ARH 201: Greek and Roman Art

(3 hrs.)

(Prerequisite: sophomore standing or permission of instructor)

Introduces students to the material remains of the ancient Greeks and Romans, the founders of western art and culture. Painting, sculpture, architecture and the decorative arts will be analyzed in the context of political, social and cultural institutions. Students will learn to recognize major period styles and understand how buildings and art objects functioned in Greek and Roman society.

ARH 203: Medieval and Byzantine Art

(3 hrs.)

(Prerequisite: sophomore standing or permission of instructor)

Introduces students to the art and architecture of the Medieval and Byzantine worlds, from the Christianization of the Roman Empire in the 4th century to the brink of the Renaissance in the 14th century. We will explore sculpture, wall painting, the arts of the book, secular and religious architecture and the decorative arts (ceramics, metalwork, glass, textiles and mosaics) in the context of political, social and cultural institutions.

ARH 205: Renaissance and Baroque Art

(3 hrs.)

(Prerequisite: sophomore standing or permission of instructor)

Focuses on painting, sculpture and architecture from the 14th to the 17th centuries in Italy and Northern Europe—one of the most brilliant periods in the history of art. Students will analyze works of art in terms of technique, iconography, function and style, and (most importantly) in terms of their meanings in the contexts of their own times and for us today.

ARH 207: Nineteenth-century Art

(3 hrs.)

(Prerequisite: sophomore standing or permission of instructor.)

Concentrates on European and American painting, sculpture and decorative arts in the nineteenth century. The major periods studied are Neoclassicism, Romanticism, Realism, Impressionism, Post-Impressionism. Artists include David, Goya, Turner, Courbet, Manet, Monet, Cassatt, Degas, Van Gogh, Gauguin and Cézanne.

ARH 280: Topics in Art History

(3 hrs.)

Topics courses are devoted to subjects that are not covered in depth in other ARH courses, especially non-Western art.

ARH 309: Modernism and Post-Modernism in the Arts

(3 hrs.)

(Prerequisites: one ARH course and junior or senior standing, or permission of instructor)

This course explores the arts in Europe and America from the beginning of the 20th century to the present. We focus on important styles and movements, examining both the artistic products of each and the public statements of the participants. We pay particular attention to the interconnectedness of the arts in various media. Artists featured include painters, sculptors, architects, composers, playwrights, performance artists, filmmakers and choreographers.

ARH 317: Islamic Art and Culture

(3 hrs.)

(Prerequisites: one ARH course and junior or senior standing, or permission of instructor)

This course introduces the art and architecture of Islam, a cultural heritage shared by one fifth of the world's population. We will investigate this subject from the perspective of the faith and traditions of Islam and the history of the Muslim world from the time of Mohammed to the present day. Topics will include secular and religious architecture, miniature painting, calligraphy, and the decorative arts. Our investigation will proceed through illustrated lectures and discussion, supplemented by films and field trips.

ARH 355: Seminar: Women in Art

(3 hrs.)

(Prerequisite: one ARH course and junior or senior standing, or permission of instructor; cross-listed as WST 355)

This course explores the contributions women have made to painting, sculpture and architecture from the Renaissance to the present.

ARH 380: Topics in Art History

(3 hrs.)

Topics courses are devoted to subjects that are not covered in depth in other ARH courses, especially non-Western art.

Business and Marketing

Department Chair: Pamela Shackelford, M.B.A.

The Department of Business and Marketing offers three majors: Bachelor of Science in Entrepreneurship and Management; Bachelor of Science in Marketing, Public Relations and Advertising; and the Bachelor of Science in Accounting. In addition, the program cooperatively offers the following interdisciplinary majors: Bachelor of Science in Fashion Marketing and Management; Equestrian Business Management and also the Bachelor of Fine Arts in Theatre Management. In addition, two minors are available: a business minor, which may emphasize one of four areas (business, finance, marketing or management) and an events planning and management minor.

The Business and Marketing curriculum prepares students for entrepreneurial pursuits, managerial, marketing, public relations and advertising positions in any organization and provides opportunities to acquire distinctive competence in specialized areas. These goals are accomplished through a core of required courses, enhanced by electives, independent studies, internships and off-campus study. In addition, students may learn from hands-on experiences, including local consulting internships or by helping to manage the department's stock portfolio.

The Business and Marketing faculty has a strong interdisciplinary orientation and believes that preparation for any career must be grounded in a liberal arts education. Students are encouraged to assume a broad perspective and take coursework beyond the introductory level in liberal arts, to think critically and creatively, and to grow in confidence. Issues and opportunities for women in organizations are emphasized throughout the program. This includes women entrepreneurs and women executives.

Combining Business and Marketing with other disciplines, in a double major, a major and a minor, or a student-initiated major is highly encouraged. Providing depth within a strong business curriculum and breadth in other areas of interest, these combinations will enhance the education and marketability of participating students.

Business Internship Program

The Department of Business and Marketing at Stephens College requires that all of its business students participate in the Business Internship Program. The program is designed to give business students the opportunity to see for themselves how the theories, concepts and principles they learned in the classroom are translated into action in the real business world. This is accomplished by assigning them to organizations where they are treated as regular employees. The primary benefits of the business internship are as follows:

Employment Advantage. Experience, what employers want and expect, is gained while students are still in college.

Skill Acquisition. Students apply classroom knowledge and skills, acquire new skills and experiences, and identify skill needs for the future. The internship is a learning experience; the employer does not expect students to have all the answers.

Career Decision. Internships allow students to explore, confirm, modify or change career choices based on practical experience. By knowing the actual responsibilities of a job, students can decide early whether or not the right career has been chosen.

Professional Contacts. The people met while on an internship are a good source for securing unpublicized jobs after graduation or helping students network to find a job. Work experience is the ticket to entering the professional arena where employable qualities are visible to influential persons.

Academic Relevancy. Principles and theories presented in the classroom can be applied, thus enhancing academic understanding, learning, motivation and retention of information.

Reality Testing. Students often have idealistic expectations when choosing a career. Actual work experiences provide the opportunity to test the reality of career choices, interests and abilities, thus bringing expectations in line with the real work world.

Confidence Building. Job responsibility and varied experiences will help develop maturity, confidence and self-esteem.

Strengths and Weaknesses. Through actual work experiences, feedback from supervisors and periodic evaluations, students can realistically identify your strong and weak points which can then be further developed.

Interpersonal Skills. Through association with people in new and varied environments, effective interpersonal skills can be developed. These skills are seldom addressed directly in the classroom, however, such skills can be a crucial element in determining success or failure on the job.

Academic Credit. Upon successful completion of internship requirements, academic credit can be received and recorded on transcripts.

Master of Business Administration Program

Through Stephens College Graduate & Continuing Studies, students may earn a Master of Business Administration (MBA) or a Master in Strategic Leadership (MSL) degree. The Stephens' graduate business programs combine online coursework and an on-campus seminar. After completion of the core curriculum, students enroll in BUS 695: Advanced Strategic Project, where students may design their own customized emphasis, focusing on a topic or industry of particular interest to them.

With the bachelor's + master's option, exceptional Stephens' students from nearly any undergraduate program can earn two degrees by combining their undergraduate degree with a Master of Business Administration or Master in Strategic Leadership, sometimes in as little as one additional year. Students must declare this interest and apply for consideration no later than their second semester junior year.

Requirements for the B. S. Major in Entrepreneurship and Business Management

The Bachelor of Science degree in entrepreneurship and business management requires completion of liberal arts degree requirements and 54 hours in the major. An internship experience is required before enrollment in BUS 496. Business majors must earn at least fifteen hours of business courses from Stephens College. BUS 490: Senior Project or Thesis must be taken at Stephens. A grade of C- or better is required in each of the courses in the major. A GPA of at least 2.0 over all courses in the major is required for graduation. Students planning graduate study in business should take at least one semester of calculus.

Required Courses

CIS 206: Introduction to Information Systems (3 hrs.)
BUS 171: Foundations of Business in the 21st Century (3 hrs.)
ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 256: Social Entrepreneurship (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)
BUS 350: Principles of Finance (3 hrs.)
BUS 386: International Business (3 hrs.)
BUS 490: Senior Project or Thesis (3 hrs.)
BUS 496: Internship Seminar (2 hrs.)
ECO 202: Microeconomics (3 hrs.)
ECO 203: Macroeconomics (3 hrs.)
INT 210: Internship Development (1 hr.)
MAT 207: Introduction to Statistics (3 hrs.)

Business Electives

BUS205: Personal and Family Finance (3 hrs.)
BUS280: Topics in Business (1-3 hrs.)
BUS320: Sales Management (3 hrs.)
BUS352: Business Law (3 hrs.)
BUS354: Consumer Behavior (3 hrs.)
BUS 358: Grant Development and Proposal Writing (3 hrs.)
BUS362: Professional Communications (3 hrs.)
BUS380: Topics in Business (1-3 hrs.)
BUS480: Topics in Business (1-3 hrs.)
MPA 240: The Nuts and Bolts of Event Planning (3 hrs.)
MPA 401: Marketing and Promoting Your Event (3 hrs.)

Requirements for the B.S. Major in Accounting

A Bachelor of Science degree with a major in accounting requires completion of the liberal arts requirements and 78 hours in the major. Accounting majors must take at least 24 hours of these requirements from Stephens College. BUS 490: Senior Project or Thesis must be taken at Stephens. Additional courses are taken at the University of Missouri-Columbia. An Internship experience is required before enrollment in BUS 496. A grade of C- or better must be earned in all required courses and a cumulative 2.0 GPA or better in all courses in the major for graduation.

NOTE: The Missouri Board of Accountancy requires 60 hours in accounting and other related courses in order to be eligible to sit for the C.P.A. exam.

Required Courses

Core Requirements

ACC210: Accounting I (3 hrs.)
ACC220: Accounting II (3 hrs.)
BUS171: Foundations of Business in the 21st Century (3 hrs.)
BUS225: Principles of Management (3 hrs.)
BUS250: Principles of Marketing (3 hrs.)
BUS 256: Social Entrepreneurship (3 hrs.)
BUS 350: Principles of Finance (3 hrs.)
BUS 352: Business Law (3 hrs.)
BUS 490: Senior Project or Thesis (3 hrs.)
BUS 496: Internship Seminar (2 hrs.)
CIS 206: Introduction to Information Systems (3 hrs.)
ECO 202: Microeconomics (3 hrs.)
ECO 203: Macroeconomics (3 hrs.)
INT 210: Internship Development (1 hr.)
MAT 207: Introduction to Statistics (3 hrs.)
MAT 211: Calculus and Analytic Geometry I (3 hrs.)
MAT 326: Linear Algebra (3 hrs.)

University of Missouri Requirements

ACC 3326: Financial Accounting Theory and Practice I
ACC 3328: Accounting Information Systems
ACC 3346: Financial Accounting Theory and Practice II
ACC 3347: Cost and Managerial Accounting
ACC 4353: Introduction to Taxation
ACC 4365: Governmental Accounting and Budgeting
ECO 3229: Money, Banking and the Financial Market
ECO 4351: Intermediate Microeconomics
Three (3) additional hours in accounting electives

Requirements for the B.S. Major in Marketing: Public Relations and Advertising

This Bachelor of Science degree with a marketing, public relations and advertising major requires completion of liberal arts requirements and the required core courses listed below. In addition, students will choose an emphasis area in consultation with the program coordinator and will take an additional 24 semester hours in that area. A grade of C- or better must be earned in required BUS/ACC and MPA courses and an overall GPA of 2.0 must be maintained to graduate.

The required internship experience includes the successful completion of the pre-internship course INT 210: Internship Development, of the performance of an industry internship, and of the post-internship debriefing course BUS 496: Internship Seminar.

Students are strongly urged to take BUS 171 and IME 101 in the fall of their freshman year or first semester of their sophomore year. A checklist for this major, which will help keep the student on track, may be obtained in the Business and Marketing office.

NOTE: Descriptions for GDE, BUS, IME and INT courses will be found under those programs' headings.

Required Courses

Accounting:

ACC 210: Accounting I (3 hrs.)

Business:

BUS 171: Foundations of Business in the 21st Century (3 hrs.)

BUS 225: Principles of Management (3 hrs.)

BUS 250: Principles of Marketing (3 hrs.)

BUS 331: Integrated Marketing Communications (3 hrs.)

BUS 354: Consumer Behavior (3 hrs.)

Internship:

INT 210: Internship Development (1 hr.)

BUS 496: Internship Seminar (2 hrs)

Integrated Media:

IME 101: Media and Culture (3 hrs.)

MPA 205: Public Relations Principles and Practices (3 hrs.)

MPA 240: Nuts and Bolts of Meeting and Convention Planning (3 hrs.)

MPA 335: Case Studies in Marketing and Public Relations (3 hrs.)

MPA 403: Strategic Writing (3 hrs.)

MPA 493: Senior Project or Thesis (3 hrs.)

Guided Electives (24 semester hours required. This is a suggested list, other courses may apply.)

ACC 220: Accounting II (3 hrs.)

GDE 110: Principles of Design (3 hrs.)

GDE 120: Digital Typography (3 hrs.)

GDE 208: Digital Photography (3 hrs.)

GDE 210: Digital Imaging (3 hrs.)

GDE 310: Publication Design (3 hrs.)

BUS 305: Human Resource Management (3 hrs.)

BUS 320: Sales Management (3 hrs.)

BUS 352: Business Law (3 hrs.)

BUS 380: Topics in Business (1-3 hrs.)

BUS 386: International Business (3 hrs.)

IME 103: Writing for Mass Media (3 hrs.)

IME 207: Newswriting and Production (3 hrs.)

IME 212: Integrated Media Practicum (1-3 hrs.)

IME 290: Creating Online Media (3 hrs.)

IME 307: Advanced Newswriting and Production (3 hrs.)

IME 362: Media Law (3 hrs.)

IME 464: Women and Media (3 hrs.)

MPA 330: Advanced Events Planning and Management (3 hrs.)

MPA 401: Advanced Event Marketing (3 hrs.)

PSY 340: Organizational Psychology (3 hrs.)

Requirements for a Minor in Business and Marketing

Business emphasis:

BUS 171: Foundations of Business in the 21st Century (3 hrs.)

AND

Two courses with a BUS designation (6 additional hours) at the 200 level or above

AND

Two courses with a BUS designation (6 additional hours) at the 300 level or above

Finance emphasis:

BUS 171: Foundations of Business in the 21st Century (3 hrs.)

BUS 350: Principles of Finance (3 hrs.)

ACC 210: Accounting I (3 hrs.)

ACC 220: Accounting II (3 hrs.)

Three (3) additional hours in Finance at the 300 level or above.

Marketing emphasis:

BUS 171: Foundations of Business in the 21st Century (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)
BUS 354: Consumer Behavior (3 hrs.)
Plus Three (3.0) additional hours in marketing at any level.

Management emphasis:

BUS 171: Foundations of Business in the 21st Century (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
BUS 386: International Business (3 hrs.)
Plus Three (3.0) additional hours in management at any level.

Requirements for a Minor in Special Events Planning and Management

The minor in Special Events Planning and Management requires completion of a minimum of five courses, including at least two at or above the 300 level. An overall GPA of at least a 2.0 in all courses listed in the minor is required.

Required Courses (15 hrs.)

MPA 240: The Nuts & Bolts of Event Planning (3 hrs.)
MPA 330: Advanced Events Planning and Management (3 hrs.)
MPA 401: Marketing and Promoting Your Event (3 hrs.)

AND

Six (6) hours of Business, Integrated Media or Design courses at the 300 level or above and approved by the program coordinator.

A list of the specific courses approved for inclusion in the finance, marketing, management and event planning emphasis areas may be obtained from the business and marketing department office.

Business and Marketing and the Liberal Studies Major

In the residential program, students may choose one of the four business minor options (finance, marketing, management or event planning) to include in the liberal studies major. See the liberal studies section of the catalog for complete information about the major.

Accounting Courses**ACC 210: Accounting I**

(3 hrs.)

(Prerequisites: two years of high school algebra with a grade of B or better, or C- or better in MAT 111; sophomore standing or permission of instructor)

An introduction to financial accounting. Study of accounting theory and techniques used in the accumulation and disclosure of accounting data resulting from business transactions in proprietorships, partnerships and corporations.

ACC 220: Accounting II

(3 hrs.)

(Prerequisites: ACC 210; for business, fashion merchandising and equestrian business management majors, and accounting/finance minors: MAT 207, or concurrent enrollment; permission of instructor)

An introduction to managerial accounting. The preparation, use and interpretation of internal accounting data in the managerial functions of planning, organizing, controlling and decision-making.

Business Administration Courses**BUS 171: Foundations of Business in the 21st Century**

(3 hrs.)

(Open to all students)

Overview of business concepts including a jet tour through management, marketing and accounting. Introduces the concepts of: product/service planning and production; supply chains; proprietary and intellectual property issues;

product placement; product features; and competitive strategies. Introduces the concepts of operating and control systems, legal structures, and management planning. Introduces basic accounting concepts related to financial and managerial accounting practices.

BUS 205: Personal and Family Finance

(3 hrs.)

(Open to all students)

Examination and application of basic economics and finance principles as they relate to the individual. Topics include: budgets, banking, housing, taxes, insurance and investments.

BUS 225: Principles of Management

(3 hrs.)

(Prerequisites: BUS 171 and sophomore standing; for business, fashion marketing and management, theatre management and equestrian business management majors: MAT 207 or concurrent enrollment; or permission of instructor)

A study of the organization, its individuals, technology, planning, and organizing and control policies and procedures. Special attention given to leadership, motivation, communication, group dynamics, decision-making and women in management.

BUS 250: Principles of Marketing

(3 hrs.)

(Prerequisites: English 101; BUS 171; sophomore standing; or permission of instructor. BUS 171 waived for EBM and FDP majors)

Beginning marketing course designed to provide the student with an understanding of basic marketing concepts, the role of marketing in society and the forms and various factors that influence marketing decision making.

BUS 256: Social Entrepreneurship

(3 hrs.)

(Prerequisites: BUS 171 and junior standing, or permission of instructor)

The field of Social Entrepreneurship is an exciting facet of today's business world that engages visionary, creative individuals who seek to serve the greater good through the foundation of enterprises targeted at making a positive contribution to society. This course provides insight into the process and challenges related to the conception and realization of profit and not-for-profit ventures offering innovative solutions to pressing social issues.

BUS 280: Topics in Business

(Credit and prerequisites depend on topic offered.)

Topics courses explore current trends or special interests in business. Courses taught in the past under this topic designation include Women in Organizations and Entrepreneurship for Non-Business majors.

BUS 305: Human Resource Management

(3 hrs.)

(Prerequisites: BUS 225 and junior standing, or approval of instructor)

The principles and practices of personnel planning, recruitment, selection, training and development, career planning, performance evaluation, affirmative action, labor relations and salary administration.

BUS 320: Sales Management

(3 hrs.)

(Prerequisite: BUS 250 or approval of instructor)

A study of the process of planning, staffing, training, directing and controlling the efforts of sales personnel. Attention also given to the responsibilities of salespeople.

BUS 331: Integrated Marketing Communications

(3 hrs.)

(Prerequisites: BUS 250 and junior standing, or permission of instructor)

An in-depth study of promotional activities such as advertising, personal selling, sales promotions, public relations and direct marketing (including use of the Internet). Emphasis is on strategic planning of promotional activities to communicate with customers to achieve marketing objectives. The relationship of integrated marketing communications to other elements of promotional activities is also explored.

BUS 335: Case Studies in Marketing and Public Relations

(3 hrs.)

(Prerequisites: grade of C- or better in MPA 205 or BUS 250 and junior standing or permission of instructor)

A combination case study and hands-on course designed to increase research, writing and assessment skills in

marketing and public relations. Cases will focus on research, planning, strategies, tactics and evaluation. Course culminates in researching and writing a marketing and public relations case history. Offered every other spring semester.

BUS 345: e-Commerce

(3 hrs.)

(Prerequisites: BUS 250, CIS 206)

This course provides students with an opportunity to learn how organizations are using the Internet as a viable marketing tool. The course will also examine the increasing role electronic commerce is playing in the global economy.

BUS 350: Principles of Finance

(3 hrs.)

(Prerequisite: ACC 220; for business, fashion merchandising and equestrian business management majors: ECO 202)

An introduction to finance from a corporate perspective. Topics include: financial markets, capital budgeting, working capital and financial statement analysis.

BUS 352: Business Law

(3 hrs.)

(Prerequisite: junior standing or permission of instructor; cross-listed as LGS 352.)

A study of the basic concepts of law as they relate to legal rights and remedies, with an emphasis on contracts and other facets of law relevant to business practice.

BUS 354: Consumer Behavior

(3 hrs.)

(Prerequisites: BUS 250 and junior standing, or permission of instructor)

Analysis of factors affecting purchase decisions in the marketplace. Theories and research findings from behavioral and social sciences are examined from the point of view of marketing management and buyer behavior. Attention given to exploration and evaluation of buyer behavior, the consumer decision process, and research on the development of marketing programs.

BUS 358: Grant Development and Proposal Writing

(3 hrs.)

(Prerequisites: BUS 256 or permission of instructor)

This course will provide an overview of the various stages of the grant-seeking and grant-writing process. Topics covered include grant development issues, types of grants and funders, the development and articulation of an idea proposed for funding, identification of possible funding sources, the design and evaluation of a proposed program and/or project, the creation of community partnerships, proposal writing, budget development and description and grant review process.

BUS 362: Professional Communication

(3 hrs.)

(Prerequisites: junior standing, or permission of instructor)

This course teaches the theory and skills necessary for understanding and practicing effective professional communication. It emphasizes effective oral and written communication in professional settings and provides the student with opportunities to practice skills that will allow successful communication in professional careers.

BUS 364: Organizational Behavior

(3 hrs.)

(Prerequisites: BUS 225 and junior standing, or permission of instructor)

The study and application of knowledge about how people "act" and "react" in goal-oriented groups. Emphasis is placed on using theories from the social and behavioral sciences to aid managers in understanding, predicting and influencing behavior. The course focuses on areas such as motivation, leadership, learning theory and organizational development.

INT 370: Business Seminar Abroad

(1-3 hrs.)

(Credit will not count toward BUS major or minor; offered some summers)

A five-week summer travel-study seminar conducted by Stephens' Entrepreneurship and Business Management faculty in business centers abroad.

BUS 380: Topics in Business

(Credit and prerequisites depend on topic offered)

Topics courses explore current trends or special interests in business. Courses taught in the past under this topic

designation include Business Negotiations, Computer Applications in Business, Direct Marketing, Women in Small Business, Mentoring and Project Management.

BUS 386: International Business

(3 hrs.)

(Prerequisites: BUS 225, BUS 250, ECO 202 and 203, and junior standing, or permission of instructor)

Provides insight into the contemporary foreign environment through a macro view of the world of the economic, political, social and cultural environments; studies the problems encountered in business operations abroad and possible solutions; applies economic and trade theories to the role of foreign operations; and places special emphasis on the marketing and management activities of multinational business. Taught through lectures, case studies and research projects.

BUS 480: Topics in Business

See current course schedule for titles and credit.

BUS 490: Senior Project or Thesis

(3 hrs.)

(Prerequisites: ACC 220, BUS 225, BUS 250, BUS 350, or permission of instructor)

This course serves as the capstone course for business-related studies. It integrates the student's venture concept and feasibility study completed in BUS 171 into a fully researched business plan. The students complete management plans, product/service plans, marketing plans, financial plans, and develop operating and control systems for their comprehensive business plan. Students create their own advisory board to guide them through the planning process. This board will consist of an advisor in entrepreneurial accounting, entrepreneurial marketing, business planning, and a disciplinary expert from their major, or an external entrepreneur. The outcome is a student-driven business plan that is reviewed by a local panel of experts for strengths and weaknesses. *The course will include breakout sessions to ensure the students understand the detailed financial information collected and analyzed.

BUS 496: Internship Seminar

(2 hrs.)

(Prerequisite: Completion of internship and approval of faculty)

Course brings together students who have completed industry internships. Students share information on internship experiences, positions and responsibilities and evaluate their internships. Offered fall semester only.

Computer Science Courses

CIS 206: Introduction to Information Systems

(3 hrs.)

(Prerequisite: one year of high school computer proficiency or consent of instructor)

A study of concepts of computer-based information systems. This is an introductory survey of computer science concepts such as algorithms, hardware and software design, computer organization, programming language models, network models, virtual machines, artificial intelligence and social and ethical concerns of computer science.

Economics Courses

ECO 202: Microeconomics

(3 hrs.)

(Prerequisite: sophomore standing or permission of instructor)

Introduction to microeconomics, beginning with the historical development of market theory and continuing with an examination of contemporary models of market behavior and dynamics.

ECO 203: Macroeconomics

(3 hrs.)

(Prerequisite: sophomore standing or permission of instructor)

Introduction to the economics of Keynes and post-Keynesian theory. Includes fiscal and monetary theory and policy.

Marketing: Public Relations and Advertising Courses

MPA 205: Public Relations: Principles and Practices

(3 hrs.)

(Prerequisites: IME 103 and sophomore standing)

A survey course of public relations principles and theories practiced today in business, nonprofit organizations, associations, government and education. The historical, legal, organizational and social context of public relations. Offered fall semester only.

MPA 212: Marketing Practicum

(1-3 hrs.)

(Prerequisites: Sophomore standing; permission of department faculty. May be taken for either S/U or A-F credit; may be taken two times for credit)

Open to all majors and minors working with Creative Ink or a department-sponsored practicum project. Work to be evaluated by appropriate faculty advisor. Offered every semester.

MPA 240: The Nuts & Bolts of Event Planning

(3 hrs.)

(Open to all students.)

An introduction to the special events, meeting and convention industry. Students will be exposed to functions such as planning, budgeting, negotiating, registering and the scheduling of an event.

MPA 330: Advanced Events Planning and Management

(3 hrs.)

(Prerequisites: BUS 171, MPA 205)

The purpose of this course is to acquire an in-depth knowledge about the specialized field of event management and to become familiar with management techniques and strategies required for successful planning, promotion, implementation and evaluation for special events within any context.

MPA 335: Case Studies in Marketing and Public Relations

(3 hrs.)

(Prerequisites: grade of C- or better in MPA 205 or BUS 250 and junior standing or permission of instructor; cross-listed as BUS 335)

A combination case study and hands-on course designed to increase research, writing and assessment skills in marketing and public relations. Cases will focus on research, planning, strategies, tactics and evaluation. Course culminates in researching and writing a marketing and public relations case history. Offered every other year.

MPA 401: Marketing and Promoting Your Event

(3 hrs.)

(Prerequisites: MPA 240 and MPA 330 or permission of instructor.)

The primary focus of this course will be to plan and manage an event during the semester. Additionally, students will learn how to market and promote the event.

MPA 403: Strategic Writing

(3 hrs.)

(Prerequisites: BUS 331; senior standing, or permission of instructor)

Strategic Writing is an advanced writing intensive course that emphasizes the strategic, goal-oriented mission of high quality media writing, including public relations, social media, advertising, and sales. It prepares students for multiple writing platforms by developing skills in writing and increasing the understanding of how to use each. The focus is to write successfully and strategically for various fields of communication.

MPA 412: Advanced Practicum

(1-3 hrs.)

(Prerequisites: Senior standing or permission of department faculty. May be taken for either S/U or A-F credit; may be taken two times for credit.)

Open to all majors and minors working in a management position with Creative Ink or a department-sponsored practicum project. Work to be evaluated by appropriate faculty adviser. Offered every semester.

MPA 431: Advanced Copywriting

(3 hrs.)

This writing-intensive course covers the craft of writing copy and creating advertising for print, broadcast, outdoor, Internet and other media. Students learn how to capture their creative potential, how to use creative ideas strategically in order to solve advertising problems, how to execute those ideas in ads that have stopping power, and how to present their work in a professional manner. Students explore the different style of the great ad copywriters and learn to critically analyze the ads they see every day. The course culminates in the creation of a multimedia campaign. Offered spring semester only.

MPA 483: Advanced Internship: Case Study and Report

(3 hrs.)

(Prerequisites: INT 210, senior standing and completion of industry internship required by Department)

NOTE: All appropriate agreement and approval forms must be on file with the faculty supervisor prior to beginning the internship.

This course brings together students who have completed summer industry advanced internships in order to evaluate their internship experience and discuss relevant workplace issues. Students share information about their internships, including their interaction with supervisors, co-workers and clients; their position and responsibilities; and the relationship between their expectations and the realities of their internship. Students use the information they compiled during their internship to create a multimedia presentation of their internship case study. Offered fall semester only.

MPA 493: Senior Project: Public Relations

(3 hrs.)

(Prerequisites: senior standing and permission of department faculty)

This is the senior capstone experience of the major. This course requires the application of various media writing and production tasks to a specific project. All the skills from student's course of study are applied to the creation and execution of a "real-life" broadcast production, news or public relations project. A grade of C- or better is required for graduation.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Dance

Department Chair: Carol Estey, M.A.

The Department of Dance offers a bachelor of fine arts - a performance degree that qualified students can earn in three years and two summers.

Dance at Stephens College combines professional training, discipline and creative expression within a liberal arts environment. Steeped in tradition, the department is known for developing a well-rounded dancer prepared to explore many job possibilities in the professional world. The students are encouraged to achieve their greatest potential through high expectations, gentle guidance, and excellent training.

Our outstanding professional faculty provides training in modern dance, classical ballet, jazz dance, musical theatre dance, and tap dance. Guest artists broaden the dancer's technical foundation with study in world dance forms such as Flamenco, East Indian, African, and Russian Character. Pointe work and partnering are also offered to complement the dancer's training. Students develop self-expression as they explore improvisation and learn the process of choreography, and are offered the opportunity to study teaching practices and to practice teaching through our Dance Pedagogy course.

Students are introduced to other aspects of dance as a performing art form through such courses as lighting for dance, music for dance, and dance history. Advanced choreography classes where students create original work culminate in studio showcases. The Student New Works Concert and the Senior Capstone Concert are fully produced by the students and held in the Warehouse Theatre offering the students a venue to present their choreographic expression to the public. As a dance major, the student becomes a member of Stephens College Dance Company. It is a faculty-directed company that performs works created by the faculty and guest artists. The company performs fully produced concerts in the Macklanburg Playhouse. Students may also audition for the Dimensions Repertory Dance Company, a select group of dancers that represent the department in several community performances and for special events at Stephens. Other performing opportunities for both companies include lecture demonstrations, children's concerts, community arts festivals, and the American College Dance Festival performances.

All Dance Majors are required to participate in Stephens Summer Dance, an intensive six weeks of study taught by visiting guest artists and giving the student the opportunity to experience new styles of dance. During the Summer Intensive, students explore the creative process in ballet, modern, jazz, and/or musical theatre dance with internationally renowned, innovative choreographers. The Summer Intensive features a conservatory approach offering multiple classical and/or contemporary technique classes taught daily by our faculty and guest artists. A fully staged concert of choreographic works created by all teaching artists during this intensive study is performed at the close of Stephens Summer Dance.

Dance degree candidates are evaluated each semester to encourage their artistic and technical development. A career in the performing arts is a challenging choice and this is a highly professional program that demands a strong work ethic, discipline, and a high level of proficiency. Those students who fail to display these necessary attributes could be advised to choose another major, put on department probation or asked to leave the program.

Stephens dance graduates have found careers performing in a variety of venues. Many dance with professional modern, ballet and jazz dance companies; in Broadway and touring musicals; and with the Radio City Music Hall Rockettes. They have become teachers, choreographers and directors. Some have had their own companies and many continue the study of dance in professional or graduate schools.

Requirements for the B.F.A. Major in Dance

The bachelor of fine arts major in dance requires completion of all liberal arts requirements and 74 hours in the major. This must include two summers of Stephens Summer Dance and 30 hours of technique credit, regardless of original placement, with a minimum of 10 hours at the Tech III level. Program responsibilities include ushering, costume and technical crews and set-ups and strikes for all dance concerts.

Students must earn a C- or better in all required courses within the Bachelor of Fine Arts in Dance degree. Students may not continue to the next level class until the prerequisite class is passed with a C- or better. Because of the strenuous nature of the program, students must stay fit and healthy in order to succeed. The dance faculty will meet with each student twice during the year to evaluate progress in the major and provide feedback for improvement. Each student is required to follow the requirements outlined in the Dance Major's Handbook.

Required Courses

DAN 112: Dance Techniques I (5 hrs.)
DAN 113: Dance Techniques I (5 hrs.)
DAN 170: Improvisation and Choreography Fundamentals (3 hrs.)
DAN 220: Choreography I: Solo (3 hrs.)
DAN 231: Dance Techniques II (5 hrs.)
DAN 233: Dance Techniques II (5 hrs.)
DAN 324: History of Dance (3 hrs.)
DAN 351: Dance Techniques III (5 hrs.)
DAN 353: Dance Techniques III (5 hrs.)
DAN 360: Choreography II: Trio (2 hrs.)
DAN 360: Choreography II: Group (2 hrs.)
DAN 460: Senior Seminar (2 hrs.)
DAN 465: Senior Project (3 hrs.)
MUS 105: Fundamentals of Music (3 hrs.) **or** MUS 110: Music Theory I (2 hrs.)

Required Summer Courses

(On-campus housing required)

First Year: (8 hrs.)

DAN 225: Dance Techniques Workshop I (3 hrs.)
DAN 238: Lighting and Production (2 hrs.)
DAN 267: Dance Performance Workshop I (3 hrs.)
Second Year: (8 hrs.)
DAN 137: Music for Dance (2 hrs.)
DAN 325: Dance Techniques Workshop II (3 hrs.)
DAN 367: Dance Performance Workshop II (3 hrs.)

Electives

Choose 7-8 hours from the following:

DAN 242: Pointe (2 hrs.)
DAN 247: Tap (1 hr.)
DAN 250: Musical Theatre Dance (1 hr.)
DAN 280: Topics: Partnering (1 hr.)
Repertoire (1 hr.)
DAN 355: Dimensions Repertory Dance Company (1-2 hrs.) (by audition only)
DAN 365: Internship (1-3 hrs.)
DAN 370: Practicum (1-3 hrs.)
DAN 380: Topics: Choreography III (1 hr.)
Pedagogy (2 hr.)
Advanced Pointe and Partnering (1 hr.)
Advanced Repertoire (1 hr.)
Acting for Dance (1 hr.)

Suggested Natural Science course for Dance Majors:

BIO 201: Structural Kinesiology (3 hrs.)

Requirements for a Minor in Dance

Required Courses (18 hrs)

DAN 112 and DAN 113: Dance Techniques I (4 hrs.)

BALLET: Minors must take one year of ballet at minimally the Freshman Level. Minor may audition to be placed in a higher level class.

DAN 112 and DAN 113: Dance Techniques I (4 hrs.)

MODERN: Minors must take one year of Modern at minimally the Freshman level. Minor may audition to be placed in a higher level class.

DAN 112 and DAN 113: World Dance Techniques I (4 hrs.)

Minors must take 4 sessions of World Dance at Freshman level or above. Minor may audition to be placed in a higher level class.

AND:

DAN 324: Dance History (3 hrs.)

AND ONE OF THE FOLLOWING:

3 hours of DAN 353 Technique classes (with permission of instructor only)

MUS 321: Music History I (3 hrs.)

THA 313: Theatre History I (3 hrs.)

Recommended electives:

DAN 170: Improvisation and Choreography Fundamentals (3 hrs.)

DAN 220: Choreography I (3 hrs.)

DAN 250: Musical Theatre Dance (1 hr.)

DAN 247: Tap (1 hr.)

BIO 201: Kinesiology (3 hrs.)

DAN 380: Topics: Dance Pedagogy (2 hrs.)

Minors must audition for placement into the major classes. If they are not of a level to participate in these dance major classes they will be advised to take dance for non-majors and may not become Dance Minors until they qualify for a DAN 112 class. This will protect the integrity of our BFA program and must be carefully monitored. Students must earn a C- or better in all required courses within the Minor in Dance. Students may not continue to the next level class until the prerequisite class is passed with a C- or better. Also, the minor may audition and participate in student choreographic works only. Since the focus of our BFA is performance based, the faculty and guest artist works are opportunities that must be limited to the students who will pursue a professional dance career or will be teaching on the professional level later in their careers.

Dance Courses

DAN 103: Beginning Ballet Techniques

(2 hrs.)

(Open to all students, may be repeated for credit)

Introduction to ballet for the non-major. Recommended for other performing arts majors to become conversant with the fundamentals of dance and dance vocabulary.

DAN 104: Beginning Modern Techniques

(2 hr.)

(Open to all students, may be repeated for credit)

A class of modern dance techniques for the non-major student. Especially beneficial for students majoring

in other performing arts.

DAN 105: Beginning World Dance Techniques

(1 hr.)

(Open to all students, may be repeated for credit)

World dance techniques for the student who is interested in multi-cultural understanding through dance.

Techniques offered have included: African and Caribbean, Haitian, East Indian, Spanish/Flamenco, Russian and Irish.

DAN 112: Dance Techniques I

(5 hrs.)

(Freshman dance majors or permission of instructor.)

This course is designed to introduce the freshman dance major to the philosophies and expectations of the Department of Dance. The core technique course will provide instruction and training in Ballet, Modern and World dance.

DAN 113: Dance Techniques I

(5 hrs.)

(Prerequisite: DAN 112 or permission of instructor.)

Course emphasizes techniques as well as flexibility and strength, coordination and control. Includes classes in Ballet, Modern and World Dance.

DAN 137: Music for Dance

(2 hrs.)

(Summer only)

Study of the relationship of music to dance, basic rhythmic form and analysis of the elements of music and techniques of accompanying dance.

DAN 170: Improvisation and Choreography Fundamentals

(3 hrs.)

(Prerequisite: must be in DAN 112 or permission of instructor)

The study of movement expression through a variety of approaches experienced and performed spontaneously to broaden the range of movement vocabulary. This will be accomplished individually and in groups. Students also learn the role of improvisation leading to choreography and will learn the fundamental tools for creating dance phrases which prepares them for Choreography I.

DAN 220: Choreography I: Solo

(3 hrs.)

(Prerequisite: DAN 170.)

Study of the organization of movement and the relationship of different elements of dance composition which will culminate in the creation of a dance solo.

DAN 225: Dance Techniques Workshop I

(3 hrs.)

(Summer only)

(Prerequisite: DAN 112 and 113 or by audition)

Daily classes: modern, ballet and jazz.

DAN 231: Dance Techniques II

(5 hrs.)

(Prerequisite: DAN 113 or permission of instructor)

Continuation of DAN 113 involving the development of space-time coordination in more complex dance phrases with more advance technical demands.

DAN 233: Dance Techniques II

(5 hrs.)

(Prerequisite: DAN 231 or permission of instructor)

Continuation of DAN 231.

DAN 238: Lighting and Production

(2 hrs.)

(Summer only)

Introduction to the theory and practice of stage lighting. The course also introduces the student to all the aspects of a stage production from the backstage perspective.

DAN 242: Pointe

(2 hrs.)

(Prerequisites: DAN 112 or audition.)

Development of classical pointe technique including relevés, piqués, bourrées, pirouettes, and petits sautés sur les pointes through barre and center work.

DAN 247: Tap

(1 hr.)

(Prerequisites: DAN 112 or audition.)

This class is designed to acquaint the dancer with tradition of musical theatre and rhythm tap dance. Warm-up and exercises in tap technique with attention to proper use of weight, balance, articulation of footwork and full upper body involvement will be taught in order to prepare the dancer for auditions and work in musical theatre and tap companies.

DAN 250: Musical Theatre Dance

(1 hr.)

(Prerequisites: DAN 112 or audition.)

The course is designed to introduce students to the dance technique required for American Musical Theatre. This is a technique class based on American jazz forms. Audition techniques, awareness of line, detail and dynamics, and performance techniques are stressed.

DAN 267: Dance Performance Workshop I

(3 hrs.)

(Summer only)

A studio course designed to give the major an understanding of the rehearsal and creative process leading to performance through learning historic works or new pieces created for them by visiting guest artists.

DAN 280: Topics in Dance

(1 hr.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses. They may include Repertoire, Performance Techniques, Partnering and Acting for Dance.

DAN 310: Functional Anatomy for Dancers

(3 hrs.)

(Prerequisite: DAN 231 or permission of instructor)

Study of the human structure, its form and its function; allows the student to arrive at a more expansive approach to total dance training.

DAN 324: History of Dance

(3 hrs.)

(Prerequisite: junior or senior standing)

Study of the development of dance, including dance forms, major choreographers and major dancers. Cultivation of cultural historical perspective. Writing Intensive.

DAN 325: Dance Techniques Workshop II

(3 hrs.)

(Summer only)

(Prerequisites: DAN 225 or audition.)

A continuation of DAN 225.

DAN 351: Dance Techniques III

(5 hrs.)

(Prerequisite: DAN 233 or permission of instructor)

Continuation of DAN 233, with emphasis on the development of individual style and artistry. Students are expected to be able to learn more complex phrases quickly and bring them to performance level in the class. This course is designed to be the final preparation for the professional world.

DAN 353: Dance Techniques III

(5 hrs.)

(Prerequisite: DAN 351 or permission of instructor)

A continuation of DAN 351.

DAN 355: Dimensions Repertory Dance Company

(1-2 hrs.)

(Prerequisite: audition and permission of department. May be repeated up to 6 hours of credit.)

Dimensions Repertory Dance Company serves as a training experience for the professional company.

Dancers must audition and are cast as members or apprentices in the company. Several performances will take place throughout the year for community events, demonstrations in schools and for Stephens' functions and concerts.

DAN 360: Choreography II

(2 hrs.)

(To be taken two times)

(Prerequisite: DAN 170, DAN 220 or permission of instructor)

Students create two dances that are thematically developed, using prior knowledge of phrasing and the elements of design, rhythm, dynamics and motivation. One session will be dedicated to the creation of a trio, and another session will focus on a group work consisting of five or more dancers.

DAN 365: Internship

(0-3 hrs.)

(Prerequisite: permission of dance faculty)

A dance internship experience in various aspects of dance to be planned by the cooperating company/organization, dance faculty and student. Experiences such as assisting choreographers, production management, and outside performing opportunities are possible.

DAN 367: Dance Performance Workshop II

(3 hrs.)

(Summer only)

A continuation of DAN 267.

DAN 370: Practicum

(1-3 hrs.)

(Prerequisite: permission of faculty sponsor and program chair.)

Recommended for dance majors who are interested in teaching or other dance related applications.

DAN 380: Topics in Dance

(1 hr.)

(Prerequisite: permission of instructor)

These courses could include advanced Pointe and Partnering, Pedagogy, and Repertoire.

DAN 460: Senior Seminar

(2 hrs.)

(Prerequisite: DAN 360, senior standing or permission of instructor)

A synoptic course that synthesizes the senior's knowledge and experiences in dance, related arts and the liberal arts. Components include the development of an audition video, professional portfolio (resume, photo, video documentation of choreography and performances) and practical applications and discussions regarding career options, ethical choices, personal finances, unions, contracts, auditions, and networking.

DAN 465: Senior Project

(3 hrs.)

(Prerequisite: senior standing or permission of instructor)

Students may culminate their choreographic and performance experience in the major to create their capstone choreographic work for performance in the Senior Showcase production in the Warehouse Theatre. In addition to the creative aspect, which is the main focus of the course, students will be required to plan and produce the concert which involves everything from advertising, ticket sales and hanging lights to working with lighting designers. Students may also decide to do a more individualized project involving teaching, arts administration or an internship experience.

DAN 471: Dance Techniques IV

(5 hrs.)

(Prerequisite: DAN 353 or permission of instructor)

Advanced studies in modern, ballet and world dance techniques.

DAN 473: Dance Techniques IV

(5 hrs.)

(Prerequisite: DAN 471 or permission of instructor)

Continuation of DAN 471.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in the department office or in the Office of the Registrar.

Education

Department Chair: Leslie Willey, Ph.D.

The Stephens College Teacher Education Program is founded upon an expanding experience-based knowledge of the developmental stages of child growth. The public schools and other community settings are integral parts of the program, as is coursework that includes observations and work with children at the preschool and elementary levels in the Audrey Webb Child Study Center which houses the Stephens College Children's School. Involvement with children begins in the freshman year and increases throughout the program.

Programs lead to a variety of careers including teaching at the preschool, kindergarten and elementary levels. Education courses are also elected by students who major in other areas and use education as an area of outside emphasis in their majors.

The Bachelor of Science in Education program includes a core of courses in child development, education, and psychology that provide the basis for specialization in early childhood education and elementary education. These certification programs in early childhood education (birth through third grade) and in elementary education (grades 1 through 6) lead to initial Missouri teacher certification. For those students who do not seek a teaching certificate, but who wish to work with young children and their parents in other settings, the Bachelor of Arts in Human Development/Child Study is available. Examples of careers open to graduates with this major include: day care teacher, private preschool teacher, preschool administrator, hospital child-life worker, parent educator, and recreation leader.

Requirements for the B.S. Major in Education with Certification in both Early Childhood Education and Elementary Education

The bachelor of science major with certification in early childhood and elementary education is a teacher preparation program for infancy through elementary grade 6. The early childhood/elementary certificate requires a subject matter concentration of at least 21 semester hours from one of the following areas: language arts, art, foreign languages, mathematics, music, natural sciences, social sciences, speech and theatre. Admission to and completion of the program and state exit assessment requirements, including a passing score on the C-BASE subject area tests and the early childhood or elementary specialty test of the PRAXIS II, a cumulative GPA no lower than 2.5, and grades of C or better in all professional education courses and a minimum grade of B- in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Early Childhood Education and Elementary Education Certificates.

Required Education Courses

EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
EDU 115: Advanced Child Development: Cross-Cultural Perspective (6 hrs.)
EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
EDU 355: Literature for Children: Person, Place, Time (3 hrs.)*
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 371: Parameters of Early Learning (6 hrs.)
EDU 381: Methods of Developing Concepts (6 hrs.)
EDU 382: Classroom Management (3 hrs.)
EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)
EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
EDU 387: Helping Children Think Mathematically (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 421: Student Teaching in Early Childhood Education: The Younger Years (6 hrs.)
EDU 441: Student Teaching in the Elementary School (12 hrs.)
EDU 484: Senior Seminar (3 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)
MAT 105: Mathematics for Elementary Teachers I (3 hrs.)
MAT 106: Mathematics for Elementary Teachers II (3 hrs.)
*EDU 355 fulfills LBA Literary Studies requirement

Students must successfully complete the required 30 semester hour Liberal Arts program. Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Early Childhood and Elementary Teacher Certification including, but not limited to courses in science, mathematics (at least two courses for a total of at least 5

semester hours), economics, geography, and art or music. In addition students must complete an area of academic concentration of at least 21 semester hours.

Requirements for the B.S. Major in Education with Certification in Early Childhood Education

The bachelor of science major in education with early childhood certification is a teacher preparation program for infancy through the primary grades (grade 3). Admission to and completion of the program and state exit assessment requirements, including a passing score on C-BASE subject area tests and the early childhood specialty exam of the PRAXIS II, a cumulative GPA no lower than 2.5 and grades of C or better in all professional education courses and a minimum grade of B- in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Early Childhood Education Certificate.

Required Education Courses

EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
EDU 115: Advanced Child Development: Cross-Cultural Perspective (6 hrs.)
EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
EDU 355: Literature for Children: Person, Place, Time (3 hrs.)*
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 371: Parameters of Early Learning (6 hrs.)
EDU 381: Methods of Developing Concepts (6 hrs.)
EDU 382: Classroom Management (3 hrs.)
EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)
EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
EDU 387: Helping Children Think Mathematically (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 421: Student Teaching in Early Childhood Education: The Younger Years (6 hrs.)
EDU 423: Student Teaching in Early Childhood Education: The Primary Years (12 hrs.)
EDU 484: Senior Seminar (3 hrs.)
MAT 105: Mathematics for Elementary Teachers I (3 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)

*EDU 355 fulfills LBA Literary Studies requirement

Students must successfully complete the required 30 semester hour Liberal Arts program. Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Early Childhood Teacher Certification.

Requirements for the B.S. Major in Education with Certification in Elementary Education

The bachelor of science major in education with elementary certification is a teacher preparation program for the elementary grades (1-6). The elementary certificate requires a subject matter concentration of at least 21 semester hours from one of the following areas: language arts, art, foreign languages, mathematics, music, natural sciences, social sciences, speech and theatre. Admission to and completion of the program and state exit assessment requirements, including a passing score on the C-BASE subject area tests and the elementary specialty test of the PRAXIS II, a cumulative GPA no lower than 2.5, and grades of C or better in all professional education courses and a minimum grade of B- in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Elementary Education Certificate.

Required Education Courses

EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
EDU 355: Literature for Children: Person, Place, Time (3 hrs.)*
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 381: Methods of Developing Concepts (6 hrs.)
EDU 382: Classroom Management (3 hrs.)
EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)

EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
EDU 387: Helping Children Think Mathematically (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 441: Student Teaching in the Elementary School (12 hrs.)
EDU 484: Senior Seminar (3 hrs.)
MAT 105: Mathematics for Elementary Teachers I (3 hrs.)
MAT 106: Mathematics for Elementary Teachers II (3 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)
*EDU 355 fulfills LBA Literary Studies requirement

Students must successfully complete the required 30 semester hour Liberal Arts program. Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Elementary Teacher Certification including, but not limited to courses in mathematics (at least two courses for a total of at least 5 semester hours), science, economics, geography, and art or music. In addition students must complete an area of academic concentration of at least 21 semester hours.

Admission to the Teacher Education Programs

A student applying for admission to either the early childhood or elementary education certification programs must submit a completed application form, which includes informational data, and a statement about personal and professional goals.

Application procedures and materials are distributed and explained during the Foundations of the Teaching-Learning Process course and are available in the program office. After all application materials have been received in the program office, a professional interview will be conducted with the applicant by the program faculty. The program faculty will consider the applications and interviews, and notify each applicant of her acceptance or denial. Conditions for retention or reapplication, in the case of those denied, will be stated in writing to the student. When accepted for admission to the program, the student will be required to seek an adviser in the program.

Students seeking admission to the early childhood or the elementary teacher certification program should apply during their sophomore year. Admission to the program is necessary before enrollment in the junior-level methods courses.

To apply, the student must have:

1. completed 30 semester hours of college course work with a minimum 2.5 cumulative GPA;
2. successfully completed LBA 107: Composition I and LBA 108: Composition II or an equivalent;
3. completed EDU 276: Foundations of the Teaching-Learning Process with a minimum grade of B-;
4. received satisfactory recommendations from the program faculty; *and* met the State of Missouri Department of Elementary and Secondary Education basic competency requirements as follows:

(a) attained the minimum required score on all parts of the College BASE Test. Students have two years to retake the subtests they did not pass before they are required to retake the entire test. Information about test administration dates and application procedures will be given during the Foundations of the Teaching-Learning Process course. The information is also available in the education program office.

(b) documented a score on the American College Test (ACT) or the Scholastic Aptitude Test (SAT) as an entering Stephens freshmen.

Retention in the program in good standing assumes that the student is maintaining an overall 2.5 GPA; earning a minimum grade of C in each professional education course completed; and achieving a minimum grade of B- in each of the 300 and 400-level methods courses.

In addition to successful completion of all requirements for the Bachelor of Science in education, students with a certification emphasis must meet the state exit assessment requirements, including a passing score on the appropriate specialty test of the PRAXIS II, to be recommended for the initial Missouri teaching certificate. Upon successful completion of degree and exit requirements the student applies for this certificate through the education program office. Official transcripts of all college work must accompany the certificate application.

Requirements for a Minor in Education

The minor in education requires completion of at least 15 semester hours in education courses, including 7 semester hours of required course work (see below) and a minimum of 6 semester hours of EDU electives at or above the 300

level. Additional EDU courses to total 24 semester hours may be elected by the student. Students select their electives for this minor in consultation with Department of Education faculty.

Required Courses

EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)

EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)

Education and the Liberal Studies Major

In the residential program, the Department of Education offers concentrations in child development and in early childhood education that are available for the liberal studies major. See the liberal studies section of the catalog for complete information about these concentrations and the major.

Students wishing to prepare for careers working with children but do not wish to seek teacher certification may pursue the Human Development/Child Study major. See the Human Development/Child Study section of the catalog for complete information about this major.

Note: Students enrolled in classes that entail interaction with children are required to obtain a background check and/or fingerprinting at least once per year

Education Course Descriptions

EDU 114: The Child: Lifespan and Cross-Cultural Perspective

(3 hrs.)

(Open to all students)

This course explores the developmental periods of conception, infancy, early childhood and adolescence with a focus on benchmarks in the areas of biological/physical, psychosocial and cognitive development. Through opportunities to observe and interact with children, students gain a general understanding of and will be able to identify critical moments of child and adolescent development. This course also explores the cross-cultural differences and similarities in development emphasizing the interactions of race, social class, gender and religion.

EDU 115: Advanced Child Development: Cross-Cultural Perspective

(3-6 hrs.)

(Prerequisite: EDU 114 or permission of instructor)

This course focuses on the development of children from birth to age eight with an emphasis on the physical, social, cognitive, language and emotional areas. Further synthesis and integration of previous observational experiences and coursework allows students to explore child development theories, concepts, research and the interactions of multiple cultural identities at an advanced level. Observations of infants in an outside child development center will be arranged.

EDU 185: Early Seminar in Education

(1 hr.)

(Open to all students)

Students interested in pursuing a career in education or a related field observe and participate in a variety of classroom settings to familiarize them with the many roles of the educator. Observations of and interaction with pre-school and school-aged children are arranged. (graded on S - U basis)

EDU 225: Integrating Art, Music and Movement in the Classroom

(4 hrs)

(Prerequisite: EDU 114 or permission of instructor)

Future teachers gain an understanding of children's physical and cognitive development through activities designed in the areas of music, art and movement. Perceptual motor development is a component of each area. Students will design and carry out music, art and movement activities with children.

EDU 265: Health, Nutrition and Safety Principles for Children

(3 hrs.)

(Prerequisite: EDU 114)

This course will provide a knowledge base of basic health information, community resources and health, nutrition and

safety regulations for the professional working with children. The course will help students develop skills and knowledge to both design and implement policies and curriculum in health, nutrition and safety.

EDU 276: Foundations of the Teaching-Learning Process

(4 hrs.)

(Prerequisites: EDU 114 and sophomore standing)

This course is required for those who major or minor in education and is recommended for those who value direct participation with children in learning environments. Guidance skills, understanding behavior, appropriate educational objectives and teaching methods are emphasized. The historical, philosophical, sociological and legal foundations of education are included in the course.

EDU 280: Topics in Education

(3 hrs.)

Topics courses are designed and offered to address areas of special interest to faculty and students.

EDU 340/HDE 340: Practicum

(1-3 hrs.)

(May be repeated for a total of 6 hrs. credit.)

(Prerequisites: EDU 276 and junior standing; or permission of instructor)

Provides the opportunity for guided work with children, youth or families in such settings as day care, preschool, elementary or secondary classrooms, youth service center or program for hospitalized children.

EDU 355: Literature for Children: Person, Place, Time

(3 hrs.)

(Prerequisite: EDU 114 or permission of instructor)

Literature chosen from diverse cultures is read, critiqued and shared with children. Connections between cultures drawn by noting similarities and differences in person, place and time. Evaluation directed at the authenticity of images projected and the literary quality of the various types of literature for children.

EDU 363: Education and Psychology of the Exceptional Child

(3 hrs.)

(Prerequisites: PSY 111 and completion of 15 hours from the liberal arts core courses)

Students will be introduced to the biological, psychological and educational characteristics of children identified by federal laws for special consideration in public education. The categories covered are : developmental disabilities, learning disabilities, behavior disorders/emotional disturbance, speech and language disorders, hearing impairment, visual impairment, physical disabilities and giftedness.

EDU 371: Parameters of Early Learning

(6 hrs.)

(Prerequisites: EDU 276, PSY 211; or permission of instructor)

Early childhood education students have the opportunity to develop skills and knowledge to teach young children effectively. Emphasis is given to planning and implementing an integrated curriculum in the areas of language arts, science and social studies. Students gain knowledge and classroom experience in managing classroom groups, designing a daily schedule and planning a year-long childhood education program.

EDU 380: Topics in Education

(3 hrs.)

Topics courses are designed and offered to address areas of special interest to faculty and students.

EDU 381: Methods of Developing Concepts

(6 hrs.)

(Prerequisites: Admission to the Teacher Education Program or permission of instructor.)

Students learn methodologies for teaching sciences, social studies and language arts; knowledge about how children learn and how teachers create learning environments in a human relations laboratory; and lesson and cluster planning. Campus course work is enhanced through extensive field experiences in local schools.

EDU 382: Classroom Management

(3 hrs.)

(Prerequisite: Admission to the Teacher Education Program or permission of instructor.)

Students gain an understanding of individual and group motivation and behavior necessary to create a learning environment that encourages positive social interaction, active engagement in learning and self-motivation. Concurrent enrollment with EDU 381 is expected. Students will demonstrate their skills in effective classroom management during

field experiences in the local schools.

EDU 385: Helping Children Develop Skills in Literacy I

(3 hrs.)

(Prerequisite: Admission to the Teacher Education Program or permission of instructor.)

Students examine how teachers can facilitate literacy development in young learners. During the class and its accompanying field experiences, they conduct exploration and inquiry into such topics as: the development of reading and writing processes, facilitating growth in spelling, grammar, and punctuation, creating classrooms for readers and writers, assessing literate behaviors, and readers and writers with a difference.

EDU 386: Helping Children Develop Skills in Literacy II

(3 hrs.)

(Prerequisite: Admission to the Teacher Education Program or permission of instructor.)

This course examines how teachers can facilitate literacy development in young learners. As the follow-up class to Literacy I, it will include further exploration and inquiry into such topics as: the development of reading and writing processes, creating classrooms for readers and writers, assessing literate behaviors, and helping readers and writers with a difference. This class includes a field experience component.

EDU 387: Helping Children Think Mathematically

(3 hrs.)

(Prerequisites: Admission to the Teacher Education Program and MAT 105 and/or MAT 106 or an equivalent college mathematics course or permission of instructor.)

Diagnostic, instructional and evaluative processes for assisting development of numerical and spatial concepts in children are examined and applied in classroom settings. During the field experience component of the course, students identify children's conceptual levels and design appropriate learning experiences for them.

EDU 413: Family and Community: Partners in Education

(3 hrs.)

(Prerequisite: Admission to the Teacher Education Program, senior standing or permission of instructor.)

Students examine the importance of the professional relationship between the school, family, and community. Course topics include interpersonal relationships, nature and the role of family relationships, methods of parent involvement, and identification and utilization of family and community resources.

EDU 415: The Individualizing Process: Assessment and Prescription I

(3 hrs.)

(Prerequisites: Admission to the Teacher Education Program, senior standing or permission of instructor.)

Skills and techniques for assessing of and planning for the dynamic, integrated process of a child's development and learning are developed. Background from which to identify and critique methods and instruments of screening and diagnosis in major developmental areas is developed. Students engage in the development and evaluation of individualized programs based on the assessment of the children's needs.

EDU 421: Student Teaching in Early Childhood Education: The Younger Years

(6-12 hrs.)

(Prerequisites: Admission to the Teacher Education Program, senior standing or permission of instructor.)

Student teachers involve themselves as participants in all aspects of the pre-school: planning and implementing the daily program, participating in the full range of parent activities, and guiding the individual child and the group. Emphasis is placed on building the student teacher's personal repertoire of teaching skills. (graded on S-U basis)

EDU 423: Student Teaching in Early Childhood Education: The Primary Years

(6-12 hrs.)

(Prerequisites: Admission to the Teacher Education Program, senior standing or permission of instructor.)

Student teachers participate in all aspects of the primary (grades K-3) curriculum. They develop a sharpened awareness of varied learning styles, refine personal teaching methods, and meet the challenges of group management while remaining sensitive to the needs of the individual child. (graded on S-U basis)

EDU 441: Student Teaching in the Elementary School

(6-12 hrs.)

(Prerequisites: Admission to the Teacher Education Program, senior standing or permission of instructor.)

Student teachers participate in all aspects of the elementary school (grades 1-6) curriculum. They develop a sharpened awareness of varied learning styles, refine personal teaching methods, and meet the challenges of group management while remaining sensitive to the needs of the individual child. (graded on S-U basis)

EDU 454: Emergent Language and Literacy

(2 hrs.)

(Prerequisites: Admission to the Teacher Education Program, senior standing or permission of instructor.)

Students review theories and practices related to speech and language development, and complex emerging literacy.

Emphasis will be given to practical applications of language and literacy development from birth through age eight.

Students design, facilitate and evaluate literacy experiences that support children in learning to read and write.

EDU 484: Senior Seminar

(3 hrs.)

(Prerequisites: concurrent enrollment in student teaching)

Students examine issues and research relevant to the new teacher including the application of self-evaluative processes directly related to teaching and the continuation of professional growth

EDU 493/HDE 493: Senior Project

(3 hrs.)

(Prerequisites: senior standing and permission of the department)

The student plans and implements a course of independent research or a project in child study/human development.

Independent Study

Independent Studies (special studies, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information is available from the coordinators for each of the education majors.

English/Creative Writing

Department Chair: Judith Petterson Clark, M.A., Ph.D.

Written language is a principal repository of the values of human civilization and a continually evolving tool by which we construct our lives. The English/Creative Writing curriculum articulates and embodies our understanding of the skills and knowledge students need in order to achieve the literacy essential to engaged citizenship. The curriculum offers students the opportunity to gain a historical perspective on literature as an institution and to develop a sense of the uses of literary criticism and theory. In addition, the curriculum provides excellent preparation in courses that teach and encourage fluent writing, a skill which students in all areas of study will find valuable. This curriculum also emphasizes the contributions of women and minority voices to literature, criticism, and language, and encourages students to continue to augment those contributions.

The English and Creative Writing Majors

Students may earn a Bachelor of Arts in English or a Bachelor of Fine Arts in Creative Writing. The English and Creative Writing majors prepare students for graduate study and careers in a range of fields including but not limited to literature, law, humanities, art history, political or social sciences, philosophy, women's studies, history, writing, professional editing and production, public relations, and writing for the stage and screen.

Because the faculty represents a broad array of the specialties, majors in English and Creative Writing allow students to complete the requirements by combining studies in literatures, writing, language and women's creative writing.

All English and Creative Writing majors will participate in the College assessment of programs offering disciplinary majors.

Requirements for the B.A. Major in English

The bachelor of arts major in English requires completion of the liberal arts requirements and at least 39 hours in ENG, including the following: 3 hours to enter the English/Creative Writing community; 6 hours in American literatures, 6 hours in English literary traditions to build perspective; 3 hours focusing on women's literatures in English to address issues of cultural difference; 3 hours to understand modes of criticism, 3 hours to address ethical issues, 3 hours to demonstrate mature, literate prose, and a 3 hour senior capstone course in the form of an independent research essay. In addition, the student takes 3 hours of women's studies and chooses 9 to 12 hours from other ENG offerings up to a total of 45 hours. At least 15 hours in the major must be at or above the 300 level.

English majors must earn a C or better in the required courses, and must maintain a C average over all courses in the major. If a student earns less than a C in a required course, she must repeat it in order to improve her grade. *English majors are also required to attend readings and presentations by departmental students, faculty and guests.*

Required Courses

ENG 110: Conversations: Authors and Audiences (3 hrs.)

ENG 269: American Literatures I (3 hrs.)

ENG 270: American Literatures II (3 hrs.)

ENG 271: English Literary Traditions I (3 hrs.)

ENG 272: English Literary Traditions II (3 hrs.)

ENG 305: Advanced Composition (3 hrs.)

ENG 308: Women Writers (3 hrs.)

ENG 340: Language: Uses and Abuses (3 hrs.)

ENG 372: Criticism and Culture (3 hrs.)

ENG 490: Senior Essay (3 hrs.) (not Senior Project)

WST 210: Introduction to Women's Studies (3 hrs.)

In addition, the student takes 3 hours of women's studies and 9 to 12 hours, chosen from literatures, creative writing, and writing and language

Requirements for the B.F.A. Major in Creative Writing

The bachelor of fine arts in creative writing requires completion of the liberal arts requirements, and at least 61 semester hours and no more than 75 hours in the major including a minimum of 18 hours of writing courses, 3 hours in WST, 27 hours in the required English core courses, at least 9 hours in English electives, 1-7 hours of internship and a 3 hour senior capstone course. At least 15 hours in the major must be at or above the 300 level.

Creative writing majors must maintain a C average overall in courses in the major, and must earn a C or better in ENG 490: Senior Project. *Creative writing majors are also required to attend readings and presentations by departmental students, faculty and guests.*

Required Writing Courses (minimum 18 hrs.)

(B.F.A. students must be continuously enrolled in at least 3 semester hours in any of the following genres for each semester after they declare the major. Students must take ENG 210, ENG 212 and a minimum of 3 genres.)

ENG 210: Introduction to Creative Writing (3 hrs.)
ENG 212: Introduction to Writing for Stage and Screen (3 hrs.)
ENG 240: Writing Creative Non-Fiction (3 hrs.)
ENG 242: Intermediate Creative Writing (3 hrs.)
ENG 250: Screenwriting II (3 hrs.)
ENG 311: Fiction Workshop (3-6 hrs.)
ENG 312: Playwriting Workshop (3-6 hrs.)
ENG 313: Poetry Workshop (3-6 hrs.)
ENG 314: Autobiography Workshop (3-6 hrs.)
ENG 315: Creative Writing Workshop: Screenwriting (3-6 hrs.)

Required English Courses (27 hrs.)

ENG 110: Conversations: Authors and Audiences (3 hrs.)
ENG 269: American Literatures I (3 hrs.)
ENG 270: American Literatures II (3 hrs.)
ENG 271: English Literary Traditions I (3 hrs.)
ENG 272: English Literary Traditions II (3 hrs.)
ENG 305: Advanced Composition (3 hrs.)
ENG 308: Women Writers (3 hrs.)
ENG 340: Language: Uses and Abuses (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)

Required Women's Studies Course

WST 210: Introduction to Women's Studies (3 hrs.)

English Electives

At least 9 hours required

Program Internships

Internship (1 hour required; 6 hours more may be elected)

ENG 396: *Harbinger* Editing Internships

Register other internships by independent study.

Required Capstone

ENG 490: Senior Project (3 hrs.) (not Senior Essay)

Requirements for a Minor in English

(Not open to Creative Writing majors.)

A minor in English requires completion of a minimum of 15 hours with a maximum of 24 hours.

One must be chosen from the following:

ENG 269: American Literatures I (3 hrs.)

ENG 270: American Literatures II (3 hrs.)

ENG 271: English Literary Traditions I (3 hrs.)

ENG 272: English Literary Traditions II (3 hrs.) **and** ENG 308: Women Writers (3 hrs.)

plus

9 hrs of ENG electives including 3 hrs at or above 300 level.

Requirements for a Minor in Creative Writing

(Not open to English majors.)

A minor in Creative Writing requires completion of a minimum of 15 hours with a maximum of 24 hours.

One must be chosen from the following:

ENG 269: American Literatures I (3 hrs.)

ENG 270: American Literatures II (3 hrs.)

ENG 271: English Literary Traditions I (3 hrs.)

ENG 272: English Literary Traditions II (3 hrs.) **and** ENG 308: Women Writers (3 hrs.)

plus

9 hrs of ENG electives chosen from creative writing courses,
including 3 hrs at or above 300 level.

Requirements for a Minor in Language and Culture

(Not open to English or Creative Writing majors.)

A minor in Language and Culture requires completion of a minimum of 18 hours with a maximum of 24 hours.

One must be chosen from the following:

- ENG 269: American Literatures I (3 hrs.)
- ENG 271: English Literary Traditions I (3 hrs.)
- ENG 342: World Mythologies (3 hrs.)

and

- ENG 240: Writing Non-Fiction (3 hrs.)
- ENG 305: Advanced Composition (3 hrs.)
- ENG 308: Women Writers (3 hrs.)
- ENG 340: Language Use and Abuse (3 hrs.) *
- ENG 372: Criticism and Culture (3 hrs.)

May take additional ENG courses up to a total of 24 hours.

*Legal Studies majors who choose this minor must take another ENG course to substitute for ENG 340 Language Use and Abuse as this is required in that major. Recommend LGS majors to take ENG 271 and ENG 269.

English and the Liberal Studies Major

In the residential program, the Department of English/Creative Writing offers one concentration, Writing and Language, and three minors, English, Creative Writing, and Language and Culture, that are available for the liberal studies major. Only one of these may be included in a liberal studies major. See the Liberal Studies section of the catalog for complete information about the concentrations and the major. Students including English or Creative Writing in a liberal studies major also participate in the departmental assessment of majors.

English/Creative Writing Courses

ENG 110: Conversations: Authors and Audiences

(3 hrs.)

(Open to all students; *required* of ENG/CRW majors; recommended for ENG/CRW minors.)

This course helps students discover and sharpen their own skills as authors and audiences through writing and conversations with visiting writers. Students will also contract to participate as authors and/or audiences in a number of literary events at the college and in the Columbia community.

ENG 210: Introduction to Creative Writing

(3 hrs.)

(Open to all students; *required* of Creative Writing majors.)

This course helps students discover and sharpen their skills as creative writers, readers and editors. Concentrating on nonfiction, poetry, and fiction, the class establishes a creative writing community with each class member presenting her work to the whole class, as well as to the instructor, for responses and revision suggestions. Students whose skills and experience in creative writing make a beginning-level course inappropriate may be advanced upon recommendation of the English/Creative Writing faculty.

ENG 212: Introduction to Writing for Stage and Screen

(3 hrs.)

(Open to all students; cross-listed as DFM 212; *required* of Creative Writing majors.)

This course is designed as an introduction to writing for performance in which students will explore a variety of ways to creatively express themselves in dramatic form. The emphasis of this course is on both the creative craft of the writing process, culminating in written projects as well as learning the basic, structure of story and character.

ENG 230: Screenwriting I

(3 hrs.)

(Prerequisites: DFM 187 or DFM 188 or permission of instructor. Cross-listed with DFM 230)

This course is designed as an introduction to screenwriting, focusing on the foundations of linear, visual storytelling for the screen.

ENG 240: Writing Non-Fiction

(3 hrs.)

(Prerequisite: LBA 108/208; or department recommendation)

(offered alternate years)

The powerful expressive and persuasive impact of the essay has been recognized and celebrated by many of the greatest writers of the past and present. Women, especially, now publish substantial volumes of influential and moving essays. This course studies contemporary essays and provides practice (in a workshop setting) in the form and style of writing nonfiction prose.

ENG 242: Intermediate Creative Writing

(3 hrs.)

(May be repeated, up to 9 semester hours in different genres)

(Prerequisites: ENG 210 and ENG 212 or department recommendation)

This course provides opportunities for intermediate-level creative writing, focusing on craft and technique and helping prepare students with some creative writing experience for the advanced, creative writing workshops. Students sharpen their writing, reading and revision skills as well as explore the structural and content possibilities of the studied genre.

ENG 250: Screenwriting II

(3 hrs.)

(Prerequisites: Eng 212, or DFM/ENG 230 or permission of instructor. Cross-listed with DFM 250)

Screenwriting II is an intermediate-level course focusing on linear storytelling for the screen. Students will deepen their knowledge and experience of previously introduced screenwriting tools, including structure, character, conflict, action, dialogue, and visual storytelling. Adaptation and non-traditional story structures for film will be introduced.

ENG 255: Literary Studies

(3 hrs.)

(May be repeated for credit with different topic)

(Prerequisite: LBA 108/208)

This course presents a variety of topics that cut across national boundaries and time limits with varying emphasis on themes, motifs, movements and comparisons. Topics have included "World's Great Novels," "Chinese Literature," "Reading Poetry," "Biography and Autobiography," and "World Drama."

ENG 257: Fairy Tales and Folklore

(3 hrs.)

(Prerequisite: LBA 108/208) (offered alternate years)

This course takes an historical and cross-cultural approach as it introduces students to the many forms of folklore including fairy tales, urban legends, folksongs and jokes. Students study the importance of folklore in culture and gain direct experience in the methods of folklore collection and performance.

ENG 269: American Literatures I

(3 hrs.)

(Prerequisite: LBA 108/208; *required* of English and Creative Writing majors.) (offered alternating Fall semesters)

This course introduces students to a range of primary texts, usually in a number of genres, written before the 20th century and investigates the ways various circumstances in the writing and the reading processes, as well as in the culture at large, come together to make an "American Literature."

ENG 270: American Literatures II

(3 hrs.)

(May be repeated for credit with a different topic up to 6 semester hours)

(Prerequisite: LBA 108/208; *required* of English and Creative Writing majors.)

(offered alternating Spring semesters)

Usually more narrowly focused than ENG 269, this course intensively studies a particular 20th or 21st century American literature. Depending on the individual instructor, the course will use an organizing principle such as a specific time, place, cultural movement, or event to bring together a set of related texts, often from a number of literary genres.

ENG 271: English Literary Traditions I

(3 hrs.)

(Prerequisite: LBA 108/208; *required* of English and Creative Writing majors.) (offered alternating Fall semesters)

A study of early and early modern English literatures and language with emphasis on three historical and cultural contexts selected in part for their interest in light of new readings about women and popular culture, such as those on the representation of the warrior woman or the outsider.

ENG 272: English Literary Traditions II

(3 hrs.)

(Prerequisite: LBA 108/208; *required* of English and Creative Writing majors.) (offered alternating Spring semesters)

A study of Restoration and Post-Restoration English and Colonial and Post-Colonial literatures, arranged to consider the cultural politics of canons. Readings include both canonical and popular literature.

ENG 280: Topics in Writing, Language and Literatures

(3 hrs.)

(Prerequisite: LBA 108/208 and permission of instructor)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

ENG 305: Advanced Composition

(3 hrs.)

(Prerequisites: LBA 108/208 with at least a grade of C- or department recommendation; *required* of English and Creative Writing majors.) (offered alternate years)

This advanced course gives students opportunities to expand the writing, reading, and critical thinking skills explored in basic composition classes; to practice rhetorical strategies, including argument; and to learn the art and discipline of writing for publication in academic fields.

ENG 308: Women Writers

(3 hrs.)

(Prerequisites: LBA 108/208 and one 3 hour 200-level ENG or WST course; or permission of instructor; cross listed as WST 308; *required* of English and Creative Writing majors.)

(offered alternating Spring semesters)

This course analyzes women's literatures in English of various cultures and periods considering the history of critical attention given to them. In addition to standard genres of poetry, fiction and drama, this course may include reading in nontraditional genres: essays, diaries and letters, and performance art.

ENG 311: Creative Writing Workshop: Fiction

(3 hrs.)

(May be repeated up to 6 semester hours)

(Prerequisite: ENG 210; ENG 240 or ENG 242 and permission of instructor)

(offered alternate years)

This course advances the experienced creative writer to more sophisticated fictional projects. Reading published short fiction as well as each other's work, students explore issues of form, craft and subject matter from the perspective of the fiction writer's position in contemporary culture.

ENG 312: Creative Writing Workshop: Playwriting

(3 hrs.)

(May be repeated up to 6 semester hours)

(Prerequisite: ENG 210, ENG 212 and permission of instructor)

(offered alternate years)

This course advances the experienced creative writer to more sophisticated dramatic projects. Reading works by professionals as well as by classmates, students explore issues of form, craft, subject matter and performance from the perspective of the playwright in contemporary culture.

ENG 313: Creative Writing Workshop: Poetry

(3 hrs.)

(May be repeated up to 6 semester hours)

(Prerequisite: ENG 210; ENG 240 or ENG 242 and permission of instructor)

(offered alternate years)

This course advances the experienced creative writer to more sophisticated poetic projects. Reading published poetry as well as each other's work, students explore issues of form, craft, subject matter and audience from the perspective of the poet's position in contemporary culture.

ENG 314: Creative Writing Workshop: Autobiography

(3 hrs.)

(May be repeated up to 6 semester hours)

(Prerequisite: ENG 210; ENG 240 or ENG 242 and permission of instructor)

(offered alternate years)

This course advances the experienced creative writer to more sophisticated projects focused on autobiographical subjects. Emphasis is on both theoretical and craft issues surrounding the constitution of the gendered self through

autobiographical writing such as sketches, journals, memoirs and dream cycles.

ENG 315: Creative Writing Workshop: Screenwriting

(3 hrs.)

(Prerequisites: ENG 212 or ENG 230; ENG 250 and permission of the instructor)

(May be repeated up to 6 semester hours)

This course advances the experienced creative writer to more sophisticated screenwriting projects. Reading produced screenplays as well as works by classmates, students explore issues of form, craft, subject matter, and production from the perspective of the screenwriter in contemporary culture.

ENG 319: Twentieth Century Poetry

(3 hrs.)

(Prerequisites: LBA 108/208 and one 3 hour 200-level ENG course, junior standing; or permission of the instructor.)

In this course students study a wide range of poetry written in the 20th century. Depending on the instructor, the course may organize readings around a variety of themes, historical events, poetic movements, cultures, and/or categories.

ENG 340: Language: Uses and Abuses

(3 hrs.)

(Prerequisites: LBA 108/208, junior standing or permission of instructor; *required* of English and Creative Writing majors.) (offered alternate years)

Language and literacy have the power to inspire or to debase, to communicate or to deceive, to liberate or to enslave.

This course explores the ethical implications of language use, especially in the realms of advertising, politics, the arts and the professions, as well as private life, and considers the impact of changing technologies on the role of language in the present and the future.

ENG 342: World Mythologies

(3 hrs.)

(Prerequisites: LBA 108/208, junior standing or permission of instructor)

(offered alternate years)

This course explores selected mythological texts and practices from a wide range of cultures, both current and historical, and examines the role in contemporary life of mythological—rather than scientific or historical—thought.

ENG 345: Shakespeare

(3 hrs.)

(Prerequisites: LBA 108/208; and one 3 hour 200-level ENG course, junior standing or permission of instructor)

A study of the plays of Shakespeare in their historical theatrical context and in light of new readings in performance studies and in the representations of gender, race, class, and nationality.

ENG 360: Western World Literatures

(3 hrs.)

(Prerequisites: LBA 108/208, and one 3 hour 200-level ENG course, junior standing or permission of instructor)

This course reads works of literature from England, the Continent, and the Americas with special reference to the changing roles of women and variously disempowered people.

ENG 367: Development of the Novel

(3 hrs.)

(Prerequisites: LBA 108/208 and one 3 hour 200-level ENG course, junior standing or permission of instructor)

A study of the novel from its early forms in England. Historically arranged, the texts are explored with special attention to the representations of gender, class, race and nationality, and to a variety of critical approaches to the genre.

ENG 369: American Novels

(3 hrs.)

(Prerequisites: LBA 108/208 and one 3 hour 200-level ENG course, junior standing or permission of instructor)

The compelling power of American novels comes from the ability to give speech to the many and varied voices of American life and thus to provide a space for the literary representation of cultural conflict. Organized historically or thematically, this course explores the possibilities and problems of the genre, both for writers and for readers, inside an American cultural context. Readings may include works from North, Central, and South America when thematically appropriate.

ENG 372: Criticism and Culture

(3 hrs.)

(Prerequisites: LBA 108/208, and junior standing or permission of instructor; *required* of English and Creative Writing majors.) (offered alternate years)

This course studies contemporary critical trends as they apply to literature, film, fashion or other cultural patterns, and considers specifically the numerous trends that have coalesced into "Cultural Criticism."

ENG 376: Contemporary Literature

(3 hrs.)

(Prerequisites: LBA 108/208 and one 3 hour 200-level ENG course, junior standing or permission of instructor)

This course identifies and examines emerging trends in recent literature.

ENG 380: Topics in Writing, Language and Literatures

(3 hrs.)

(Prerequisite: LBA 108/208 and permission of instructor)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

ENG 383: Major Author

(3 hrs.)

(May be repeated for credit with a different topic up to 6 semester hours)

(Prerequisite: LBA 108/208 and one 3 hour 200-level ENG course, junior standing or permission of instructor)

An intensive introduction to the range and depth of one or more writers such as George Eliot, Emily Dickinson, Toni Morrison, James Joyce, Virginia Woolf, Gertrude Stein and her circle, Margaret Atwood, Adrienne Rich or Sylvia Plath and Ted Hughes.

ENG 385: Digital Media and Publishing

(3 hrs.)

(Prerequisite: LBA 108/208, junior standing or permission of instructor)

Students will develop textual editing and publishing skills and gain familiarity with various forms of publishing as it relates to their future career goals and specific interests.

ENG 387: Writing Through Performance: Literature and Auto/biography

(3 hrs.)

(Prerequisite: ENG 210 or ENG 212; Junior standing; or permission of the instructor)

This course focuses on the writing of scripted adaptations for the stage through performance. Adaptations will include folklore, literature, poetry, autobiography, and biography. Students will develop skills in critical reading, writing, listening, speaking and analysis of performance as they study the communicative power of oral and literary texts.

ENG 396: *Harbinger* Editing Internships

(1 hr. fall term; 3 hrs. spring term)

(May be repeated up to 7 semester hrs.)

(Prerequisite: LBA 108/208 and 1 course in Creative Writing and successful application)

Students learn to edit, design, produce and promote *Harbinger*, a magazine that includes the creative accomplishments of Stephens' artists, designers and writers. This course includes a study of the "little magazine" as a genre.

ENG 490: Senior Essay or Project

(3 hrs.)

(Prerequisite: permission of department chair)

The BA student designs a major literary research project and the BFA student designs a creative writing project in consultation with an evaluation committee, workshops and completes the project, defends it during an oral examination conducted by the committee, gives a solo reading or presentation, participates in capstone discussions of her life after graduation, and completes the program Assessment Portfolio. Students aspiring to produce a chapbook in addition to a creative writing project must register for ENG 490 in the fall semester.

Independent Study

Independent studies (special studies, tutorials, readings and projects) may be proposed by students who need to meet a degree requirement. Information about independent study may be obtained in the Department of English/Creative Writing or in the Office of the Registrar.

Equestrian Studies

Coordinator of Equestrian Studies Operations: Ellen Beard, B.A.

Interim co-Chair of Equestrian Studies Department: Becky Clervi, B.S.

Interim co-Chair of Equestrian Studies Department: Mary Hassinger, Ph.D.

The equestrian professional must possess a broad foundation of knowledge, skills and interpersonal experience. Equestrian Studies students are introduced to the basic principles of the equestrian profession including horse care, stable management, applied riding, and the psychology of the horse and rider. Through hands-on training and collaborative activities with faculty, students develop a strong foundation in diverse areas such as the principles of teaching riding, event planning, public speaking, and competition. Whether pursuing a career in equestrian science, business, or education, the successful Stephens College equestrian student develops a deep commitment to the horse. Graduates of the program are distinguished by being competent horsewomen who are independent, creative and resourceful.

In addition to pursuing postgraduate degrees in business, veterinary medicine, and occupational and physical therapy programs, Stephens equestrian graduates are active in many aspects of the equestrian industry including merchandising, equine journalism, equine law, showing, training, and management of equestrian facilities. Strong alumni connections provide a Stephens graduate with the contacts and support to succeed in her chosen career.

Many academic disciplines can be incorporated into the equestrian studies program at Stephens to develop the best educational path for the individual student. Popular areas of combined study include biology, business, child development, fashion, mass media, psychology and marketing.

Degrees

The Equestrian Studies department offers four majors: Bachelor of Science in Equestrian Studies: Business Management; Bachelor of Science in Equestrian Studies: Equestrian Education; Bachelor of Science in Equestrian Studies: Pre-Veterinarian; and Bachelor of Science in Equestrian Studies: Equestrian Science, which is part of the 3:2 Occupational Therapy program with Washington University. In addition, two minors are available: an equestrian studies minor, and an animal science minor through the University of Missouri-Columbia.

Partnerships

3:2 Program in Occupational Therapy, Washington University, St. Louis, MO: Stephens has an articulation agreement with Washington University in St. Louis, MO. This is a five year program where a student earns a Bachelor of Science degree from Stephens College and a Master's degree in Occupational Therapy from Washington University.

Cooperative Program, University of Missouri Veterinary School, Columbia, MO: Students may choose to be involved in collaborative research with Equestrian Studies faculty and University of Missouri Veterinary School faculty.

Clinics

Stephens College offers clinics and workshops throughout the year in all four seats of riding. Recent clinicians include Melanie Taylor Smith, David O'Connor, Richard Shrake, Scott and Carol Matton, Kendra Weis, Jim Dudley and Melissa Moore. Horse Owner Workshops sponsored by Purina Mills are open to all students.

Horse shows

Participation in horse show competitions is a vital part of the Equestrian Studies curriculum. Stephens College students participate in clinics and horse shows throughout the nation. All qualified equestrians have an opportunity to participate in on-campus, local, regional and national shows including "A" rated shows such as the American Royal, the Pinto World, the Pinto Congress, and the AQHA, USEF, USHJA and APHA governed shows.

- Students are responsible for coaching fees, entry fees, stabling and hauling fees as well as their own expenses when showing.
- Please see the Equestrian Handbook on the Equestrian Department home page for prices and more information on showing.
- Expenses fluctuate by many variables when attending horse shows.

NARHA Certification

Students can work toward Instructor certification in the North American Riding for the Handicapped Association (NARHA) by taking courses and working at the accredited Stephens College partner facility at Cedar Creek, MO.

Proficiency Exam

The Proficiency Exam for students intending to declare an Equestrian Studies major is held every spring semester. The Proficiency Exam is designed to certify that students understand the knowledge and demonstrate the skills with a minimum level of proficiency in all of the required areas for succeeding in upper level coursework in the major. The exam includes a written portion covering the knowledge acquired in Equestrian Studies core freshman and sophomore level coursework. In addition, the practical applications of specialty grooming and turnout for seat-specific competition horses and riders are covered. Finally, riders in each seat are expected to demonstrate their horsemanship and presentation skills in a riding test that covers all of the basic skills that are fundamental to their individual disciplines. Any student who is a second-semester sophomore with a minimum of 36 hours of earned college credit may take the exam. The exam may be repeated. *Passing the Proficiency Exam* is a prerequisite for declaring the Equestrian Studies major at Stephens College. Industry internships cannot be started until the Proficiency exam is completed.

Senior Assessment

Students are required to participate in a senior level assessment which includes both riding ability and knowledge of all four riding disciplines.

Equestrian Studies Industry Internships

Stephens College equestrian faculty assists students to make connections and establish relationships with successful professionals in the business through internships such as assistant trainer, assistant barn manager, riding instructor, camp counselor, assistant horse show management, horse show groom, horse publications, or breed registry. Internships provide students with the opportunity to apply their skills in an established professional atmosphere. Internships can be completed locally, nationally, and even internationally. Internships in the Equestrian Studies Department must be faculty approved prior to April 20th of each summer. The Equestrian faculty strongly recommends that Equestrian Studies students work in the industry during all summer breaks to gain professional experience and to establish a professional network.

Equestrian Studies Policies

- Students are responsible for their own medical insurance. All students must have medical insurance information and insurance card copies on file at the Equestrian Center office for safety purposes.
- Students are required to wear ASTM/SEI approved helmets while riding and driving on campus. All riders shall provide their own rated helmet.
- Students shall abide by the departmental dress code which reflects a traditional professional appearance at all times when in and around the stable complex and while attending all equestrian events.
- Hoop body and facial piercings shall not be worn while at the stables. Highly visible tattoos are discouraged.
- All students must read the department handbook and sign off that they have done so. Failure to abide by the rules and procedures set forth in the handbook shall result in disciplinary action and potential dismissal from the program.
- Horseback riding requires muscle coordination, balance, mental alertness, and the ability to follow directions promptly and accurately. In the interest of safety, the Equestrian Center management and faculty reserve the right to forbid students who are mentally or physically unfit or under the influence of drugs or alcohol to ride or handle horses. Any student in violation of this rule will be escorted off of the Equestrian Center premises.
- The required ratio of horse weight to rider plus tack weight is 6 to 1 or larger. Equestrian Center horses are not permitted to carry a rider if the minimum weight ratio is not met. *To calculate how much weight (rider + tack) a horse may carry, divide the horse's weight by six.*

Requirements for the B.S. Major in Equestrian Studies: Business Management

The Bachelor of Science degree in Equestrian Studies: Business Management requires completion of core liberal arts courses and 72 semester hours in courses required in the major for a total of 120 semester hours. Riding courses are a central requirement of the major. Requirements for the degree include:

- A minimum of 120 semester hours, a grade of C or better in each of the required courses and a cumulative GPA of at least 2.0.
- Completion of one riding class in each semester of enrollment. Horse availability may alter this requirement at the discretion of the Equestrian Chair and the faculty. Four riding disciplines are offered: hunt seat, saddle seat, western and dressage. Driving is also offered. Each student in the major must fulfill the requirement of riding three of the four seats during the major. Driving for two semesters equals one riding discipline. Equestrian Studies majors have first priority in riding classes over non Equestrian Studies majors.
- Participation in at least one show or clinic per semester above intermediate level. This may be accomplished as an exhibitor or as part of the production team.
- Completion of a Proficiency Exam at the end of sophomore year and a senior assessment in senior year.
- Completion of a faculty-approved (three semester hour) Equestrian Studies Industry Internship during the summer between junior and senior year.
- Students must complete a certified Red Cross CPR course before their Equestrian Studies Industry Internship. Students are responsible for taking this course outside of their regular course work.
- Additional recommended completion of work in the industry during all summer breaks to gain experience and to establish a professional network.

Required Courses (72 hours)

EQS Applied Riding classes (16 hrs.)
EQS 130: Equine Management I (3 hrs.)
EQS 135: Equine Management II (3 hrs.)
EQS 201: Methods of Teaching Horsemanship I (3 hrs.)
EQS 202: Methods of Teaching Horsemanship II (2 hrs.)
INT 210: Internship Development (1 hr.)
EQS 301: Equine Feeding and Nutrition (3 hrs.)
EQS 302: Methods of Teaching Horsemanship III (2 hrs.)
EQS 310: Stable Management (3 hrs.)
EQS 340: Equine Anatomy and Shoeing Mechanics of Motion (3 hrs.)
EQS 405: Stable Management II (3 hrs.)
EQS 410: Horse Keeper (3 hrs.)
EQS 494: Equestrian Industry Internship (3 hrs.)
EQS 496: Capstone: Equestrian Studies (3 hrs.)
BUS 171: Foundations of Business (3 hrs.)
ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
BUS 362: Professional Communications (3 hrs.)

Suggested Electives

BIO 111: Biological Concepts (3 hrs.)
MAT 207: Intro to Statistics (3 hrs.)
BUS 352: Business Law (3 hrs.)
MPA 240: Nuts and Bolts of Event Planning (3 hrs.)

Requirements for the B.S. Major in Equestrian Studies: Equestrian Education

The Bachelor of Science degree in Equestrian Studies: Equestrian Education requires completion of core liberal arts courses and 69 semester hours in courses required in the major for a total of 120 semester hours. Riding courses are a central requirement of the major. Requirements for the degree include:

- A minimum of 120 semester hours, a grade of C or better in each of the required courses and a cumulative GPA of at least 2.0.
- Completion of one riding class in each semester of enrollment. Horse availability may alter this requirement at the discretion of the Equestrian Chair and the faculty. Four riding disciplines are offered: hunt seat, saddle seat, western and dressage. Driving is also offered. Each student in the major must fulfill the requirement of riding three of the four seats during the major. Driving for two semesters equals one riding discipline. Equestrian Studies majors have first priority in riding classes over non Equestrian Studies majors.
- Participation in at least one show or clinic per semester above intermediate level. This may be accomplished as an exhibitor or as part of the production team.
- Completion of a Proficiency Exam at the end of sophomore year and a senior assessment in senior year.
- Completion of a faculty-approved (three semester hour) Equestrian Studies Industry Internship during the summer between junior and senior year.
- Students must complete a certified Red Cross CPR course before their Equestrian Studies Industry Internship. Students are responsible for taking this course outside of their regular course work.
- Additional recommended completion of work in the industry during all summer breaks to gain experience and to establish a professional network.

Required Courses (69 hours)

EQS Applied Riding classes (16 hrs.)
EQS 130: Equine Management I (3 hrs.)
EQS 135: Equine Management II (3 hrs.)
EQS 201: Methods of Teaching Horsemanship I (3 hrs.)
EQS 202: Methods of Teaching Horsemanship II (2 hrs.)
INT 210: Internship Development (1 hr.)
EQS 301: Equine Feeding and Nutrition (3 hrs.)
EQS 302: Methods of Teaching Horsemanship III (2 hrs.)
EQS 310: Stable Management (3 hrs.)
EQS 340: Equine Anatomy and Shoeing Mechanics of Motion (3 hrs.)
EQS 401: Stewarding & Judging (3 hrs.)
EQS 405: Stable Management II (3 hrs.)
EQS 410: Horse Keeper (3 hrs.)
EQS 494: Equestrian Industry Internship (3 hrs.)
EQS 496: Capstone: Equestrian Studies (3 hrs.)
BIO 111: Biological Concepts (3 hours counted in Liberal Arts requirement)
EDU 114: The Child: Life span and Cross Cultural Perspective (3 hrs.)
AN SCI 4977: Horse Reproduction (3 hrs.) (University of Missouri)
LBA 250: Fundamentals of Speech (3 hrs.)
PSY 111: Intro to Psychology (3 hrs.)
MPA 240: Nuts and Bolts of Event Planning (3 hrs.)

Recommended Elective

MAT 207: Introduction to Statistics (3 hrs.)

Requirements for the B.S. Major in Equestrian Studies: Equestrian Pre-Veterinarian

The Bachelor of Science degree in Equestrian Studies: Equestrian Pre-Veterinarian requires completion of core liberal arts courses and 69 semester hours in courses required in the major for a total of 120 semester hours.

The program of study for pre-veterinarian students is designed to meet the entrance requirements of the University of Missouri veterinary school. The unique Equine opportunities at Stephens for hands-on-learning provide the necessary animal experience for any veterinarian school program. Students are encouraged to work with their academic advisor if applying to other veterinary programs as entrance requirements vary. Students are encouraged to participate in many experiential learning opportunities through labs, internships, research and practicum.

Students must maintain a g.p.a. of 3.5 or greater every semester to continue in the major. This major is designed to prepare the student for veterinary school. The student is responsible for determining the specific requirements for each veterinary school at which they plan to apply after completing their undergraduate degree at Stephens.

Required Courses (69 hours)

EQS Applied Riding classes (12 hrs.)
EQS 130: Equine Management I (3 hrs.)
EQS 135: Equine Management II (3 hrs.)
EQS 301: Equine Feeding and Nutrition (3 hrs.)
EQS 310: Stable Management I (4 hrs.)
EQS 340: Equine Anatomy and Shoeing Mechanics of Motion (4 hrs.)
EQS 405: Stable Management II (4 hrs.)
EQS 410: Horse Keeper (4 hrs.)
EQS 415: Equine Vet Medicine (3hrs.)
BIO 181: Investigations of Biological Concepts I (4 hrs.)
BIO 182: Investigations of Biological Concepts II (4 hrs.)
CHM 111: General College Chemistry I (4hrs.)
CHM 112: General College Chemistry II (4 hrs.)
PHY 211: College Physics I (4 hrs.)
PHY 212: College Physics II (4 hrs.)
BIO 290: Genetics (4 hrs.)
BIO 292: Cell Biology (3 hrs.)
BIO 311: Microbiology (5 hrs.)
MAT 207: Statistics **or** MAT 211: Calculus (3 hrs counted in Liberal Arts Requirement)

*Proficiencies must be completed before Equestrian Studies Industry Internship
Red Cross Certification completed before summer of junior year*

Recommended courses:

BIO 343 Human Anatomy (3 hrs.)
BIO 349 Human Physiology (4 hrs.)
BIO 410 Biochemistry (3 hrs.)

Requirements for the B.S. Major in Equestrian Studies: Equestrian Science

3:2 Therapeutic Instruction/Occupational Therapy Program with Washington University

- *Bachelor of Science in Equestrian Studies: Equestrian Science from Stephens College*
- *Master's degree in Occupational Therapy from Washington University (St. Louis)*

Stephens College offers a 3:2 program with Washington University (St. Louis) in Occupational Therapy related to equine activities. Students attend Stephens College the first 3 years and *upon acceptance*, they take 2 additional years at Washington University. At the end of the first year of successful study at the partner school, Stephens will award the B.S. degree.

Students must complete 30 semester hours per year at Stephens for three years including all liberal arts and degree requirements and complete 30 semester hours per year at Washington University. After the completion of the first year at Washington University the student earns a Bachelor of Science in Equestrian Studies: Equestrian Science; after the second year the student will earn a Master's Degree in Occupational Therapy from Washington University.

Requirements to receive the Bachelor of Science degree are a minimum of 120 semester hours (combination of Stephens College and Washington University coursework), a grade of C- or better in each of the required courses and a

cumulative GPA of at least 2.0. In addition to the required EQS classes, Stephens College also teaches classes in Therapeutic Instruction that lay the foundation for NARHA certification.

Required Courses (60 hours)

EQS Applied Riding: 3 classes (6 hrs.)
EQS 130: Equine Management I (3 hrs.)
EQS 201: Methods of Teaching Horsemanship I (3 hrs.)
EQS 301: Equine Feeding and Nutrition (3 hrs.)
EQS 310: Stable Management I (3 hrs.)
EQS 330: Introduction to Therapeutic Riding and Instruction (3 hrs.)
EQS 335: Therapeutic Riding and Instruction (3 hrs.)
EQS 340: Equine Anatomy and Shoeing Mechanics of Motion (3 hrs.)
EQS 410: Horse Keeper (3 hrs.)
BIO 181: Investigations of Biological Concepts I (4 hrs.) (*3 hrs counted in Liberal Arts Requirement*)
BIO 182: Investigations of Biological Concepts II (4 hrs.)
BIO 290: Genetics (4 hrs.)
BIO 343: Human Anatomy (5 hrs.)
BIO 349: Human Physiology (4 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 310: Developmental Psychology (3 hrs.)
PSY 320: Abnormal Psychology (3 hrs.)
MAT 207: Introduction to Statistics (*3 hrs counted in Liberal Arts Requirement*)
CIS 206: Computer Information Systems (3 hrs.)

Completion of Proficiency exam at the end of the sophomore year is required.
Red Cross Certification completed before attending Washington University

Washington University also requires competency in Medical terminology (BIO 195 - course credit is not required). All graduate classes are taken at Washington University; there will be an advisor from both schools. Graduate level courses are not listed.

Students in the Equestrian Science 3:2 program must maintain a g.p.a. of 3.5 or greater every semester while at Stephens to increase their possibility of acceptance into the Occupational Therapy program at Washington University. For more information, see the [Washington University Occupational Therapy](#) website.

Requirements for a Minor in Equestrian Studies

The minor in equestrian studies requires the completion of 24 semester hours of which 6 hours must be in applied riding. The equestrian minor is also available to University of Missouri students to expand their Animal Science major with a concentration in Equestrian Science. The equestrian minor is available as an option to include in the Liberal Studies major. See the liberal studies section of the catalog for complete information.

Required Courses

EQS Riding: 3 classes (6 hrs.)
EQS 130: Equine Management I (3 hrs.)
EQS 135: Equine Management II (3 hrs.) or ANS 4977 Horse Production (MU)
EQS 310: Stable Management I (3 hrs.)
EQS 410: Horse Keeper (4 hrs.)

Requirements for a Minor in Animal Science (Available to Equestrian Studies Majors)

The Animal Science minor is available from the University of Missouri-Columbia to Stephens College students who are pursuing an Equestrian Studies major. Students will complete a minimum of 15 semester hours with 9 hours of upper level credit.

Lower level courses (6 hours)

AN SCI 1011: Animal Science (3 hrs.)
AN SCI 1065: Animal Science Laboratory Practicum (2 hrs.)
AN SCI 2095: Equine Behavior and Training (3 hrs.)
AN SCI 2135: Horse Selection and Evaluation (2 hrs.)
AN SCI 2140: Companion Animals (3 hrs.)
AN SCI 2175: Monogastric Production (3 hrs.)

Upper level courses (9 hours)

AN SCI 3213: Genetics of Agricultural Plants/Animals (3 hrs.)
AN SCI 3222: Animal Feeds and Feeding (3 hrs.)
AN SCI 3254: Physiology of Domestic Animals (5 hrs.)
AN SCI 4387: Equine Breeding Management (3 hrs.)
AN SCI 4977: Horse Production (3 hrs.)

Equestrian Studies Riding Courses

Riding Classes: The fee for riding is \$750 per class each semester. All riding and driving courses require an approved safety helmet with neck harness and chin strap. All riding classes may be repeated three (3) times for credit. *All riders shall keep a current copy of insurance and medical information in the Equestrian office.*

EQS 112: Riding: Beginning Dressage

(2 hrs.)

(Open to all students with permission of the Instructor.)

EQS 212: Riding: Intermediate Dressage

(2 hrs.)

(Prerequisites: EQS 112 and permission of instructor)

Intermediate Dressage is designed to help further the rider's skills in dressage riding at an intermediate level.

EQS 218: Riding: Driving

(2 hrs.)

(Prerequisites: Permission of instructor.)

This course is designed to allow the student to gain experience in various types of driving techniques for the horse. The student will have the opportunity to ground drive a horse as well as drive a horse to cart. Various harnessing techniques and their potential outcomes will be covered. Care of the harness and carts will be discussed. Each student will have the opportunity to fit a harness to a horse, hook the horse to a cart and drive the horse.

Saddle Seat

(2 hrs.)

(Prerequisite: permission of instructor)

EQS 117: Riding: Beginning Saddle Seat

EQS 217: Riding: Intermediate Saddle Seat

EQS 317: Riding: Intermediate/Advanced Saddle Seat

EQS 417: Riding: Advanced Saddle Seat

Western

(2 hrs.)

(Prerequisite: permission of instructor)

EQS 120: Riding: Beginning Western

EQS 220: Riding: Intermediate Western

EQS 320: Riding: Intermediate/Advanced Western

EQS 420: Riding: Advanced Western

Hunt Seat

(2 hrs)

(Prerequisite: permission of instructor)

EQS 125: Riding: Beginning Hunt Seat

EQS 126: Riding: Beginning/Intermediate Hunt Seat

EQS 225: Riding Intermediate Hunt Seat

EQS 325: Riding: Intermediate/Advanced Hunt Seat

EQS 425: Riding: Advanced Hunt Seat

Equestrian Studies Course Descriptions

EQS 130: Equine Management I

(3 hrs.)

(Open to all students. Offered fall semester only.)

Designed to introduce students to the horse and its basic care. Subject matter includes breeds; conformation; diseases; parasites; lameness and treatment; daily care and management; general terminology; and first aid for the horse.

EQS 131: Theory of Huntseat

(2 hrs.)

(Open to all students; may only be taken one time for credit.)

Course in current events in the industry. Strongly suggested for each year to keep current.

EQS 132: Theory of Western

(2 hrs.)

(Open to all students; may only be taken one time for credit.)

Course in current events in the industry. Strongly suggested for each year to keep current.

EQS 133: Theory of Saddleseat

(2 hrs.)

(Open to all students; may only be taken one time for credit.)

Course in current events in the industry. Strongly suggested for each year to keep current.

EQS 135: Equine Management II

(3 hrs.)

(Prerequisite: EQS 130. Offered spring semester only.) Course subject matter includes advanced horse care and horse show preparation. This class will provide the student with sufficient knowledge of rider and horse turn-out, specific show drug rules, and management skills to allow rider/horse successful competition. The class will learn specifics of the four disciplines: Saddle Seat, Huntseat, Western and Dressage.

EQS 136: Theory of Dressage

(2 hrs.)

(Open to all students; may only be taken one time for credit.)

Course in current events in the industry. Strongly suggested for each year to keep current.

EQS 180: Topics in Equestrian

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

EQS 201: Methods of Teaching Horsemanship I

(3 hrs.)

(Prerequisite: EQS 130, EQS 135: open to sophomore, junior and senior students)

Current methods of teaching will be presented for all four disciplines. Development of lesson plans, measurement and evaluation of motor skills, and riding etiquette will be discussed. Students will be taught the appropriate vocabulary used to build the knowledge and skills to develop riders. Classroom instruction will include how to develop the mental knowledge, dispositions and physical skills of the rider. Progressive steps will be used continually to teach the students how to become instructors.

EQS 202: Methods of Teaching Horsemanship II

(2 hrs.)

(Prerequisite: EQS 201)

This class is designed to provide the student with the opportunity of assisting an instructor, putting into practice the teaching techniques taught in EQS 201.

EQS 250: Equine Judging Team

(3 hrs.)

(Prerequisite: approval of department.)

This course is an overview of equestrian competitions and will develop potential horse show officials. It will acquaint the student with the mechanics of judging both in hand and under saddle/over fences, horses and riders in a competitive setting. If qualified, students will attend and judge competitively at NAIA judging contests.

EQS 280: Topics in Equestrian

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

EQS 301: Equine Feeding and Nutrition

(3 hrs.)

(Prerequisite: BIO 111. Offered fall semester only.)

Basic nutrients, their sources and how they are utilized by the horse will be covered. The anatomy and physiology of the digestive system will be discussed. Ration formulation, purchasing and storage will be stressed.

EQS 302: Methods of Teaching Horsemanship III

(2 hrs.)

(Prerequisite: EQS 202.)

This class is designed to continue the teaching process under an instructor with the added responsibility of preparation of horse and rider for shows and clinic.

EQS 310: Stable Management I

(3 hrs.)

(Prerequisite: EQS 135, EQS 201 or permission of instructor.)

This course will provide the hands-on experience in the everyday operation of a stable. Topics covered will be: horse facilities; equipment; tractors; truck and trailer; loading and hauling horses; ordering supplies; preparation for horse shows; fencing and pasture management; and managing the stalled horse.

EQS 315: Interim Equine Practicum

(1-6 hrs.)

This practicum will enhance the hands-on opportunities and experiences for the students. The student will be given a string of horses to care for on a day by day basis. Student will also complete a research project using some type of data collection or experiment. Topic must be approved by the department chair. Permission of department required.

EQS 330: Introduction to Therapeutic Riding

(3 hrs.)

(Prerequisite: EQS 310, and at least junior standing. Sophomores by permission only. Fall only. Lab fee charged.

Focus is on learning and introducing students to the history of therapeutic horsemanship. Current aspects of therapeutic riding and instruction will also be covered. Students will get hands on experience volunteering at a local accredited center.

EQS 335: Therapeutic Riding Instruction and Practicum

(3 hrs.)

(Prerequisite: EQS 330 or permission of instructor; lab fee charged. Spring only.)

This class will allow students to fulfill one part of the NARHA certification process by completing 25 hours of student teaching at a local accredited center. Students will learn to assess and train horses used for therapeutic riding, and become familiar with adaptive equipment. Students will develop lesson plans, games and exercises appropriate for riders with a variety of special needs.

EQS 340: Equine Anatomy and Mechanics in Motion

(3 hrs.)

(Prerequisites: EQS 301, EQS310 or permission of instructor.)

A course designed to teach the student the basic principles of farrier science. Includes anatomy, physiology and biomechanics of the leg and foot; evaluation of a properly and improperly shod hoof; principles of trimming; and cold, hot, corrective and pathological shoeing.

EQS 350: Theory of Equine Behavior and Training

(3 hr.)

(Prerequisite: EQS 310, permission of instructor.)

An equine professional must have a thorough understanding of the manner in which the equine responds to stimuli in its environment. This directly influences the ability to train the equine and the results that can be obtained. Students will learn the basics involved in horse training. Students will be introduced to the importance of developing horses and maintaining seasoned horses. Outside speakers will attend the class every two weeks if possible. Field trips to local training facilities will be possible during the semester.

EQS 380: Topics in Equestrian

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

EQS 401: Stewarding and Judging

(3 hrs.)

(Prerequisites: EQS 340 or permission of instructor.)

This course will build on the basic techniques used in assessing conformation and form-to-function in the horse. All breeds will be discussed and evaluated. The student will learn basic anatomy of the horse and how it relates to athletic ability. The student will learn the basic functional requirements of judging a horse show, along with the rules and regulations of the major breed associations. Students will learn the requirements of achieving a steward's license and a judge's card.

EQS 402: Methods of Teaching Horsemanship IV

(2 hrs.)

(Prerequisite: EQS 202.)

This capstone teaching course will emphasize and explore the logistics of teaching and managing a lesson program in the equestrian world. Management of school horse usage will be discussed in great detail. Students will shadow the faculty in their teaching assignments. Ethics, conduct and protocol of teaching professional horsemanship will be addressed.

EQS 405: Stable Management II

(3 hrs.)

(Prerequisite: EQS 310, EQS 340.)

This course is a continuation of Stable Management I. This course is designed to further prepare the student in the whole aspect of management. Students will explore and learn electronic record keeping, horseshow management, stable marketing, and buying and selling of school horses during the semester. Effective communication skills in the equestrian field will be continually discussed.

EQS 410: Horse Keeper

(3 hrs.)

(Prerequisite: EQS 310, EQS 301, EQS 340)

This course is designed to allow students to gain experience in the day-to-day care and maintenance of horses. Students will learn to manage their time and gain self confidence while managing a string of horses and utilizing previous coursework in the day-to-day care of each horse. The class meets one hour a week in the classroom and additionally students should expect to spend 2-3 hours per day six days a week in managing horses. It is recommended to schedule other courses around this class.

EQS 494: Equestrian Studies Industry Internship

(3 hrs.)

(Prerequisite: INT 210, and approval of the Equestrian faculty.) The internship experience (140 hours) usually takes place during the summer of the junior year. Academic internships allow students to gain experience for credit and safeguard their USEF amateur status. On occasion, an internship may occur at an alternate time. Approval must come from the Equestrian faculty. Students will be enrolled in this course in the summer of their Junior year for a course fee.

EQS 496: Capstone: Equestrian Studies

(3 hrs.)

(Prerequisites: BUS 225, BUS 250, BUS 305, BUS 362, EQS 340, EQS 410, and permission of instructor.)

The capstone course is designed to incorporate the student's previous business and teaching experience into a coherent whole using their internship(s) and previous courses. The student will present their summer internship experience to the class and faculty and a final project. The course will facilitate the student in developing her short and long term professional goals. Focus will be placed upon work styles and communication skills that can be used in the professional world of Equestrian Business and Equestrian Education.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by a student who wishes to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Fashion Communication

Dean, School of Design and Fashion: Monica McMurry, M.S.

The interdepartmental program in fashion communication is a unique opportunity for students wishing to prepare for a career within the fashion fields of journalism, promotion or special events. Planned cooperatively by the fashion, graphic design, and integrated media departments, the fashion communication program allows students to master the skills necessary for professional success. Students apply critical decision making and practical experience learned through problem solving both within the classroom and internships.

The Fashion Communication program at Stephens College gives students many options. A minor in one of the following areas may also be considered: marketing, management, business/finance, interior design, event planning, or creative writing.

Fashion communication options include: fashion journalism, reporting and editing, fashion advertising, public relations, publicity, visual merchandising, store planning, special event coordination and fashion photography. Students who maintain a commitment to fashion communication will find themselves among the most well-prepared undergraduates in the nation.

Requirements for the B.F.A. Major in Fashion Communication

The bachelor of fine arts major in fashion communication requires the completion of 30 hours of liberal arts requirements, 32 semester hours in FAS, 15 semester hours in IME, 9 semester hours in GDE, 9 semester hours in BUS/ MPA, 6 semester hours of required electives, and 4 hours of FAS capstone coursework for a total of 76 hours in the major. Students must earn a C- or better in all required courses within the Bachelor of Fine Arts in fashion communication degree. Students may not continue to the next level class until the prerequisite class is passed with a C- or better. An overall G.P.A. of at least 2.0 in all major courses is required.

Required Courses

Fashion Courses:

FAS 170: Survey of the Fashion Industry (3 hrs.)
FAS 203: Textiles (3 hrs.)
INT 210: Pre-Internship Seminar (1 hr.)
FAS 275: Fashion Communication (3 hrs.)
FAS 303: Product Development (3 hrs.)
FAS 310: Fashion Show Production and Coordination (3 hrs.)
FAS 335: Fashion Journalism (3 hrs.)
FAS 345: Art Direction and Photo Styling (3 hrs.)
FAS 375: 20th Century Costume (3 hrs.) OR FAS 315: Pre-20th Century Costume (3 hrs.)
FAS 385: Visual Merchandising and Display (3 hrs.)
FAS 493: Current Issues in the Global Fashion Industry (3 hrs.)
FAS 496: Post-Internship Seminar (2 hrs.)

Required Integrated Media Courses:

IME 101: Media and Culture (3 hrs.)
IME 103: Writing for the Mass Media (3 hrs.)
IME 207: Newswriting and Reporting (3 hrs.)
IME 208: Digital Photography (3 hrs.)
IME 290: Creating Online Media (3 hrs.)

Required Graphic Design Courses:

GDE 120: Graphic Design I: Typography (3 hrs.)
GDE 210: Graphic Design II: Digital Imaging (3 hrs.)
GDE 310: Publication Design (3 hrs.)

Required Business and Marketing Courses:

BUS 171: Foundations of Business (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
MPA 205: Public Relations: Principles and Practices (3 hrs.)

Required Senior Capstone Courses:

FAS 485: Capstone Project: Research (1hr.)
FAS 486: Senior Capstone Project (3 hrs.)

Choice Classes (6 hours):

Choose two from the following list:

BUS 331: Integrated Marketing Communications (3 hrs.)
BUS 354: Consumer Behavior (3 hrs.)
ENG 240: Writing Creative Non-Fiction (3 hrs.)
FAS 201: Product Analysis (3 hrs.)
GDE 110: Principles of Design (3 hrs.)
GDE 320: Advertising Design (3 hrs.)
IME 192: Digital Video Editing (3 hrs.)
IME 211: Documentary/News Production (3 hrs.)
IME 307: Advanced Newswriting and Reporting (3 hrs.)
MPA 240: Nuts and Bolts of Event Planning (3 hrs.)
MPA 330: Advanced Events Planning and Management (3 hrs.)
MPA 403: Strategic Writing (3 hrs.)

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by the student who wishes to investigate a subject not otherwise available. All independent studies are subject to approval of design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar. All proposed independent studies will be approved by a consensus of the entire fashion faculty prior to student registration in such a course.

Fashion Design and Product Development

Dean, School of Design and Fashion: Monica McMurry, M.S.

Fashion is one of America's leading industries. Stephens College offers a Bachelor of Fine Arts degree that prepares students to become professionals in fashion design and product development. A major in fashion at Stephens is further distinguished and enriched by a liberal arts foundation. Through our program, Stephens women prepare themselves for a wide variety of positions in fashion design. Our alumnae can be found in all aspects of the global fashion industry.

The Fashion Design and Product Development program provides the technical and creative skills necessary for success in this exciting field. Computerization is incorporated into several design courses as an integral part of the fashion industry's future. The program at Stephens includes guest critics who are actively involved in the industry. Students are required to complete an internship and encouraged to participate in one of our study abroad programs. In addition to our standard fashion degrees, students may elect to develop a self-initiated major during the sophomore year that combines fashion with at least one other discipline. All self-initiated majors require approval by the School of Design and Fashion faculty.

Requirements for the B.F.A. Major in Fashion Design and Product Development

The bachelor of fine arts major in fashion design and product development requires the completion of liberal arts requirements and 74 semester hours in FAS, including a fashion-related internship. In addition, 9 semester hours in Art and 3 semester hours in BUS are required. Students must earn a C- or better in all required courses within the bachelor of fine arts in fashion design and product development program. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

Required Courses

ART 105: Beginning Drawing (3 hrs.)
ART 201: Life Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
BUS 250: Marketing (3 hrs.)
FAS 111: Clothing Construction I (3 hrs.)
FAS 170: Survey of the Fashion Industry (3 hrs.)
FAS 192: Introduction to Apparel Manufacturing (3 hrs.)
FAS 201: Product Analysis (3 hrs.)
FAS 203: Textiles (3 hrs.)
FAS 214: Draping and Patternmaking I (5 hrs.)
FAS 220: Computer-Aided Patternmaking (2 hrs.)
FAS 246: Fashion Drawing (3 hrs.)
FAS 248: Advanced Fashion Drawing and Illustration (3 hrs.)
FAS 303: Product Development (3 hrs.)
FAS 315: Pre-20th Century Costume (3 hrs.)
FAS 316: Draping and Patternmaking II (5 hrs.)
FAS 320: Computer-Aided Design (3 hrs.)
FAS 325: Advanced Computer Aided Design (2 hrs.)
FAS 330: Sportswear and Dresses (3 hrs.)
FAS 340: Sportswear: Active, Swim and Casual (3 hrs.)
FAS 375: 20th Century Costume (3 hrs.)
FAS 403: Tailored Design: Suits and Outerwear (2 hrs.)
FAS 404: Tailored Design: Suits and Outerwear (2 hrs.)
FAS 405: Senior Collection: Line Development (4 hrs.)
FAS 420: Computer-Aided Manufacturing (2 hrs.)
FAS 466: Senior Collection: Studio (3 hrs.)
FAS 468: Portfolio Development (2 hrs.)
FAS 493: Current Issues in the Global Fashion Industry (3 hrs.)
FAS 496: Post-Internship Seminar (2 hrs.)
INT 210: Pre-Internship Seminar (1 hr.)

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by the student who wishes to investigate a subject not otherwise available. All independent studies are subject to approval of design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar. All proposed independent studies will be approved by a consensus of the entire fashion faculty prior to student registration in such a course.

Fashion Marketing and Management

Dean, School of Design and Fashion: Monica McMurry, M.S.

Coordinator: Courtney Cothren, M.B.A.

The interdepartmental program in fashion marketing and management provides a unique opportunity for students wishing to prepare for a career in that field. The program is significant in its emphasis on necessary specialized skills, within the larger context of the liberal arts offerings of the College. Planned cooperatively by the School of Design and Fashion and the Department of Business and Marketing, the fashion marketing and management program allows students to master the skills necessary for professional success through the application of those skills to instances of critical decision-making and hands-on, real industry projects in classroom and internship experiences.

Fashion marketing and management at Stephens College gives the student many options. Depending on individual career goals, students may wish to consider a minor in one of the following areas: Graphic Design, Special Event Planning, Public Relations, Integrated Media or Interior Design. These combinations increase the student's competitive edge when seeking employment at managerial levels. Career options for our graduates have included: manufacturer's representative, visual merchandiser, store manager, merchandise buyer, stylist, fashion editor/journalist, public relations director, product developer and planner, to name a few. Stephens encourages a student to consider entrepreneurial goals as well. The Fashion department also allows the student to change directions in her education if she finds newly examined options are better suited to her goals. Students who maintain a commitment to fashion marketing and management throughout their education at Stephens will be among the most well-prepared undergraduates in the country.

Requirements for the B.S. Major in Fashion Marketing and Management

The bachelor of science major in fashion marketing and management requires completion of liberal arts requirements, 33 semester hours in FAS, and 15 semester hours in BUS. In addition, students are required to take 3 hours in CIS, 3 hours in ECO, and 6 hours in ACC. Students must earn a C- or better in all required courses within the Bachelor of Science fashion marketing and management program. Students may not continue to the next level class until the prerequisite class is passed with a C- or better. BUS 350: Principles of Finance is not a required course, but it is strongly recommended for the student considering graduate school.

Required Courses

ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Marketing (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)
CIS 206: Introduction to Information Systems (3 hrs.)
ECO 202: Microeconomics (3 hrs.)
FAS 170: Survey of the Fashion Industry (3 hrs.)
FAS 203: Textiles (3 hrs.)
FAS 270: Foundations of Fashion Marketing Management (3 hrs.)
FAS 285: Concepts of Retail Control (3 hrs.)
FAS 303: Product Development (3 hrs.)
FAS 310: Fashion Show Production and Coordination (3 hrs.)
FAS 314: Fashion Industry Strategies and Decision Making (3 hrs.)
FAS 315: Pre-20th Century Costume (3 hrs.) **or** FAS 375: 20th Century Costume (3 hrs.)
FAS 401: Applied Fashion Marketing Management Project (3 hrs.)
FAS 493: Current Issues in the Global Fashion Industry (2 hrs.)
FAS 496: Post Internship Seminar (2 hrs.)
INT 210: Pre-Internship Development (1 hr.)

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by the student who wishes to investigate a subject not otherwise available. All independent studies are subject to the approval of design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar. All proposed independent studies will be approved by a consensus of the entire fashion faculty prior to student registration in such a course.

Fashion Courses

FAS 105: Fashion Presentation: Modeling

(1 hr.)

(Open to all students; required for first-time Modeling Group members)

A modeling course that benefits anyone interested in good carriage and an ability to move with assurance and poise. A "performance" class in which students learn runway modeling.

FAS 111: Clothing Construction

(3 hrs.)

(Open to all students; lab fee charged)

A laboratory course in basic clothing construction techniques and skills. Students learn types of silhouettes and garment details by completing samples then constructing at least three garments. Emphasis is placed on developing analytical and critical-thinking skills.

FAS 170: Survey of the Fashion Industry

(3 hrs.)

(Open to all students)

Survey course that explores careers in the apparel industry. Topics include: the fashion cycle, production, distribution, marketing and merchandising fashion to the consumer.

FAS 192: Introduction to Apparel Manufacturing

(3 hrs.)

(Prerequisites: FAS 111 with a C- or better; lab fee charged)

A laboratory course exploring advanced sewing techniques of clothing construction and mass production. Emphases include sewing on a variety of fabrics, learning the function and operation of different sewing machines (including industrial models), costing and quality control. Students complete samples, then construct a fully lined jacket and garment of their choice that fulfill class requirements.

FAS 201: Product Analysis

(3 hrs.)

(Prerequisite: FAS 170 with a C- or better.)

An introductory course to acquaint the fashion student with foundational skills needed for the product developer. Topics covered will include the principles and elements of design, color theory, trend and market research, garment styles and parts, flat and mechanical drawings, an overview of fabric types and uses, developing a line of garments, and industry sewing techniques.

FAS 203: Textiles

(3 hrs.)

(Prerequisite: FAS 170 with a C- or better; lab fee charged)

A study of textiles with emphasis on the interrelationships of fibers, yarn structures, fabric construction and finishes. Application of this knowledge to an understanding of textile behavior and how the fabric determines the character, performance and care of a garment. Students research new fibers and government legislation related to textiles.

FAS 214: Draping & Patternmaking I

(5 hrs.)

(Prerequisites: FAS 192 with a C- or better or permission of instructor; lab fee charged)

Basic principles of draping and flat pattern making: bodice, skirt and dress. A visual understanding of garments will be provided by draping muslins and making paper patterns. Original student design may be critiqued for eligibility to Jury of Selection.

FAS 220: Computer-Aided Patternmaking

(2 hrs.)

(Prerequisite: FAS 214 with a C- or better; lab fee charged)

Basic principles of computer patternmaking explored through a series of exercises. The student will develop the problem-solving and technical skills necessary to develop patterns on the computer.

FAS 230: Pre-Studies Abroad in Fashion

(2 hrs.)

(Prerequisites: completion of one or more courses of the following prefix(es) with a C- or better: FAS, HUM, ARH and ART and a 3.0 or higher GPA)

A tour preparation course for the fashion study abroad programs. Designed to provide the student with a cultural, historical and practical background that supports an international educational experience.

FAS 246: Fashion Drawing

(3 hrs.)

(Prerequisite: ART 201 and FAS 192 with a C- or better; lab fee charged)

Learn the fashion figure's proportions and the effect of different fabrics on the body by drawing from a live model. Croquis are developed, as are techniques of rendering floats and mechanical drawings to illustrate garment details. Fabrics are rendered with a variety of media. Exercises involve designing women's wear for different categories of dress including designer and better sportswear.

FAS 248: Advanced Fashion Drawing and Illustration

(3 hrs.)

(Prerequisite: FAS 246 with a C- or better; lab fee charged)

Focuses on fashion illustration and may include study of proportions as well as fabrics and designs appropriate for men's and children's wear. Live models used extensively to gain better understanding of fashion figures. Exploration of graphic design principles, layout and different media for advertising, promotion and fashion presentation.

FAS 270: Foundations of Fashion Marketing Management

(3 hrs.)

(Prerequisite: FAS 170 with a C- or better)

An introductory course that provides an overview of fashion retailing functions. Focus is placed on retail math and students will learn to analyze profit factors and apply mathematical concepts to solve merchandising problems.

FAS 275: Fashion Communication

(3 hrs.)

(Prerequisite: FAS 170 and IME 101 with a C- or better grade; lab fee charged)

A study of the marketing and promotional strategies used within the fashion communication field. Students will study the purposes, procedures, methods and techniques used in various fashion promotional activities. Special attention will be given to the unique language of fashion advertising and its specific applications.

FAS 280: Topics in Fashion

(1 - 3 hrs.)

(Prerequisite: dependent on topic being offered; taught at irregular intervals; lab fee may be charged)

Courses developed to fit current trends in fashion design, product development, marketing and management.

FAS 285: Concepts of Retail Control

(3 hrs.)

(Prerequisites: FAS 270, BUS 250 or concurrent enrollment, and ACC 210 or concurrent enrollment with a C- or better grade or permission of instructor)

A study of the principles involved in the management of the functional areas of any retail organization: planning, management, merchandising, promotion, sales and personnel with special emphasis on merchandise operation and control functions including the six-month buying plan.

FAS 290: Fashion Tours

(1 hr.)

(Prerequisite: completion of one FAS course, an overall 3.0 GPA or higher, or permission of tour instructors)

New York Tour (spring break). Study and research in the New York fashion market, theatres, museums and more. Fee charged. Trips to other venues or cities on a pre-announced basis.

FAS 303: Product Development

(3 hrs.)

(Prerequisites: BUS 250 and FAS 203 with a C- or better; Junior standing)

Focus on utilizing fashion skills to develop and market branded lifestyle products. A variety of fashion-related goods are analyzed from conception to distribution. Domestic and foreign markets are explored and global trade issues are discussed. Group projects involve role playing and problem solving.

FAS 305: Visual Merchandising and Display

(3 hrs.)

(Prerequisite: FAS 275 or FAS 285 with a C- or better.)

The study of display techniques and visual merchandising employed by the fashion industry. This course will examine the tools, techniques, principles and elements of display that sell merchandise. An important component of this course will be "hands-on" activities. Individual creativity will be strongly encouraged.

FAS 310: Fashion Show Production and Coordination

(3 hrs.)

(Prerequisites: FAS 203, with a C- or better, BUS 250 and junior standing)

The examination of fashion promotion includes faculty lectures and student projects. A detailed study of the processes involved with staging a successful fashion show. Knowledge applied to production of several events and the annual spring fashion show.

FAS 314: Fashion Industry Strategies and Decision Making

(3 hrs.)

(Prerequisites: BUS 250, FAS 285 or FAS 303, or concurrent enrollment, with a C- or better grade and junior standing)

A course designed to interpret fashion marketing and management principles through the case analysis method.

Students encouraged to analyze and develop alternative courses of action for a variety of situations. Includes discussion of moral and ethical issues in the fashion industry.

FAS 315: Pre-20th Century Costume

(3 hrs.)

(Prerequisite: LBA 108 or equivalent course, and FAS 170 and FAS 203 for fashion majors, with a C- or better and junior standing)

A study of social history and the resulting costumes worn by men, women and children from primitive times through the 1800s. Emphasis on how politics, economics, and technology affect the changing silhouettes of each period. Writing intensive.

FAS 316: Draping & Patternmaking II

(5 hrs.)

(Prerequisites: FAS 214, FAS 203 and FAS 246 with a C- or better or concurrent enrollment; lab fee charged)

Students strengthen and broaden draping and patternmaking skills by applying acquired techniques to a wide variety of garment silhouettes. Tailored, loose-fitting and bias-cut garments will be studied. Original student design may be critiqued for eligibility to Jury of Design.

FAS 320: Computer-Aided Design

(3 hrs.)

(Prerequisite: FAS 248 with a C- or better and computer proficiency; lab fee charged)

Using various Macintosh and PC-based programs, students learn to create mechanicals, scan and manipulate fabrics and visuals, and design textiles.

FAS 325: Advanced Computer Aided Design

(2 hrs.)

(Prerequisite: FAS 320 with a C- or better; lab fee charged.)

Computer course in which students utilize Lectra/Kaledo to create textile designs. Students will also be exposed to texture mapping and storyboards. Color modes, color matching and printing considerations will be discussed. Class time divided between instructor demonstrations, student exercises and arranged laboratory time for independent work.

FAS 330: Career Sportswear and Dresses

(3 hrs.)

(Prerequisite: FAS 248 and FAS 340 with a C- or better; lab fee charged)

Better sportswear and dress class in which students develop portfolios of original designs, which are critiqued by a professional designer. Two ensembles are constructed by the student, using a variety of fabrics. Pattern grading, markers, spec sheets, and costing follow the design work.

FAS 335: Fashion Journalism

(3 hrs.)

(Prerequisites: FAS 275, IME 207 with a C- or better grade)

Writing intensive course in which students research and write a variety of types of stories, from editorial to factual to promotional. Emphasis on researching, reporting and editing fashion stories. Types of written communication covered may include: business stories, features, essays, commentary/opinion, interviews, trend forecasts, show reviews, product reviews.

FAS 340: Sportswear: Active, Swim and Casual

(3 hrs.)

(Prerequisite: FAS 316 and FAS 248 with a C- or better; lab fee charged)

Students develop a portfolio of original designs, including designs necessitating two- and four-way stretch fabrics. A professional designer critiques work, and the student constructs three ensembles.

FAS 345: Art Direction and Photo Styling

(3 hrs.)

(Prerequisite: IME 208, GDE 210, FAS 305 with a C- or better grade)

Lab course in which students conceive and execute photo shoots in order to tell visual stories, accompany written work or sell products. Students study and practice creating concepts for a variety of editorial and advertising shoots. Tasks discussed and practiced include location, merchandise and photographer selection; casting; styling; sourcing props and accessories; set creation; project management; garment organization systems; directing; photo editing.

FAS 375: 20th Century Costume

(3 hrs.)

(Prerequisite: LBA 108 or equivalent course, and FAS 170 and FAS 203 for fashion majors, with a C- or better, and Stephens College junior standing) Writing intensive.

Focus on the impact of cultural, political and social changes in 20th century. Explores fashion and the psychology of dress in culturally diverse settings. Final research project includes in-depth study of history of dress using an assigned methodological approach.

FAS 380: Topics in Fashion

(1 - 3 hrs.)

(Prerequisite: dependent upon topic being offered; lab fee may be charged)

Taught at irregular intervals. Includes courses developed to fit current trends in fashion design, marketing and management. Topics may include: childrenswear; menswear; design problem solving; plus sizes; eveningwear; advanced illustration; knitwear design; visual merchandising; ethnic costume and wholesale distribution, retail math, Excel.

FAS 390: Fashion Study Abroad Summer Tour

(0-2 hrs.)

(Prerequisite: FAS 170, FAS 230 and a 3.0 or higher G.P.A.)

Overseas study tour with emphasis on the international fashion industry. Previous tours have been to France and Italy.

FAS 401: Applied Fashion Marketing Management Project

(3 hrs.)

(Prerequisites: FAS 285, FAS 314 and ACC 220 with a C- or better and senior standing. Only for declared Fashion Marketing and Management major seniors)

This in-depth capstone course for the F.M.M. degree is designed to give students the opportunity to integrate the various functional areas of the industry into one retail organization. This could include resource and merchandise planning, financial and organizational development, marketing and promotion planning into a viable and cogent merchandising unit.

FAS 403: Tailored Design: Suits and Outerwear

(2 hrs.)

(Prerequisite: FAS 340 with a C- or better, plus concurrent enrollment in FAS 330; lab fee charged)

Students develop portfolios of original designs of suits or coats appropriate for the bridge/designer market. A professional designer selects designs for construction. Students will use a combination of couture and industrial tailoring techniques.

FAS 404: Tailored Design: Suits and Outerwear

(2 hrs.)

(Prerequisite: FAS 403 with a C- or better; lab fee charged)

Continuation of FAS 403 with completion of a tailored ensemble using hand-tailored techniques.

FAS 405: Senior Collection: Design Research and Line Development

(4 hrs.)

(Prerequisite: FAS 330 and FAS 403 with a C- or better and Stephens College senior standing, lab fee charged. Only for declared Fashion Design and Product Development major seniors.)

Students choose a garment classification and target market, then conduct research through interviews with vendors, buyers and consumers. After designing a collection appropriate for the chosen market, a student creates production and merchandising plans to complete the product development process. A portfolio of the student's original designs is critiqued by a professional designer who selects a collection of three or more complete ensembles for the student to construct in FAS 466.

FAS 420: Computer-Aided Manufacturing

(2 hrs.)

(Prerequisites: FAS 220 and FAS 466 with a C- or better; lab fee charged)

Creation and manipulation of patterns using apparel industry-specific computer software. Includes digitizing, pattern

grading and marker making. Technical design and production information is generated. Class time divided between instructor demonstrations, student exercises and arranged laboratory time for independent work.

FAS 466: Senior Collection Studio

(3 hrs.)

(Prerequisite: FAS 405 with a C- or better; lab fee charged)

During an intense seven weeks, a student produces a senior collection as chosen in FAS 405. A minimum of three complete ensembles must be constructed. Concluding this capstone course, a student must evaluate her work and make a formal presentation before the Jury of Selection.

FAS 468: Portfolio Development

(2 hrs.)

(Prerequisite: FAS 466 with a C- or better; lab fee charged)

Emphasis on finished work of original designs for the final portfolio, which includes a résumé and letter of application. May be critiqued by a fashion industry professional at formal presentation.

FAS 480: Topics in Fashion

(1.0- 3.0 course)

(Prerequisite: dependent upon topic being offered)

Previous topic offered: retail entrepreneurship.

FAS 485: Fashion Communication Capstone Research

(1 hr.)

(Prerequisites: FAS 275, 335, & 345, GDE 310, IME 290; concurrent enrollment with FAS 493; FCO major senior standing.)

The student conceives, researches and proposes a capstone project to be completed during spring semester. The project should incorporate skills and knowledge gained during the FCO course of study. Both written and visual research methods are utilized when preparing the proposal. Each proposal will be presented to a committee for approval.

FAS 486: Fashion Communication Capstone Project and Portfolio

(3 hrs.)

(Prerequisite: FAS 485 with C- or better, FCO major senior standing.)

This course is the senior capstone for all graduating FCO majors. The student designs and produces (or realizes) a capstone project and presents it to a committee for review and evaluation. Suggestions from the 485 committee must be incorporated. The student also creates a comprehensive body of work to be used when seeking employment or admission to graduate school. Contents may include both new work and previous work, as directed by the instructor.

FAS 493: Current Issues in the Global Fashion Industry

(3 hrs.)

(Prerequisites: FAS 303 with C- or better and junior or senior standing)

Research and analysis of current issues in fashion communication, design, product development, manufacturing and merchandising for both foreign and domestic markets. Final project involves study of fashion in another country.

FAS 494: Internship

(2 hrs.)

(Prerequisites: INT 210 with a C- or better, and Stephens College senior status. Permission of the department is required.)

The student must complete 240 hours of substantive work in an approved internship with a fashion-oriented firm and complete an internship portfolio.

FAS 496: Post-Internship Seminar

(2 hrs.)

(Prerequisites: INT 210 with a C- or better, and student must have completed 140 hours of substantive work at an approved fashion-oriented firm; lab fee charged)

Examination of case studies on the internship experience. A seven-week course in which the student reflects on her personal internship experience and shares the internship experiences of fellow learners. Emphasis is placed on the student's assessment of her own work performance, the employment environment and the internship employer. Critical thinking through effective problem solving is encouraged through the analysis and development of case studies based on the internship experience. Additionally, moral and ethical issues confronted in the work environment are examined. The student will explore post-graduation opportunities for employment that build on her internship experience.

Film and Media

Department Chair: Kerri Yost, M.A.

The Department of Film and Media offers two majors: the Bachelor of Fine Arts in Digital Filmmaking and the Bachelor of Science in Integrated Media. In addition a film minor and a media studies minor are also available. The department cooperatively offers the Bachelor of Science in Fashion Communication and the Integrated Media and Liberal Studies Major. With the film and media industry continually evolving because of new media and technology, students learn the changing nature of media through real-world projects. Students experience the power of media and communicating a message to an audience, as well as the responsibility and ethics of creating media.

Requirements for the B.F.A. Major in Digital Filmmaking

The Bachelor of Fine Arts major in Digital Filmmaking offers intensive training in all aspects of filmmaking to prepare students for the rapidly growing employment opportunities for women in the filmmaking industry. The elements of the major combine hands-on video production courses with courses on film theory and current trends in the film industry. By the time a student has reached her junior year, she will choose a track to focus on either narrative filmmaking or documentary filmmaking. Many students take both documentary and narrative film courses.

Film students will spend their senior year directing and producing their own short film and marketing this film to an audience. The senior projects will be screened to the public and possibly chosen for television broadcast or included in a DVD compilation. The films will also be reviewed by professionals in the film industry for critique and input on career goals. The student is expected to pay for all expenses associated with her project. Along with the senior film project, each student will also graduate with a student reel that includes samples of her work.

Because of the rigorous nature of the major, students are expected to demonstrate a level of dedication, effort and ethical behavior consistent with that demanded within the profession. Any student who, in the collective judgment of the department faculty in consultation with the department chair, fails at any time to live up to these standards may be required to withdraw from the DFM major. Some of the courses will be taught in intensive workshops and master classes given by industry professionals.

The bachelor of fine arts major in Digital Filmmaking requires completion of liberal arts requirements, 66 semester hours in the major as specified below and 24 semester hours of electives. An overall GPA of at least 2.0 in all DFM courses listed in the major is required. All students are required to take the Summer Film Institute between their freshman and sophomore year and between their junior and senior year. They are also required to complete at least one internship. The internship can be taken with any company/organization/film production within the film industry. An internship might even be taken abroad. Upon entering the film program, students will be required to buy their own personal hard drive for storing and editing their movies. Please consult with a film faculty member before making any purchase.

Narrative Film Track

Required Courses

IME 101: Media and Culture (3 hrs.)
DFM/IME 104: Studio Production (3 hrs.)
DFM 187: American Cinema and Culture (3 hrs.)
DFM 188: Introduction to Film Analysis (3 hrs.)
DFM 190: Intro to Documentary Studies (3 hrs.)
DFM/IME 192: Digital Video Editing (3 hrs.)
DFM 205: Summer Film Institute (3 hrs.)
DFM 215: Narrative Film/Video Production (3 hrs.)
DFM 219: Sound Design for Digital Film (3 hrs.)
DFM 230: Screenwriting I (3 hrs.)
DFM 240: Cinematography and Lighting (3 hrs.)
DFM 300: Directing For Film (3 hrs.)
DFM 310: Advanced Digital Video Editing (3 hrs.)
DFM 315: Advanced Narrative Film/Video Production (3 hrs.)
DFM 360: Cinema and Social Change (3 hrs.)
DFM 370: International Cinema (3 hrs.)
DFM 400: The Business of Film (3 hrs.)
DFM 405: Summer Film Institute (3 hrs.)
DFM 410: Narrative Film Senior Project (6 hrs.)
DFM/IME 483: Advanced Internship: Case Study and Report (2 hrs.)

DFM 490: Senior Portfolio (3 hrs.)
INT 210: Internship Development (1 hr.)

Documentary Film Track

Required Courses

IME 101: Media and Culture (3 hrs.)
DFM/IME 104: Studio Production (3 hrs.)
DFM 187: American Cinema and Culture (3 hrs.)
DFM 188: Introduction to Film Analysis (3 hrs.)
DFM 190: Introduction to Documentary Studies (3 hrs.)
DFM/IME 192: Digital Video Editing (3 hrs.)
DFM 205: Summer Film Institute (3 hrs.)
DFM/IME 211: Documentary/News Production (3 hrs.)
DFM 219: Sound Design for Digital Film (3 hrs.)
DFM 240: Cinematography and Lighting (3 hrs.)
DFM 260: The Reel World: Contemporary Documentary Film Studies (3 hrs.)
DFM 310: Advanced Digital Video Editing (3 hrs.)
DFM/IME 311: Advanced Documentary/News Production (3 hrs.)
DFM/IME 321: Archival Research and Storytelling (3 hrs.)
DFM 360: Cinema and Social Change (3 hrs.)
DFM 370: International Cinema (3 hrs.)
DFM 400: The Business of Film (3 hrs.)
DFM 405: Summer Film Institute (3 hrs.)
DFM 420: Documentary Film Senior Project (6 hrs.)
DFM/IME 483: Advanced Internship: Case Study and Report (2 hrs.)
DFM 490: Senior Portfolio (3 hrs.)
INT 210: Internship Development (1 hr.)

Requirements for a Minor in Digital Filmmaking

The minor in Digital Filmmaking requires completion of a minimum of 15 semester hours, including at least 6 hours at or above the 300 level. All courses must be enrolled for graded credit to count in the minor. An overall GPA of at least 2.0 in all film courses listed in the minor is required. Refer to the course descriptions for prerequisites and grade requirements.

Required Courses

DFM 188: Introduction to Film Analysis (3 hrs.)

and two of the following courses:

DFM 187: American Cinema and Culture (3 hrs.)
DFM 190: Introduction to Documentary Studies (3 hrs.)
DFM 192: Digital Video Editing (3 hrs.)
DFM 205: Summer Film Institute (3 hrs.)
DFM 211: Documentary/News Production (3 hrs.)
DFM 215: Narrative Film/Video Production (3 hrs.)

Plus:

6 hours of DFM electives chose from digital filmmaking courses at or above the 300 level.

Requirements for the B.S. Major in Integrated Media

In Stephens' Integrated Media program, students are prepared to become proficient communicators who can effectively tell compelling messages across various media platforms. You will explore the quickly changing field of online media that includes social media like blogs and podcasts, while learning traditional journalism skills in print writing, and television and radio production. Students are prepared for success in today's media industry through a mix of hands-on production courses, media studies theory classes, and real-world projects. You'll gain experience in online media, digital video production, graphic design, PR writing and photography. In your senior year, you'll integrate the media skills into a cohesive project with work on an online news magazine, while having the opportunity to specialize in a specific area of media.

The faculty encourages and advises majors to complement in-depth study of mass media with courses that provide breadth to their total education. Many students decide to complete minors in disciplines such as graphic design, film, business, or psychology. Students are also encouraged to participate in one of our study abroad programs.

The bachelor of science major in integrated media requires completion of liberal arts requirements, core and emphasis area hours in the major and an industry internship specified below.

Required Courses

IME 101: Media and Culture (3 hrs.)
IME 103: Writing for the Mass Media (3 hrs.)
IME/DFM 104: Studio Production (3 hrs.)
GDE 120: Graphic Design I: Typography (3 hrs.)
IME/DFM 192: Digital Video Editing (3 hrs.)
MPA 205: Public Relations: Principles and Practices (3 hrs.)
IME 207: Newswriting and Production (3 hrs.)
IME 208: Digital Photography (3 hrs.)
IME 210: Audio Production (3 hrs.)
INT 210: Internship Development (1 hr.)
IME/DFM 211: Documentary/News Production (3 hrs.)
IME 290: Creating Online Media (3 hrs.)

IME 307: Advanced Newswriting and Production (3 hrs.)
or
IME/DFM 311: Advanced Documentary News Production (3 hrs.)

IME 310: Advanced Audio Production (3 hrs.)
IME 321: Archival Research and Storytelling (3 hrs.)
IME 362: Media Law (3 hrs.)
IME 464: Women and Media (3 hrs.)
IME 483: Advanced Internship: Case Study and Report (2 hrs.)
IME 493: Senior Project: Online News Magazine (6 hrs.)

Requirements for a Minor in Media Studies

The minor in Media Studies requires completion of a minimum of 15 semester hours, including at least 6 hours at or above the 300 level. All courses must be enrolled for graded credit to count in the minor. An overall GPA of at least 2.0 in all media courses listed in the minor is required. Refer to the course descriptions for prerequisites and grade requirements.

Required Courses

IME 101: Media and Culture (3 hrs.)
IME 464: Women and the Media (3 hrs.)

and three of the following courses:

IME 103: Writing for the Mass Media (3 hrs.)
IME/DFM 104: Studio Production (3 hrs.)
IME/DFM 192: Digital Video Editing (3 hrs.)
IME 210: Audio Production (3 hrs.)
IME 208: Digital Photography (3 hrs.)
IME/DFM 211: Digital Film/video production (3 hrs.)
IME 207: Newswriting and Production (3 hrs.)
IME 290: Creating Online Media (3 hrs.)
IME 307: Advanced Newswriting & Production (3 hrs.)
IME 310: Advanced Audio Production (3 hrs.)
IME/DFM 311: Advanced Digital Film/Video Production (3 hrs.)
IME 321: Archival Research & Storytelling (3 hrs.)
IME 362: Media Law (3 hrs.)
IME 380: Topics in Mass Media (3 hrs.)

Integrated Media and the Liberal Studies Major

The media studies minor is available as an option to include in the Liberal Studies major. See the Liberal Studies section of the catalog for complete information about the major.

Digital Filmmaking Courses

DFM 104: Studio Production

(3 hrs.)

(Lab fee charged. Cross-listed as IME 104.) An introduction to basic equipment and techniques of television and video production through lectures, demonstrations and crew participation. Elements and skills covered include operation of audio consoles, microphones, audio editing, television cameras, switchers, lighting and studio procedures. Students will work on class projects as well as community projects in the studio. Students are responsible for some materials required. Offered fall semester only.

DFM 187: American Cinema/Culture

(3 hrs.)

(Open to all students)

This course examines American culture and society through film. The primary text for this course will be American films. We will critically analyze how American cultural and social conflicts are portrayed and worked out in popular films. By watching, discussing, and writing about these films, we will examine how motion pictures create a window into modern American society. Students will learn how to read American films as cultural text that helps us better understand our history and culture. Offered fall semester only.

DFM 188: Introduction to Film Analysis

(3 hrs.)

(Open to all students.)

This course is an introduction to film analysis that is intended to help prepare students for upper level theory, film history and analysis courses. Through lectures, projects, discussions and screenings, students will examine various eras and movements within film from a technical and cultural perspective. We will investigate basic concepts within critical theories and how to discuss and write about film. Offered spring semester only.

DFM 190: Introduction to Documentary Film

(3 hrs.)

(Open to all students.)

This course examines the history of documentary films up to the present-day rise of the non-fiction film. We will discuss the cultural contexts of the films and the theoretical questions they raise, including the blurry line between fiction and nonfiction. Class activities will also include participating in the local True/False Documentary Film Festival. The primary text for this course will be films and visiting filmmakers. Offered spring semester only.

DFM 192 Digital Video Editing

(3 hrs.)

(Prerequisite: None; lab fee charged. Cross-listed as IME 192.)

This course guides students through digital post-production process from video capture to output of edited work. This course covers major steps from digitizing, editing audio, editing video, organizing digital media, outputting to different media formats, and using editing software for media creation. Along with technical skills, this course focuses on editing and storytelling.

DFM205 Summer Film Institute

(3 hrs.)

Development of basic skills in technical filmmaking through class lectures and crew work on a variety of film projects. This course is a study of general principles and accepted practices in film production, examining every role in a film production. Summer only.

DFM 211: Documentary/News Production

(3 hrs.)

(Prerequisites: DFM/IME 192 with grade of C- or better or permission of instructor. Lab fee charged. Cross-listed as IME 211).

Introduces the student to the planning, execution and editing of documentary and news programming in the field. Includes practical experience in operating a variety of audio and video field equipment as well as editing and post-production software.

DFM 215: Narrative Film/Video Production

(3 hrs.)

(Prerequisites: DFM/IME 192 with grade of C- or better or permission of instructor; lab fee charged.)

Introduces the student to the aesthetic and technical aspects of narrative filmmaking, non-linear editing, and production of video involving field and studio production. Includes practical experience in operating a variety of audio and field equipment, as well as additional experience in post-production editing equipment.

DFM219 Sound Design for Digital Film

(3 hrs.)

(Prerequisite: DFM/IME 192; lab fee charged.)

This course is a hands-on “crash course” in the design and technology of sound for film. Students will explore the basics of sound design for film: music (underscoring and incidental), sound effects (atmospheric, Foley and specific), and dialogue (on set and post-production). Students will learn to use various microphones, recording techniques, playback devices, and non-linear editing to give their stories the full weight they deserve. The course will be primarily project driven with some lecture and film analysis.

DFM 230: Screenwriting I

(3 hrs.)

(Prerequisites: DFM 187 or DFM 188 or permission of instructor. Cross-listed with ENG 230.)

This course is designed as an introduction to screenwriting, focusing on the foundations of linear, visual storytelling for the screen.

DFM240 Cinematography and Lighting

(3 hrs.)

(Prerequisites: DFM/IME 104 and DFM/IME 192 or permission from instructor; lab fee charged.)

This course explores camerawork and lighting as elements that enhance storytelling, such as digital lighting, shading techniques and camera composition.

DFM 250: Screenwriting II

(3 hrs.)

(Prerequisites: ENG 212, or DFM/ENG 230 or permission of instructor. Cross-listed with ENG 250.)

Screenwriting II is an intermediate-level course focusing on linear storytelling for the screen. Students will deepen their knowledge and experience of previously introduced screenwriting tools, including structure, character, conflict, action, dialogue, and visual storytelling. Adaptation and non-traditional story structures for film will be introduced.

DFM 260 The Reel World: Contemporary Documentary Film Studies

(3 hrs.)

(Open to all students.)

This course examines current documentary trends and the industry, and looks at the experimental “edges” documentary artists are exploring today. Along with exploring film topics and themes, we will also examine the changing new techniques, technology, and styles in documentary filmmaking. This class is offered during the spring semester alongside the True/False Documentary Film Festival. Students will participate in the festival by volunteering, attending screenings, and/or going to film workshops. Offered every other year.

DFM 300: Directing for Film

(3 hrs.)

(Prerequisite: DFM/IME 211 or DFM 215, or permission of instructor. Lab fee charged.)

Students will gain hands-on experience by directing, shooting, and editing a series of exercises designed to transform scripted text into visual storytelling. Casting and working with actors in preparation and execution of scripted scenes will be the focus of the course.

DFM 310: Advanced Digital Video Editing

(3 hrs.)

(Prerequisites: DFM/IME 192 or permission from instructor; lab fee charged.)

This class will build on the skills learned in DFM220. Students will use a variety of software to build post-production skills. Students will learn to more about color correction, sound mix, and graphics, and learn new skills in compositing.

DFM 311: Advanced Documentary/News Production

(3 hrs.)

(Prerequisite: grade of C- or better in DFM/IME 211 or permission of instructor; lab fee charged. Cross-listed with IME 311)

Continuing practical experience in documentary and news field and studio production. Focuses on the planning, pre-production, production and post-production of documentary and news programs with emphasis on the separate roles of the producer and director. Students are involved in producing programming to air on cable access.

DFM 315 Advanced Narrative Film/Video Production

(3 hrs.)

(Prerequisite: DFM 300 or permission of instructor; lab fee charged.)

Continuing practical experience in narrative filmmaking production. Focuses on the planning, pre-production, production and post-production of narrative filmmaking with emphasis on the separate roles of the director, producer, and cinematographer. Students are involved in producing programming to air on cable access television.

DFM 321 Documentary Research and Storytelling

(3 hrs.)

(Prerequisites: DFM/IME 192 or permission from instructor; lab fee charged. Cross-listed with IME 321.)

Advanced research and production course in using images and music in media. Students will learn how to incorporate stills, video footage and music into a digital story. We will evaluate the historical value of archival material and learn about current copyright clearance and legal issues. Students will research a topic to produce a final media product that can be viewed online. We will explore research methods for historical and current topics.

DFM 360 Cinema and Social Change

(3 hrs.)

(Prerequisites: DFM187 or 190 or permission from instructor.)

This course examines how documentary and narrative filmmaking can affect social change. We will examine the effects of cinema on social movements in the United States and worldwide. We will ask whether media can, in fact, change society at all, whether those changes are controllable by the artist/producer, the audience or the state. We will ask whether these changes can backfire or produce unexpected results. Offered every other year.

DFM 370 International Cinema

(3 hrs.)

(Prerequisites: DFM 187 or 188 or 190 or permission from instructor.)

This course will trace the major trends and movements that have emerged from various national cinemas and contributed to the historical development of film as an international art form. We will view selected films and consider how they reflect their own cultural and historical context and reflect global creative confluences. Along with studying international film in our class and our textbook, students will research a national cinema and industry, presenting their findings to the class and in a final research project. Offered every other year.

DFM 380: Topics in Filmmaking

(3 hrs.)

Topics offered in rotation and in response to interest. Course may be repeated with a different topic.

DFM 400 Business of Film

(3 hrs.)

(Prerequisite: must be a DFM major with junior standing.)

A study of the business of film including film financing, business strategies, audience analysis, distribution strategies, preparing a business plan. Offered every other year.

DFM405 Summer Film Institute

(3 hrs.)

Development of basic skills in technical filmmaking through class lectures and crew work on a variety of film projects. This course is a study of general principles and accepted practices in film production, examining every role in a film production. Summer only.

DFM410 Narrative Film Senior Project/ DFM420 Documentary Film Senior Project

(6 hrs. total; 3 hrs. each semester)

(Prerequisite: senior standing, lab fee charged.)

This extensive, full school-year production course constitutes the capstone courses in this major and requires completion of a short narrative or a documentary film. Students will direct and produce a short film as well as develop outreach materials and plan the senior film showcase. Finished films will be exhibited at the end of the spring semester at the senior film showcase and open the public. Final films will be assessed by a jury of industry professionals.

DFM483 Advanced Internship Case Study & Report

(2 hrs.)

(Prerequisite: INT 210 and completion of industry internship required by department. Cross-listed with IME 483.)

NOTE: All appropriate agreement and approval forms must be on file with the faculty supervisor prior to beginning the internship.

This course brings together students who have completed industry internships in order to evaluate their internship experience and discuss relevant workplace issues. Students share information about their internships, including their interaction with supervisors, co-workers and clients; their position and responsibilities; and the relationship between their expectations and the realities of their internship. Students use the information they compiled during their internship to create a multimedia presentation of their internship case study. Students also study current employment trends and create an online resume. Offered fall semester only.

DFM490 Senior Portfolio

(3 hrs.)

(Prerequisite: Senior standing; lab fee charged.)

Emphasis on finished work of original films for the student's final portfolio, which includes a résumé, a DVD of student work, and a press kit for the senior film project. This class is not only about putting together final work, but will also discuss outreach plans, screenings, marketing, film festival research and submitting to film festivals. Students will learn how to author DVDs, create promotional materials, organize screenings, research career opportunities, and discuss film distribution strategies. Offered spring semester only.

DFM 491: Master Class

(3 hrs.)

Visiting industry professionals teach in different areas of filmmaking as an Artist in Residence.

Integrated Media Courses

IME 101: Media and Culture

(3 hrs.)

(Open to all students)

A study of the interplay of influences between mass media and culture, including an understanding of the workings of media organizations, the changes brought about by new technology and the media's legal and ethical responsibilities. Offered every semester.

IME 103: Writing for the Mass Media

(3 hrs.)

(Prerequisite: grade of C- or better in IME 101 or permission of instructor; lab fee charged)

An introduction to the different styles of writing demanded by the various media, the array of techniques and methods used to find information and present it accurately and appropriately for the medium, and the different forms information may take in the mass media. Areas of study include public relations writing and advertising copywriting, with particular emphasis on print news writing Associated Press style and broadcast writing. Offered every semester.

IME 104: Studio Production

(3 hrs.)

(Lab fee charged. Cross-listed as DFM 104.) An introduction to basic equipment and techniques of television and video production through lectures, demonstrations and crew participation. Elements and skills covered include operation of audio consoles, microphones, audio editing, television cameras, switchers, lighting and studio procedures. Students will work on class projects as well as community projects in the studio. Students are responsible for some materials required. Offered fall semester only.

IME 192 Digital Video Editing

(3 hrs.)

(Prerequisite: None; lab fee charged. Cross-listed as DFM 192.)

This course guides students through digital post-production process from video capture to output of edited work. This course covers major steps from digitizing, editing audio, editing video, organizing digital media, outputting to different media formats, and using editing software for media creation. Along with technical skills, this course focuses on editing and storytelling.

IME 207: Newswriting and Production

(3 hrs.)

(Prerequisites: LBA 108 and grade of C- or better in IME 103; lab fee charged)

An introduction to news and feature writing and reporting for the print media. Students learn news gathering, interviewing, organizing, writing and editing skills for basic types of articles and also write for and assist in producing the campus newspaper, Stephens Life. Students also review Associated Press style.

IME 208: Digital Photography

(3 hrs.)

(Open to all students; lab fee charged)

This class introduces students to artistic and practical aspects of photography. The class nature is flexible and is designed to accommodate students with various majors, interests and prior photographic experiences. Weekly assignments will introduce students to the typical challenges photographers face from day to day. You will shoot photo assignments for Stephens Life and work on building your personal portfolios. The class mostly involves electronic equipment that doesn't require studio processing.

IME 210: Audio Production

(3 hrs.)

(Prerequisite: C- or better in IME 103)

Introduces students to the regulations of broadcast, as well as to the planning and production of various forms of audio. Special emphasis is placed on production usage of professional audio studio and software. Selected projects are for broadcast on Stephens' own KWWC-FM and online.

IME 211: Documentary/News Production

(Prerequisites: DFM/IME 192 with grade of C- or better or permission of instructor. Lab fee charged. Cross-listed as DFM 211).

(3 hrs.)

Introduces the student to the planning, execution and editing of documentary and news programming in the field. Includes practical experience in operating a variety of audio and video field equipment as well as editing and post-production software.

IME 212: Integrated Media Practicum

(1-3 hrs.)

(May be taken two times for credit)

(Prerequisite: permission of department faculty; can be taken for either S/U or A-F credit)

Open to all majors and minors working at KWWC-FM, Stephens Life, CAT-TV, Citizen Jane Film Festival, or a department-sponsored media project. Work to be evaluated by appropriate faculty adviser. Offered every semester.

IME 280: Topics in Integrated Media

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

IME 290: Creating Online Media

(3 hrs.)

(Open to all students; lab fee charged)

Students will learn HTML "nuts and bolts" of building web documents as well as how to use specialized software for completing web projects. The goal of this course is to build students understanding of the Internet and multimedia as a learning tool and a consumable product. During the labs students will conceptualize and implement online projects and work on the individual assignments.

IME 307: Advanced Newswriting and Production

(3 hrs.)

(Prerequisite: grade of C- or better in IME 207 or permission of instructor; lab fee charged)

An advanced course in writing in-depth news stories, features, editorials and columns with emphasis on strengthening interviewing, reporting and writing skills. Students write for and help produce Stephens Life.

IME 310: Advanced Audio Production

(3 hrs.)

(Prerequisite: IME 210 or permission of instructor; lab fee charged)

The planning, writing and execution of audio, including news and public affairs, continuity, public service and specialty music programs. Class activities include practical experience through participation in the operation of KWWC-FM.

IME 311: Advanced Documentary/News Production

(3 hrs.)

(Prerequisite: grade of C- or better in IME/DFM 211 or permission of instructor; lab fee charged. Cross-listed with DFM 311.)

Continuing practical experience in documentary and news field and studio production. Focuses on the planning, pre-production, production and post-production of documentary and news programs with emphasis on the separate roles of the producer and director. Students are involved in producing programming to air on cable access.

IME 321 Documentary Research and Storytelling

(3 hrs.)

(Prerequisites: DFM/IME 192 or permission from instructor; lab fee charged. Cross-listed with DFM 321.)

Advanced research and production course in using images and music in media. Students will learn how to incorporate stills, video footage and music into a digital story. We will evaluate the historical value of archival material and learn about current copyright clearance and legal issues. Students will research a topic to produce a final media product that can be viewed online. We will explore research methods for historical and current topics.

IME 362: Media Law

(3 hrs.)

(Prerequisite: junior standing or permission of instructor; cross listed as LGS 362)

A study of the legal issues concerning media and individuals, organizations and the mass media. Reviews the development of such areas as First Amendment freedoms: free speech, free press, fair trial; privacy and access; libel, defamation, obscenity and indecency; advertising, copyright and trademark; and new media regulation. Offered fall semester only.

IME 380: Topics in Integrated Media

(3 hrs.)

Topics offered in rotation and in response to interest. Course may be repeated with different topic.

IME 412: Advanced Integrated Media Practicum

(1-3 hrs.)

(May be taken two times for credit)

(Prerequisites: junior standing and permission of department faculty; can be taken either for S/U or A–F credit; lab fee charged.)

Open to all majors and minors working in an executive/management position at KWWC-FM, *Stephens Life*, CAT-TV, Citizen Jane Film Festival, or a department-sponsored media project approved by the faculty. Work to be evaluated by appropriate faculty adviser. Offered every semester.

IME 464: Women and Media

(3 hrs.)

(Prerequisites: IME 101 or WST 210 and senior standing; cross-listed as WST 464)

This course examines the complex relationship between women and the media. Topics include the contributions of women to the growth; popularity and power of the various mass media; the individual and social issues that arise from the portrayal of women in mass media, both past and present; and the roles and responsibilities of women as producers, consumers and targets of mass media.

IME 483: Advanced Internship: Case Study and Report

(2 hrs.)

(Prerequisite: INT 210 and completion of industry internship required by department. Cross-listed with DFM 483.)

NOTE: All appropriate agreement and approval forms must be on file with the faculty supervisor prior to beginning the internship.

This course brings together students who have completed industry internships in order to evaluate their internship experience and discuss relevant workplace issues. Students share information about their internships, including their interaction with supervisors, co-workers and clients; their position and responsibilities; and the relationship between their expectations and the realities of their internship. Students use the information they compiled during their internship to create a multimedia presentation of their internship case study. Students also study current employment trends and create an online resume. Offered fall semester only.

IME 493: Senior Project: Online News Magazine

(6 hrs.)

(Prerequisites: senior standing; lab fee charged)

This is the senior capstone experience of the major taken in the fall and spring semesters. This course requires the application of various media skills and production tasks to produce the online magazine *Stephens Life*. All the skills from their course of study are applied to the creation and execution of a "real-life" online magazine with areas of emphasis in audio and video production, newswriting, photography, social media, graphic design, and public relations. A grade of C- or better is required for graduation.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. A faculty member must agree to advise the independent study and the department chair must approve the project. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Human Development

Coordinators: Mimi Hedges, M.F.A.
Leslie Willey, Ph.D.

The bachelor of arts major in Human Development/Child Study is intended to prepare students for work in a wide range of settings: from working with infants to the elderly. Graduates may be employed at day care centers, nursing homes, hospice facilities, parks and recreation departments, hospitals, fine arts or equine-assisted therapy centers. The Human Development/Child Study major is offered jointly by the Psychology Department and the Education Department.

Requirements for B.S. Major in Human Development

Child Study Track

Beyond completion of liberal arts requirements, the major requires 50 semester hours; 31 core course hours and 19 Child Study course hours. A grade of C- or better must be earned in each of the required courses.

Required Core Courses (31 hours)

PSY 111: Introduction to Psychology (3 hrs.)
EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
EDU 115: Advanced Child Development: Cross-Cultural Perspective (6 hrs.)
PSY 211: Educational Psychology (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
HDE 340: Practicum (3 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
HDE 493: Senior Project (3 hrs.)

Child Study Track Requirements (19 hours)

EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3 hrs.)
EDU 371: Parameters of Early Learning (6 hrs.)
EDU 355: Literature for Children: Person, Place, Time (3 hrs.)
EDU 382: Classroom Management (3 hrs.)

Psychology Track

Beyond completion of liberal arts requirements, the major requires 49 semester hours; 31 core course hours and 18 Psychology course hours. A grade of C- or better must be earned in each of the required courses.

Required Core Courses (31 hours)

PSY 111: Introduction to Psychology (3 hrs.)
EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
EDU 115: Advanced Child Development: Cross-Cultural Perspective (6 hrs.)
PSY 211: Educational Psychology (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
HDE 340: Practicum (3 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
HDE 493: Senior Project (3 hrs.)

Psychology Track Requirements (19 hours)

PSY225: Social Psychology (3 hrs.)
PSY 271: Human Sexuality (3 hrs.) **or** PSY 301: Psychology of Gender (3 hrs.)
PSY 310: Developmental Psychology (3 hrs.)
PSY 320: Abnormal Psychology (3 hrs.)
PSY 331: Learning and Cognition (3 hrs.)
PSY 359: Counseling I (3 hrs.)

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent studies may be obtained by contacting a faculty member to sponsor the study and in the Office of the Registrar.

Interdisciplinary Studies

Interdisciplinary courses provide students with special opportunities to enhance their academic program. Faculty are drawn from sponsoring programs.

Interdisciplinary Studies Courses

INT 100: Stephens Success

(2 hrs.)

This course is designed to assist students in their transition to Stephens and to aid a student in understanding where and how to solve any issues that might arise in their college career. This course is required of all students the first semester they enter Stephens.

INT 101: Learning Strategies Seminar

(1 hr.)

(Open to all students)

This course is designed for students who are interested in acquiring the study skills, self-management skills, and critical-thinking skills needed to be successful in college. Topics included are time management, academic goal setting, reading, memory, note-taking, test preparation and writing. Students will receive instruction in applying the skills acquired in this seminar to other classes they are taking at Stephens College.

INT 210: Internship Development

(1 hr.)

(Open to all students)

Prepares the student for locating, securing, completing and evaluating an internship experience. Topics covered include: clarifying goals and objectives, networking, locating and researching employment sites, writing résumés and business letters, and developing interview skills and appropriate business behavior.

INT 301: Peer Teaching

(1-3 hrs.)

(Prerequisite: permission of instructor)

INT 370: Business Seminar Abroad

(1-3 hrs.)

(Prerequisite: permission of faculty sponsor; see also FAS 290: European Fashion Tour; credit will not count toward BUS major or minor; offered occasionally in the summer)

A five-week summer travel-study seminar conducted by Stephens business administration faculty in business centers in Europe.

Interior Design

Dean, School of Design and Fashion: Monica P. McMurry, M.S.
Coordinator: Lee Ann Fields, M.S., IIDA, IDEC

As part of the School of Design and Fashion, interior design students learn that good design balances creative expression and marketable function. Students will work with instructors who are practicing interior designers to develop their own creative styles while exploring all facets of the interior design industry. Coursework is a strong mix of expert knowledge and hands-on projects that prepare students to complete the NCIDQ test after graduation. In addition, this BFA is enriched through a strong grounding in the liberal arts along with the possibility for student chosen minors.

Advancing through this program allows students to become more familiar with the industry and delve into concepts of sustainability, ergonomics and special populations. Along the way, students employ greater use of technology and gain real-world experience. The culmination of the program is a Senior Capstone course that provides the student with the opportunity to work hand-in-hand with a mentor on a design project reflecting her specific area of interest.

Graduates of our program prepare themselves for positions such as consultants, interior designers, project managers, owning their own home furnishing business, a manufactures representative or designing their own furniture or fabric. All students will be given the education, experience and examination to enhance the function and quality of interior spaces.

Requirements for the B.F.A. Major in Interior Design

The bachelor of fine arts major in interior design requires the completion of liberal arts requirements and 77 semester hours of coursework in the major, including an internship. Students must earn a C or better in all required courses within the bachelor of fine arts in interior design program. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

Required Courses

ARH 101: The History of Art (3 hrs.)
ART 105: Beginning Drawing (3 hrs.)
GDE 110: Principles of Design (3 hrs.)
BUS 171: Foundations of Business (3 hrs.)
BUS 250: Marketing (3 hrs.)
IDS 101: Interior Design Survey I: Residential and Retail (3 hrs.)
IDS 102: Interior Design Survey II: Commercial and Healthcare (3 hrs.)
IDS 103: Drawing I for Interiors (3 hrs.)
IDS 200: Drawing II for Interiors (3 hrs.)
IDS 201: Interior Design Studio I: Residential Design (3 hrs.)
IDS 202: Interior Design Studio II: Retail Design (3 hrs.)
IDS 203: Textiles (3 hrs.)
IDS 205: Interior Materials: Furniture/Finishes/Fixtures (3 hrs.)
IDS 206: Lighting/Acoustics/Ergonomics (3 hrs.)
IDS 207: Computer-Aided Design and Drafting (3 hrs.)
INT 210: Pre-Internship Seminar (1 hr.)
IDS 301: Interior Design Studio III: Commercial Design (3 hrs.)
IDS 302: Interior Design Studio IV: Healthcare Design (3 hrs.)
IDS 307: Advanced CADD and Presentation Techniques (3 hrs.)
IDS 310: The Practice of Interior Design (3 hrs.)
IDS 315: History of Interiors & Architecture I (3 hrs.)
IDS 350: Seminar and Community Outreach (2 hrs.)
IDS 375: History of Interiors & Architecture II (3 hrs.)
IDS 400: Applied Interior Design Project Research (3 hrs.)
IDS 450: Professional Practice and Ethics (3 hrs.)
IDS 468: Portfolio Development (2 hrs.)
IDS 490: Applied Interior Design Project Studio/BFA Senior Exhibition (3 hrs.)

Requirements for a Minor in Interior Design

The minor in Interior Design includes 18 hours of study, with four courses at the 100-200 level and two courses at 300-400. This minor gives the student a chance to enhance her major and career goals in areas such as Fashion Design,

Marketing, and Communication, Graphic Design, and Theater Arts, or become part of a self-initiated major or a Liberal Studies major. The minor gives the student an overview of the four segments of interior design that compose the major: residential, retail, commercial, and healthcare. Through the study of the history of interiors and architecture and drawing for interiors, the student gains an appreciation of the past and tools to use for the future. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

IDS 101: Interior Design Survey I: Residential and Retail (3 hrs.)
IDS 102: Interior Design Survey II: Commercial and Healthcare (3 hrs.)
IDS 103: Drawing I for Interiors (3 hrs.)
IDS 200: Drawing II for Interiors (3 hrs.)
IDS 315: History of Interiors and Architecture I (3 hrs.)
IDS 375: History of Interiors and Architecture II (3 hrs.)

Interior Design Courses

IDS 101: Interior Design Survey I: Residential and Retail

(3 hrs.)

(Open to all students; lab fee charged)

This survey course overviews the interior design profession regarding residential and retail design, its history, industry and related career areas. The residential and retail design specialties are explored through hands-on projects. Emphasis on these projects focus on basic space planning, color development, furnishings, materials selections, and elevations are addressed.

IDS 102: Interior Design Survey II: Commercial and Healthcare

(3 hrs.)

(Prerequisite: IDS 101 or permission of instructor; lab fee charged)

Second part of the survey class, it is an exploration to the commercial and health care segments of the interior design field. The projects continue to challenge the student's knowledge of materials, space planning and broadens their knowledge with specification writing.

IDS 103: Drawing I for Interiors

(3 hrs.)

(Open to all students; lab fee charged)

This is a studio course focusing on design communication through architectural working drawings. During this 16 week course students will be introduced to the concepts of Orthographic projection in the form of floor plans, sections and elevations. Topics for this course will include Drafting equipment and their uses, basic technical drawing, the design process as it applies to interior environments and architectural lettering. Students will also be introduced to the professional vocabulary and symbols used in the field of architecture as they apply to the interior design profession.

IDS 200: Drawing II for Interiors

(3 hrs.)

(Prerequisite: IDS 103; Lab fee charged)

Students practice a variety of visual communication techniques including orthographic, isometric, axonometric and perspective drawings and quick sketching. Rendering skills are developed as student's practice rendering interior elements in detail, including finishes, fabrics and accessories. A variety of media is used to represent light, texture, color, value and form.

IDS 201: Interior Design Studio I: Residential Design

(3 hrs.)

(Prerequisite: IDS 101 with a C- or better, or permission of instructor; lab fee charged)

The Retail Studio studies the concepts, programming, and space planning, functional and aesthetic aspects of retail environments. Design concept, image, color and finishes are emphasized in hands-on projects. A combination of hands on drawing and AutoCAD will be used. Practicing professions will critique final projects.

IDS 202: Interior Design Studio II: Retail Design

(3 hrs.)

(Prerequisite: IDS 101 with a C-or better, or permission of instructor; lab fee charged)

Study of the concepts, programming, space planning and functional and aesthetic aspects of retail environments. Design concept, image, color and finishes are emphasized in hands-on projects. Practicing professions will critique final projects.

IDS 203: Textiles

(3 hrs.)

(Prerequisite: IDS 101 with a C- or better, or permission of instructor; lab fee charged. Cross listed with FAS 203)
Textiles are the study of fabrics with emphasis on the interrelationships of fibers, yarn structures, fabric construction, dyeing, printing, and finishes. An in depth understanding of textile behavior and how the fabric determines the character, performance and care of a garment helps the student determine how to specify the appropriate textile for whatever environment is required. Students research new fibers and government legislation related to textiles. The student will investigate the properties of residential, contract fabrics, and their application. Fabric resources, typical sampling, specifying, estimating yardage, maintenance and manufacturing processes are researched and discussed.

IDS 205: Interior Materials: Furniture/Finishes/Fixtures

(3 hrs.)

(Prerequisite: FAS 203/IDS 203 with a C- or better, or permission of instructor; lab fee charged)
Study of the interior finish materials and component systems used in the design profession; their properties, performance, application, limitations and installation techniques, plus presentation methods including sample boards, as well as the appropriate trade sources. Methods of learning how to locate, evaluate, and modify such items as upholstered furniture, kitchen and bath equipment, hardware, floor and wall finishes, window treatments, and office systems are studied. Emphasis is placed on the preparation and development of specifications.

IDS 206: Lighting/Acoustics/Ergonomics

(3 hrs.)

(Open to all students.)

Focus on principles of lighting, ergonomics and acoustics in the interior environment. Lighting design basics will be studied, including criteria, calculations, planning and layout. Human factors, including ergonomics, anthropometrics and psychological and social influences are addressed.

IDS 207: Computer-Aided Design and Drafting

(3 hrs.)

(Prerequisite: IDS 200 with a C- or better)

Students study concepts of 2D and 3D- dimensional drafting applications such as floor plans, furniture plans, reflected ceiling plans, and elevations. Using AutoCAD, students create, store, modify, and plot drawings.

IDS 301: Interior Design Studio III: Commercial Design

(3 hrs.)

(Prerequisite: IDS 102 with a C- or better, or permission of instructor; lab fee charged)

Students engage in more complex projects emphasizing in-depth research and design analysis methods and *advanced programming* for large-scale commercial environments. Hands-on projects result in functional and aesthetic design solutions. Application and knowledge of building codes and ADA compliance are further developed in design project assignments. A combination of hand drawings and AutoCAD will be used. Practicing professionals will critique final projects.

IDS 302: Interior Design Studio IV: Healthcare Design

(3 hrs.)

(Prerequisite: IDS 102 with a C- or better, or permission of instructor; lab fee charged.)

Advanced design course in which students use in-depth research and design analysis methods to explore specific user-group requirements which address cultural, behavioral, and quality-of-life issues. Hands-on projects will result in functional and aesthetic design solutions. A combination of hand drawings and AutoCAD will be used. Practicing interior designers and architects will critique final projects.

IDS 307: Advanced CADD and Presentation Techniques

(3 hrs.)

(Prerequisite: IDS 200 with a C- or better; lab fee charged)

Emphasis on graphic communication as part of the design and communication process for interior designers. Integration of skills and rendering employed in graphic representational methods used to analyze and describe interiors and conceptual ideas.

IDS 310: The Practice of Interior Design

(3 hrs.)

(Prerequisite: IDS 210)

This is an over view course of all aspects of what an interior designer is responsible for on projects. Critical thinking through effective problem solving is encouraged through the analysis and development of case studies based on a student's internship experience. Additionally, moral and ethical issues confronted in work environment are examined.

IDS 315: History of Interiors & Architecture I

(3 hrs.)

(Prerequisite: LBA 108.)

Study of the history and theory of architecture, furniture, interiors and decorative arts from ancient times through mid-1800's. Emphasis on the major design periods such as Archaeological, Classic Revival, Baroque, Rococo and Neo-Classical in Middle and Western Europe, Britain and the United States. Examination of the significance and application to current design problems. Writing intensive, includes scholarship by and about women and ethnic minorities, plus the history and traditions of the major.

IDS 350: Seminar/Community Outreach

(2 hrs.)

(Prerequisite: concurrent enrollment in IDS 390.)

This course offers an opportunity for students to actively work in the interior design field by working on a school-sponsored project in the local community. Possible projects include: working with Habitat for Humanity, the Public Housing Authority, the Department of Housing and Urban Development or local contractors and developers.

IDS 375: History of Interiors & Architecture II

(3 hrs.)

(Prerequisite: IDS 315 with a C- or better.)

Study of the history and theory of architecture, furniture, interiors and decorative arts from themid-1800's to present day. Emphasis on the major design periods in Middle and Western Europe and the United States, including the Machine Age, Arts and Crafts, Deco, Innovations and the rise of Modernism. Examination of the significance and application to current design problems, as well as the evolution of the practice and role of the design professional in society. Writing intensive, includes scholarship by and about women and ethnic minorities, plus the history and traditions of the major.

IDS 400: Applied Interior Design Project Research

(3 hrs.)

(Prerequisite: IDS 302 with a C- or better, senior standing; lab fee charged)

This in-depth capstone course for the I.D. degree is designed to give students the opportunity to integrate all aspects of interior design into one major project reflecting the student's chosen design interest. Students will obtain, develop and analyze data and design criteria and devise a creative concept specific to their selected areas of study. Faculty and a professional mentor will guide design development. Part one of the Capstone project.

IDS 450: Professional Practice and Ethics

(3 hrs.)

(Prerequisite: BUS 362, IDS 350 with a C- or better, concurrent enrollment IDS 490, and senior standing.)

Students take a practice NCDIQ exam. Examination of the profession of interior design including professional standards and practices as well as history, documents, organizations, trade resources, certification, management and ethics. Business methods, developing client relationships and client record-keeping techniques are discussed. Students will write project proposals. Ethics course.

IDS 468: Portfolio Development

(2 hrs.)

(Prerequisite: IDS 497 with a C- or better, concurrent enrollment in IDS 402, and senior standing.)

This course gives the student the time to present the body of work the student has produced for the four years that she has produced for the final portfolio, which includes a résumé, letter of application and self-promotion piece. A combination of instructors and professionals will critique the projects.

IDS 490: Applied Interior Design Project Studio/BFA Senior Exhibition

(3 hrs.)

(Prerequisite: IDS 400 with a C- or better, or permission of instructor.)

Based on the research completed the previous semester, students prepare a capstone project in interior design which synthesizes space planning, building regulations, accessibility, lighting, furniture layouts, color finishes and materials, furniture and furnishings selections, details, and their selected methods of presentation/communication. Project will culminate with a presentation/exhibit to an audience of invited professional designers, faculty and peers. Part two of the Capstone project.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed to the fashion faculty by a student who wishes to investigate a subject not otherwise available. All independent studies are subject to the approval of the design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Legal Studies

Coordinator: Alexandria Zylstra, J.D., LL.M.

Requirements for the B.A. Major in Legal Studies

The Legal Studies program at Stephens is a unique preparatory program designed to accomplish three goals: prepare students to work in the legal field upon graduation, ensure our graduates have a competitive advantage when applying to law school, and prepare our students to excel once in law school. The uniqueness of the program involves a skills-based approach. We teach the skills necessary for Stephens students to do well on the law school admission exam, such as critical and analytical thinking, as well as introduce students to many of the legal topics they will study in law school. For those students not pursuing law school upon graduation, the Legal Studies major equips students with the theoretical and substantive knowledge necessary to succeed in any law-related profession. A grade of C must be earned in each course listed below.

Required Courses

LGS/WST 110: Women, Law & Justice
LGS 220: Legal Analysis and Problem Solving
LGS 250: Conflict Resolution
LGS 260: Supreme Court and Constitutional Law
LGS 330: Philosophy and Law Seminar
LGS 492: Senior Essay and Oral Defense
BUS 362: Professional Communications
BUS/LGS 352: Business Law
ENG 340: Language: Use and Abuse
LGS/IME 362: Media Law
PHL 201: Logic and Critical Thinking

Choose one of the following:

LBA 142: Peacemaking in the Modern World
LGS 301: Internship
LBA 340: Terrorism: Perspectives on Acts of Violence

Academic Partnership: 3:3 Law Program

A joint program with the neighboring University of Missouri-Columbia, (MU) allows students to complete undergraduate coursework in three years and, with a successful GPA and required LSAT score, earn early admission to MU's Law School. Students earn a bachelor's degree from Stephens after the successful completion of the first year of law school. Thus, a student could earn a law degree in six year, instead of the normal seven years.

The program is a "succeed-sooner" opportunity for high-caliber, highly motivated students. Stephens' pre-law adviser ensures that you take the courses and obtain the skills you need for law school, in addition to offering up-to-date advice on the law school admission process.

Requirements for a Minor in Legal Studies

Students may earn a minor in Legal Studies by completing the one required course listed below with a total of 15 semester hours; 6 semester hours must be 300-400 level advanced coursework.

Required Course:

LGS 110: Women, Law and Justice (3 hrs.)

Legal Studies and Philosophy Courses

LGS 110: Women, Law and Justice

(3 hrs.)

(Open to all students; cross-listed as WST 110)

An introduction to the system and practice of law by focusing on areas of law impacting women's lives: family law, employment law and criminal law. Legal reasoning and research, text analysis and lawyers' lives are explored.

LGS 220: Legal Analysis and Problem Solving

(3 hrs.)

(Prerequisite: LGS 110 or permission of the instructor)

This course explores legal research and writing. The course emphasizes effective writing methods and teaches students to analyze successfully various legal problems. Students will learn the skills and technology to be effective in today's legal environment, especially strategies for research and modes of legal writing.

LGS 250: Conflict Resolution: Personal and Community Negotiation

(3 hrs.)

(Prerequisite: sophomore standing)

This course explores a variety of conflict resolution methods including: negotiation, mediation, arbitration, and judicial processes. By examining personal, community, and world conflicts, students will learn how to analyze, select and apply an appropriate conflict resolution.

LGS 260: The Supreme Court and Constitutional Law

(3 hrs.)

(Prerequisites: LGS 110 *or* PSC 101, sophomore standing; or permission of instructor.)

Course explores the basic principles of American constitutional law through an examination of the United States Supreme Court. Focus is on the history of the Court, civil liberties and individual rights and the development of social policy as understood through landmark Supreme Court decisions.

LGS 280: Topics in Legal Studies

(1-3 hrs.)

(Prerequisite: dependent on topic)

Check semester course schedule for current information. Taught at irregular intervals in response to current issues, student requests, themes, availability of key personnel or other special needs. Investigates content related to one of the interdisciplinary areas comprising the major.

LGS 301: Internship

(1-3 hrs.)

(May be taken twice for credit but counts only once in electives category)

(Prerequisite: permission of program chair)

Students will intern in a law office, public interest group, or other agency under professional supervision.

LGS 352: Business Law

(3 hrs.)

(Prerequisite: junior standing or permission of instructor; cross listed as BUS 352.)

A study of the basic concepts of business law as they relate to legal rights and remedies, with an emphasis on contracts and other facets of law relevant to business practice.

LGS 362: Media Law

(3 hrs)

(Prerequisites: junior standing or permission of instructor; cross-listed as IME 362.)

Mass communication-especially in the last 75+ years-has spawned volumes of regulations, statutes, and court decisions that affect broadcasters, the print media, the Internet, and consumers. Students will study the legal issues concerning media and individuals, organizations and the mass media, including the development of First Amendment freedoms: free speech, free press, fair trial; privacy and access; libel, defamation, obscenity and indecency; advertising, and copyright and trademark.

LGS 380: Topics in Legal Studies

(3 hrs.)

(Prerequisite: dependent on topic)

Check semester course schedule for current information. Taught at irregular intervals in response to current issues, student requests, themes, availability of key personnel or other special interdisciplinary areas comprising the major.

LGS 492: Senior Essay and Defense

(3 hrs.)

(Prerequisite: third-year standing; must be taken in the fall semester)

The student will write an essay that integrates and demonstrates competence in the fields of study that comprise the major. In addition, an oral defense of the essay is required, which will occur before an invited audience. A student may not write or defend the senior essay before the third year.

PHL 201: Logic and Critical Thinking

(3 hrs.)

(Open to all students)

The course teaches the basic strategies for critical thinking, focusing on the structures of arguments as analyzed by traditional logic and analysis for fallacies. Topics include deductive and inductive reasoning, immediate inference, and argument proofs.

Independent Study

Independent study (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Liberal Arts Program

Dean of Liberal Arts: Mimi Hedges, M.F.A.

Mission Statement:

The Liberal Arts program provides a women-centered, globally focused course of study that introduces students to the knowledge, skills, methods and approaches of the academic disciplines that constitute the Liberal Arts.

Program Information:

The Liberal Arts curriculum grounds all the College's degree programs, striking an appropriate balance between preparing students for the careers they hope to pursue and educating them for the lives they will lead. Regardless of her major, every student at Stephens completes 30 required semester hours in her Liberal Arts program, unless she brings to the College advanced placement, international baccalaureate or college transfer credit that matches these requirements.

Within the Liberal Arts program, students take four Core Courses, four Learning Community Courses, and two Choice Courses. All Liberal Arts courses, regardless of the topics they cover, provide opportunities for students to sharpen their critical thinking and communication skills. In addition to the Liberal Arts courses they take to fulfill Liberal Arts requirements, students may take other Liberal Arts courses for elective credit. Departments may also approve Liberal Arts courses as electives in their majors and minors.

Core Courses -- 12 semester hours

Composition Sequence (6 hrs.)

Students take the composition sequence during their first two semesters:

- Composition I (3 hrs.)
- Composition and Research II (3 hrs.)

Sophomore Seminar (3 hrs.)

Students take one of the two Sophomore Seminars during their second year:

- Government and Economics -- Fall Semester only (3 hrs.)
- Global Village -- Spring Semester only (3 hrs.)

Senior Seminar (3 hrs.)

- Global Ethics -- Offered Fall and Spring Semesters (3 hrs.)

Learning Community Courses -- 12 semester hours

Students take four area studies courses during their first and second years within a mixed-major Learning Community:

- Cultural Studies (3 hrs.)
- Historical Studies (3 hrs.)
- Literary Studies (3 hrs.)
- Social Science (3 hrs.)

Choice Courses -- 6 semester hours

To complete their Liberal Arts requirements, students choose one approved three-hour course in Quantitative Literacy and one approved three-hour course in the Natural Sciences. Students may take these courses any time during their enrollment.

Quantitative Literacy (3 hrs.)

Approved courses include:

- MAT 111: College Algebra
- MAT 105: Math for Elementary Teachers I
- MAT 106: Math for Elementary Teacher II
- MAT 207: Introduction to Statistics
- BUS 205: Personal and Family Finance
- MAT 211: Calculus and Analytic Geometry I

If a student's major requires a specific Quantitative Literacy course from this list, that required course will satisfy the Liberal Arts program's Quantitative Literacy requirement.

Natural Science (3 hrs.)

Approved courses include:

- BIO 111: Biological Concepts
- BIO 200: Introduction to Crime Scene Analysis
- BIO 115: Everyday Microbes
- BIO 121: The Art and Science of Growing Plants
- NSC 125: The Science of Beauty
- BIO 181: Investigations in Biological Concepts I
- CHM 111: Chemistry in Everyday Life
- NSC 115: Physical Science for Elementary Teachers
- NSC 211: Environmental Science
-

If a student's major requires a specific Natural Science course from this list, that required course will satisfy the Liberal Arts program's Natural Science requirement.

The College will determine which transfer courses fulfill Liberal Arts requirements. Stephens students who wish to complete part of the Liberal Arts Program requirements at another regionally accredited college or university may seek approval to do so by providing to the Registrar and the Dean of Liberal Arts, for their review, catalog description(s) of the course(s) they wish to take. To ensure transferability for Liberal Arts requirements, students must secure approvals *prior to enrolling* in courses outside Stephens. The Transfer Equivalency form is available in the Registrar's office and on line. Students should seek approval from the appropriate department chair for transfer courses in the major or minor.

Liberal Arts Courses

LBA 107: Composition I

(3 hrs.)

The first semester of a two-semester sequence, this course provides students with opportunities to sharpen their reading, writing, research, and reasoning skills. At the same time, the course encourages students to develop their own distinct writing and speaking voices. The format of the course will include guest speakers, class discussions, small group presentations, individual presentations, formal and informal papers, writing exercises, and peer reviewing.

LBA 108: Composition and Research II

(3 hrs.)

(Prerequisite: LBA 107 with a C- or better)

Students continue to sharpen their skills in critical reading, writing, research and reasoning with an additional focus on learning to make good use of their speaking voices. Composition and Research II links closely with the other Liberal Arts course offered in the student's Learning Community, supporting and enriching the reading, research, and writing required in the linked course.

LBA 142: Social Science: Peacemaking in the Modern World

(3 hrs.)

Using the resources of philosophical and religious ethics, students in this course examine theories of war, terrorism, justice, and peace, as well as principles of nonviolence and alternative methods of conflict resolution.

LBA 151: Cultural Studies: Seven Pleasures: An Introduction to the Visual Arts

(3 hrs.)

This course provides an opportunity for students to study art as aesthetic experience across cultures and time. Specifically, the course explores seven basic ways of enjoying works of art: the pleasures of naturalism, narrative, pattern, expressionism, abstraction, fantasy and allegory.

LBA 152: Cultural Studies: Women's Folklife, Women's Culture

(3 hrs.)

Examples of folklife, such as verbal folklore, material culture, folk beliefs, customs, rituals and performances, are analyzed in terms of how they mediate women's relationships in cultural contexts.

LBA 153: Cultural Studies: Women in Music

(3 hrs.)

This course takes an historical, international perspective on the study of women's contributions to classical and popular music as composers and performers.

LBA 154: Cultural Studies: World Music

(3 hrs.)

World Music is an interdisciplinary Liberal Arts course that unites the study of world cultures and music. This course involves the examination of music drawn from myriad cultural traditions, with particular focus given to how music reflects the culture that brings it to life.

LBA 155: Cultural Studies: Love Actually: Studies in International Film

(3 hrs.)

In this course students explore how various types of love relationships are portrayed in the films of several countries. The course will look at parental love, friend love, sibling love, and romantic love, as well as how filmmakers use the art and craft of filmmaking to explore these relationships and the cultures in which they occur.

LBA 156: Cultural Studies: Rock & Roll Music

(3 hrs.)

This course offers students an introductory survey of the history of Rock & Roll music, from its initial Golden Age of the 1950s to the digital revolution of the late 1990s. Through lecture, discussion, listening, writing and individual presentations, students will explore a wide range of Rock & Roll styles, musicians, works, and ideas, always with an eye to how this music reflects the cultural context of its time.

LBA 157: Cultural Studies: The Culture of Colour

(3 hrs.)

This course uses color as its investigative medium. Beginning with basic color theory and terminology students consider the scientific, psychological and symbolic aspects of color. Focusing on rites of passage, major religions, spirituality and celebrations, students investigate color and its meanings in various cultures.

LBA 159: Cultural Studies: The World of Theatre

(3 hrs.)

Through the study of theatre past and present, reading of plays, and attending on campus performances, students will develop an appreciation and understanding of how live performance happens throughout the world.

LBA 172: Historical Studies: Unruly Women

(3 hrs.)

Students in this course study the history of women through the perspectives of women who challenged the norms of society through their words, actions, and lifestyles.

LBA 173: Historical Studies: America 1960-1990: Domestic and Global Perspectives

(3 hrs.)

Students in this course study America's involvement in the world through the lenses of human rights, race, roles of women and gender, poverty, the environment, and globalization.

LBA 174: Historical Studies: Major Issues in Recent History: a Global Perspective

(3 hrs.)

Students will discuss readings covering the historical period from the end of the Cold War to the present. Approaches include historiography, mapping global aspects of events and reframing them in terms of gender and culture.

LBA 175: Historical Studies: 20th-century U.S. – a Global Perspective

(3 hrs.)

Students in this course will study America's growth from the turn of the century through the 1980s. Particular focus will be given to immigration, the roles of women, human rights, the Cold War and America's place in the world, acknowledging the influences of radicalism, conformity, liberalism, and conservatism. The importance of gender, race, and religion are investigated as broad topics that shaped America during the 20th century.

LBA 176: Historical Studies: 20th-century Europe

(3 hrs.)

This course will study Europe's involvement in the world through the lenses of human rights, race, roles of women and gender, poverty, the environment and globalization. Ranging from European colonialism to Soviet communism, this course will focus on the impact of the states and citizens of Europe upon the world.

LBA 177: Historical Studies: Perspectives in History

(3 hrs.)

This course will introduce students to aspects of American History through a specific perspective, such as Colonial America or Religion in America. The significance of race, class, gender, and religion will be examined in relation to world views of the given time period.

LBA 178: Historical Studies: Ten Days That Shook the World

(3 hrs.)

This introductory history class explores ten days in the 20th-century that shaped the world as we know it. They range from the beginning of colonialism to the dawning of freedom in countries like India and South Africa.

LBA 179: Historical Studies: Global Cold War Crises

(3 hrs.)

From the end of the Second World War to the fall of the Berlin Wall in 1989, the world was locked in a deadly conflict between the “Communist World” led by the Soviet Union and the “Free World” led by the United States. With both sides possessing nuclear weapons, the world was on the brink of destruction. This introductory course will examine the crises (such as the Cuban Missile Crisis) that threatened to unleash a deadly Third World War and explore how they were defused.

LBA 181: Social Sciences: Psychology of Creativity

(3 hrs.)

This course provides the student with an introduction to the psychological foundations of creativity, including biological, social, familial, and cognitive factors. Basic psychological principles will be studied to expand the student's understanding of the creative process.

LBA 184: Social Sciences: Understanding Our World through Psychology

(3 hrs.)

Students study psychological principles and apply them to current events. The course focuses on the principles of human behavior, using assigned readings and class discussion. Topics include attachment theory, psychopathology, social psychology, development, moral reasoning, and theoretical perspectives on aggression, stress and health. Research studies supporting major theories will be presented throughout the course.

LBA 183: Social Sciences: Psychology of Emotions

(3 hrs.)

This course is geared towards undergraduate students who have not previously studied psychology. Students will address questions of what we mean by emotion, where emotions come from, how they affect the formation of memory, how they affect decision-making, and to be aware of their presence and how to regulate them in order to improve physical and mental health.

LBA 185: Social Sciences: Modern Slavery Around the World: Of Human Bondage

(3 hrs.)

This course will examine forms of modern slavery, including forced labor (as a consequence of human trafficking), sex slavery, and debt bondage.

LBA 186: Social Sciences: Introduction to Anthropology

(3 hrs.)

This is a survey course which may focus on one or more indigenous cultures. Study will include language, art, religion, literature/oral tradition, kinship, social organization and cultural change. Emphasis is placed on critical thinking and analysis skills.

LBA 187: Social Sciences: Psychology of Identity

(3 hrs.)

This course is designed to explore the various aspects of identity theory including racial/ethnic, sexual, gender, career and feminist. Additionally, the course will explore the intersections of multiple identities and the impact of identity on the developmental process. Students will be asked to explore their own identity development through various activities and assignments designed to make the course more applicable to their own experiences.

LBA 188: Social Sciences: Psychology and the Media

(3 hrs.)

The course is designed to provide an introduction to basic psychological principles in the context of the media. Examples of concepts studied will include social psychology, perception and influence, self-image, learning and behavior, decision models, and group process. Students will use critical-thinking skills to examine the interaction between psychological principles and media portrayals of mental illness and mental-health professionals, as well as human behavior in general.

LBA 207: Honors Seminar I

(3 hrs.)

(Open to Honors House Plan students only)

Honors Seminar I is the first semester of a two-semester sequence in which students will approach a selected topic from multiple perspectives. Projects will offer students opportunities to sharpen their reading, writing, research, reasoning and digital media skills. The format of this class will involve seminar style discussion, guest speakers, group and individual presentations, formal and informal papers, and extensive revisions. Key to this course will be a service learning component.

LBA 208: Honors Seminar II

(3 hrs.)

(Prerequisite: LBA 207; Open to Honors House Plan students only)

Students continue to explore the selected topic with opportunities to sharpen their reading, writing, research, and reasoning skills. As the culmination of Honors Seminar II students will complete a purpose-driven research project. Emphasis will be placed on their speaking voices and presentation techniques. Honors Seminar II links closely with the Liberal Arts course offered in the honors learning community. The format of this course will place special emphasis on individual conferencing with the instructor.

LBA 214: Honors - Literary Studies: Contemporary International Fiction

(3 hrs.)

(Open to Honors House Plan students only)

This course investigates the elements of fiction by reading six contemporary novels from around the world. Students will examine the historical, cultural, sociopolitical, and economic contexts of the literary readings and explore themes common to contemporary literature.

LBA 218: Sophomore Seminar: Government and Economics

(3 hrs.)

(Prerequisite: LBA 108/208)

This course focuses on the national and trans-national relationships among governments, especially the United States government, and economic systems, corporations, institutions, and agreements. This course helps students learn about some of the most powerful forces in the world and gives students the opportunity to sharpen their reading, writing, researching, reasoning, and speaking skills.

LBA 219: Sophomore Seminar: Global Village

(3 hrs.)

(Prerequisite: LBA 108/208)

This course will involve students in three broad topics: global resource management, global economics and global conflict and cooperation. The world is a surprisingly small place, and most of our activities directly or indirectly connect us with people in distant lands. This course seeks to make students more aware of these global connections and empower students to act consciously and responsibly as global citizens. Students have the opportunity to sharpen their reading, writing, researching, reasoning, and speaking skills.

LBA 224: Literary Studies: Contemporary Literature

(3 hrs.)

(Prerequisite: LBA 108/208)

This course offers an introduction to contemporary literature centered on a theme. While special attention is given to work written in the past decade, selections will include influential and pioneering work from the middle of the 20th century. A portion of the selected works will be by international and women writers. Course topics will vary. Recent topics include: Baseball in Literature and Women's Detective Fiction.

LBA 225: Literary Studies: Short Stories from Around the World

(3 hrs.)

(Prerequisite: LBA 108/208)

This course is designed to offer an introduction to the contemporary short story and its various modes. While special attention is given to work written in the past decade, selections will include influential and pioneering work from the middle of the 20th century. A portion of the selected works will be by international and women writers.

LBA 238: Literary Studies: Coming-of-Age Literature

(3 hrs.)

(Prerequisite: LBA 108/208)

This course focuses on coming-of-age narratives, a genre of literature representing the transition between childhood and adulthood, an intense and memorable time filled with conflict: first love, lost love, rebellion against authority.

Readings will include a variety of novels, short stories, essays, and scholarly and popular articles on developmental theory.

LBA 248: Literary Studies: Educating Rita: Students and Teachers

(3 hrs.)

(Prerequisite: LBA 108/208)

A study of literature exploring student-teacher and mentoring relationships both inside and outside the classroom, this course searches for characteristic elements of such literature, for issues particular to education (in the original context of the literary piece and in our own time), and for definitions of “student” and “teacher”.

LBA 250: Fundamentals of Speech

(3 hrs.)

(Prerequisite: LBA 108/208)

This course will introduce students to the basic skills of public speaking, including persuasive, informative, extemporaneous speeches and the use of presentation technology. Intrapersonal and interpersonal communication skills are emphasized through analysis and evaluation as audience and speaker.

LBA 252: Honors Cultural Studies: The Jazz Experience

(3 hrs.)

(Open to Honors House Plan students only)

Jazz music is America’s unique artistic contribution to the world. This course will investigate the history of jazz which is steeped in the singular experiences of African–Americans. It will explore the context in which jazz has developed and produced cultural and political realities. Students will become familiar with the major developments and eras of the jazz art form, as well as specific musical contributions of key individuals.

LBA 253: Honors Cultural Studies: Seven Pleasures: An Introduction to the Visual Arts

(3 hrs.)

(Open to Honors House Plan students only)

This course provides an opportunity for students to study art as aesthetic experience across cultures and time. Specifically, the course explores seven basic ways of enjoying works of art: the pleasures of naturalism, narrative, pattern, expressionism, abstraction, fantasy and allegory.

LBA 258: Literary Studies: The Female Hero in Folktales from Around the World

(3 hrs.)

(Prerequisite: LBA 108/208)

The course will require students to read and actively participate in class discussion of folktales from around the world. Students will write short essays, and they will also use writing informally in a series of in-class exercises as a tool for inquiry, discovery, learning, thinking, and communicating.

LBA 275: Honors Historical Studies: 20th Century U.S. – A Global Perspective

(3 hrs.)

(Open to Honors House Plan students only)

Students in this course will study America’s growth from the turn of the century through the 1980s. Particular focus will be given to immigration, roles of women, human rights, the Cold War and America’s place in the world, acknowledging the influences of radicalism, conformity, liberalism, and conservatism. The importance of gender, race, and religion are investigated as broad topics that shaped America during the 20th century.

LBA 340: Honors Social Science: Terrorism Perspectives on Acts of Violence

(3 hrs.)

(Open to Honors House Plan students only)

This course examines different characteristics of terrorism. Because of the negative, and often polarizing, connotation of the word, the course will begin by defining terrorism in a way that removes moral judgments attached to this unusual human behavior. Terrorism, as discussed in this course, refers to a purposeful act or threat of violence to create fear and/or compliant behavior in a victim and/or audience. Next, the course will examine political terrorism, religious terrorism, and terrorism with other motives. The course will seek to answer whether social or physical environments attract certain people to join violent terrorist organizations.

LBA 350: Global Ethics

(3 hrs.)

(Prerequisite: LBA 218/219 and Senior Standing; required of all students)

This course looks at a broad spectrum of international issues – from global climate change and sustainability, human rights to gender discrimination – in a context that considers both sides of the dilemma and seeks for an ethical way

forward. The class uses concepts in economics, philosophy, political science, history, sociology and anthropology in its attempt to analyze global problems and decide how best to address the various ethical issues.

Liberal Studies

The Liberal Studies major in a Bachelor of Arts degree program provides a flexible learning path for students who find their interests and talents met by combining study in two concentrations or two minors, or one concentration and one minor, selected by the student from concentrations and minors made available by the academic programs. Only one minor or concentration in a discipline may be included in a Liberal Studies major.

The degree program for a Liberal Studies major requires completion of liberal arts requirements and 30 to 45 semester hours in the major. Depending upon the concentrations or minors selected, a student's Liberal Studies major will have 18 to 24 hours at or above the 300 level. Residential students who elect the Liberal Studies major will complete a senior requirement (project, essay or internship).

A residential student who elects a Liberal Studies major selects concentrations or minors from those listed below. A form for declaring a Liberal Studies major is available in the registrar's office or in department offices. The major is expected to be declared by the end of the sophomore year (completion of 60 semester hours).

Concentration in Apparel Studies

Monica McMurry, M.S., Coordinator

Required Concentration Courses (27 hrs.)

FAS 170: Survey of Fashion (3 hrs.)

FAS 203: Textiles (3 hrs.)

FAS 303: Product Development (3 hrs.)

FAS 375: 20th Century Costume (3 hrs.) or FAS 315: Pre-20th Century Costume (3 hrs.)

FAS 493: Current Issues in the Global Fashion Industry (3 hrs.)

FAS 496: Post-Internship Seminar (2 hrs.)

INT 210: Pre-Internship Seminar (1 hr.)

BUS 171: Foundations of Business (3 hrs.)

BUS 250: Marketing (3 hrs.)

Plus one of the following:

FAS 201: Product Analysis (3 hrs.)

FAS 270: Foundations of Fashion Marketing Management (3 hrs.)

FAS 275: Fashion Communication (3 hrs.)

Students must earn a C- or better in all required courses within the concentration in apparel studies. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

Concentration in Child Development

Lesley Willey, Ph.D., Coordinator

Required Concentration Courses (21 hrs.)

EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)

EDU 115: Advanced Child Development: Cross-Cultural Perspective (6 hrs.)

EDU 355: Literature for Children (3 hrs.)

EDU 363: Education/Psychology of the Exceptional Child (3 hrs.)

HDE 493: Senior Project (3 hrs.)

PSY 111: Intro to Psychology (3 hrs.)

Concentration in Early Childhood Education

Leslie Willey, Ph.D., Coordinator

Required Concentration Courses (19 hrs.)

EDU 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)

EDU 115: Advanced Child Development: Cross-Cultural Perspective (6 hrs.)

EDU 276: Foundations of Teaching-Learning Process (4 hrs.)

EDU 355: Literature for Children (3 hrs.)
EDU 493: Senior Project (3 hrs.)

Concentration in English and Women's Studies

Judith Petterson Clark, M.A., Ph.D., Coordinator

Required Concentration Courses (24 hrs.)

ENG 269 or 270: American Literatures I or II (3 hrs.)
ENG 271 or 272: English Literary Traditions I or II (3 hrs.)
ENG/WST 308: Women Writers (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)
INT 498: Senior Essay (3 hrs.) (Register by Independent Study)
WST 210: Introduction to Women's Studies (3 hrs.)

Plus three of the five listed below:

WST/LGS 110: Women, Law and Justice (3 hrs.)
WST/IME 464: Women and the Media (3 hrs.)
WST/PSY 301: Psychology of Gender (3 hrs.)
WST 310: Gender Across Cultures (3 hrs.)
WST/ARH 355: Women in Art

Concentration in Studio Art

Monica McMurry, M.S., Coordinator

Required Concentration Courses (24 hrs.)

ARH 101: Intro to History of Art (3 hrs.)
ART 105: Beginning Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 205: Printmaking (3 hrs.)
ART 494: Senior Project (3 hrs.)
GDE 110: Principles of Design (3 hrs.)

Plus two of the following:

ART 301: Advanced Drawing (3 hrs.)
ART 303: Advanced Painting (3 hrs.)
ART 305: Advanced Printmaking (3 hrs.)
Any 300-level graphic design course

Concentration in Writing and Language

Judith Petterson Clark, M.A., Ph.D., Coordinator

Required Concentration Courses (21 hrs.)

ENG 210: Intro to Creative Writing (3 hrs.)
ENG 240: Writing Creative Non-Fiction (3 hrs.)
ENG 212: Introduction to Writing for Stage and Screen (3 hrs.) *or*
ENG 242: Intermediate Creative Writing (3 hrs.)
ENG 305: Advanced Composition (3 hrs.)
ENG 340: Language: Uses and Abuses (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)
A 300-level creative writing workshop (3 hrs.) and
ENG 490: Senior Essay/Project (3 hrs.)

NOTE: Only the English or Creative Writing minor or one of the concentrations with ENG prefixes may be included in a Liberal Studies major. Students including English or Creative Writing in a Liberal Studies major also participate in the departmental assessment of majors.

Minors That May Be Included in a Liberal Studies Major

Only the minors listed below are available for inclusion in a Liberal Studies major by students in the residential program. The requirements for each minor listed below are fully described in the appropriate academic discipline section of the catalog. Only one minor or concentration in a discipline may be included in a Liberal Studies major.

When a minor becomes part of the Liberal Studies major, none of the courses in the minor may also count as liberal arts courses.

Art History
Biology
Chemistry
Creative Writing*
Dance
Education
English*
Equestrian
Event Planning
Filmmaking
Finance
Graphic Design
Forensic Science
Interior Design
Journalism
Legal Studies
Management
Marketing
Mathematics
Music and Voice
Psychology
Public Relations
Social Entrepreneurship
Spanish
Theatre
Visual Arts
Women's Studies

*English or Creative Writing minors may be included as concentrations in a liberal studies major provided that the student also takes a capstone course: ENG 490: Senior Essay or Project.

Mathematics

Coordinator: Michael Bowling, Ph.D.

The mathematics curriculum serves the College by offering courses which help meet general education requirements, or are required/recommended by major programs; and by offering a minor in mathematics. The mathematics minor may be included as part of the liberal studies major.

Requirements for a Minor in Mathematics

(15 semester hours)

MAT211: Calculus I (3 hrs.)

MAT212: Calculus II (3 hrs.)

MAT213: Calculus III (3 hrs.)

Plus 6 hours of additional MAT courses numbered 300 or above.

Mathematics Courses

MAT 105: Mathematics for Elementary Teachers I

(3 hrs.)

(Prerequisite: one year of high school algebra)

Course designed to provide prospective elementary teachers with an understanding of the foundations of elementary mathematics. Topics include whole numbers and place value, fractions and integers.

MAT 106: Mathematics for Elementary Teachers II

(3 hrs.)

(Prerequisite: MAT 105 or one year of high school algebra)

Course designed to provide prospective elementary teachers with an understanding of the foundations of elementary mathematics. Topics include geometry, measurement and elementary statistics.

MAT 111: College Algebra

(3 hrs.)

(Prerequisite: two years of high school algebra)

Study of functions, equations and graphs with emphasis on linear, quadratic and exponential functions.

MAT 207: Introduction to Statistics

(3 hrs.)

(Prerequisite: two years high school algebra)

Introductory course in statistical methods used in business, psychology, education and natural or social sciences. Topics include data organization, descriptive statistics, elementary probability, binomial and normal distributions, sampling distributions, statistical inference, chi-square, correlation and linear regression.

MAT 211, MAT 212, MAT 213: Calculus I, II, III

(3 hrs. each)

(Prerequisites: for MAT 211: three years of high school mathematics; for MAT 212: MAT 211; for MAT 213: MAT 212)
Study of the concepts and applications of derivatives and integrals, developed numerically, graphically and algebraically.

MAT 305: Multivariate Calculus

(3 hrs.)

(Prerequisite: MAT 213)

The calculus of functions of more than one variable, including vector geometry, partial differentiation, multiple integration and applications.

MAT 311: History of Mathematics

(3 hrs.)

(Prerequisites: a grade of "B" or better in MAT 111; or "C" or better in MAT 211; or three years high school mathematics with a "B" average, and junior standing or permission of instructor.)

An introduction to the growth and development of mathematics through the centuries with emphases on the pre-18th century cultures involved, the contributions of women, and the evolution of problem-solving techniques. Writing Intensive.

MAT 326: Linear Algebra

(3 hrs.)

(Prerequisite: MAT 213)

A study of fundamental concepts and techniques of linear algebra, including vector spaces, matrices, and linear transformations.

MAT 338: Differential Equations

(3 hrs.)

(Prerequisite: MAT 213)

Mathematical modeling applications with differential equations. Topics include first-order equations, second-order linear equations and systems of equations.

MAT 380: Topics in Mathematics

(1-3 hrs.)

(Prerequisite: dependent on topic)

Taught to meet special interests of faculty and students. Offered at irregular intervals.

MAT 410: Abstract Algebra

(3 hrs.)

(Prerequisite: MAT 213 or permission of program)

An introduction to the fundamental concepts of modern abstract algebra, including groups, rings and fields.

Music

Department Chair: Cheryl Nichols, B.M.E.

The music area serves students on several levels by offering opportunities for performance and for study leading to a fuller appreciation of the meanings and systems of expression which musical works involve. A vital part of the Performing Arts Program at Stephens, the music area enriches the academic and residential environment of the campus.

Music is an essential part of the B.F.A. in Theatre Arts. The music curriculum is designed to develop a foundation of intellectual, physical and artistic skills that are a necessary basis for students interested in emphasizing musical theatre. Solo and ensemble performance opportunities are available in formal and informal recitals, workshops and stage productions.

Requirements for a Minor in Music

The minor in music requires completion of 15 semester hours, including at least 6 hours at or above the 300 level. All courses must be enrolled for graded credit to count in the minor.

Required Courses

MUS 110: Music Theory I (2 hrs.)

MUS 124: Sight Singing I (2 hrs.)

MUS 210: Music Theory II (2 hrs.)

MUS 321: Music History I (3 hrs.) *or* MUS 322: Music History II (3 hrs.)

Plus three additional semester hours of upper-level courses from the following:

MUS 321: Music History I (3 hrs.)

MUS 322: Music History II (3 hrs.)

APM 302: Applied Music (1 hr.)

APM 402: Applied Music (2 hrs)

Plus a minimum of 3 semester hours of additional courses at any level, including applied music and performance ensembles.

Applied Music Courses

APM 101: Voice Class

(1 hr.)

(Prerequisite: permission of instructor)

Group instruction at the beginning level. Group and individual performance, observation and some teacher modeling. Covers fundamentals in vocal production and breath support, technical and practice skills, musical terminology and musical and textural analysis.

APM 102/103: Voice or Piano

(1 hr.) (Fees: \$300/\$600)

(Prerequisite: 16-bar vocal audition for music department faculty)

One half-hour/one hour private lesson per week. Regular practice required of student as assigned by instructor and required final performance jury.

½ -hour private lesson per week: Fee: \$300; 1 Hour private lesson per week: Fee: \$600

APM 110: Stephens Concert Choir

(1 hr.)

(May be repeated for credit)

Designed to provide an experience in choral singing for cultural enrichment and personal fulfillment. Several public performances are planned. Works from a cross-selection of styles are performed. Performances monthly on Bach's Lunch recitals, Fall semester Choir performs Victorian Christmas, Spring Choir performs Spring Concert. A simple, non-rigorous voice placement audition is required in first class meetings

APM 202/203: Voice or Piano

(1 hr.) (Fees: \$300/\$600)

(Prerequisite: Permission of Instructor)

One half-hour/one hour private lesson per week. Regular practice required of student as assigned by instructor and required final performance jury.

½ -hour private lesson per week: Fee: \$300; 1 Hour private lesson per week: Fee: \$600

APM 225: Vocal Jazz Ensemble

(1 hr.)

(May be repeated up to 6 semester hours)

(Prerequisite: Audition required during first class meetings)

Provides intensive training in the development of aural and sight-singing skills, vocal jazz techniques and stage presence. A highly performance-oriented group for which students are selected based on strong musical and vocal ability, strong work ethic and positive attitude.

APM 302/303: Voice or Piano

(1 hr.) (Fees: \$300/\$600)

(Prerequisite: permission of instructor)

Advanced study. One half-hour private lesson per week. Regular practice required of student as assigned by instructor and required final performance jury.

½ -hour private lesson per week: Fee: \$300; 1 Hour private lesson per week: Fee: \$600

APM 402: Voice or Piano

(2 hrs.) (Fee: \$600)

(Prerequisite: permission of instructor)

Continuation of advanced study, usually in preparation for a final recital performance. One hour private lesson per week. Regular practice required for student as assigned by instructor, two preliminary juries including extended program proposal for music faculty pre-recital. No final semester jury required if student performs recital

Music Courses

MUS 105: Fundamentals of Music

(3 hrs.)

(Open to all students)

Study of the basic techniques of music of the 18th and 19th centuries dealing with such musical materials as notation, pitch, scales, rhythm, intervals and keys. Approached through lecture, discussion, demonstration, performance, written and aural analysis, and written exercises.

MUS 110: Music Theory I

(2 hrs.)

(Open to all students)

Study of basic techniques and vocabulary of music of the 18th and 19th centuries, including melody, rhythm, harmony and texture. Students will work with scales, modes, keys, intervals, triads, basic harmonic progressions and part-writing techniques, standard notational practices, melodic structures and rhythmic patterns. Approached through lecture, discussion, performance, written and aural analysis, and written compositional exercises. Laboratory portion of course includes exercises and drill in ear training, sight-singing and basic keyboard skills.

MUS 124: Sight Singing I

(2 hrs.)

(Prerequisite: Concurrent enrollment in MUS 110 or permission of instructor)

Skill building in sight singing.

MUS 210: Music Theory II

(2 hrs.)

(Prerequisite: MUS 110)

A continuation of Music Theory I with an emphasis on chromaticism variation and counterpoint. Introduces the student to structural perception and a study of traditional forms in instrumental, vocal and choral compositions. Laboratory portion of course includes exercises and drills in ear training, sight singing and basic keyboard skills.

MUS 224: Sight Singing II

(2 hrs.)

(Prerequisite: Concurrent enrollment in MUS 110 or permission of instructor)

Continuation of MUS 124.

MUS 321: Music History I

(3 hrs.)

A study of the history of music of the United States. An exploration of historical, social, and artistic changes from the pre-colonial period to the present. A variety of folk, popular, and fine art traditions will be covered.

MUS 322: Music History II

(3 hrs.)

(Prerequisite: MUS 321)

A continuation of Music History I. Includes music history of the Classic, Romantic and Contemporary periods. Course will provide an understanding of the role of music in various societies throughout the ages.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Natural Sciences

Department Chair: Tara Giblin, Ph.D.

The program in the natural sciences is designed to bring together students with diverse backgrounds and provide them with a solid foundation and the skills essential for successful professional careers in the health and related sciences. This program is built upon a cross-discipline approach involving explorations and experimentation in biology, chemistry, mathematics and physics. It provides excellent preparation for women pursuing postgraduate training for medical and dental schools, veterinary schools, occupational and physical therapy programs, and graduate school. Our graduates also successfully enter the workforce as laboratory scientists.

The curriculum is designed to introduce students to various disciplines within the sciences by focusing on principles, methods of experimentation, and critical-thinking skills. Our curriculum engages students in collaborative and investigative activities with faculty to develop research and critical-thinking skills, and to learn principles and theories within scientific disciplines concurrently, by working on complex real-world problems. We foster higher-order thinking skills, leadership skills and intellectual maturity. Starting with their first year in the program, students may be engaged in conducting their own research projects, interpreting data and presenting their results. All students learn the most advanced computer techniques for presenting scientific information and the results of their research.

The culmination of the natural science experience is the completion of a senior project in the student's field of interest. The senior project is a synthesis of the student's four years at Stephens. Students are provided a problem in their field of interest, and they must provide an in-depth research paper to solve the problem and present their findings to their peers.

Another program feature is the internship. Students gain firsthand experience in a wide variety of areas including human and veterinary medicine, research in medicine, chemistry, behavior, commercial laboratory experiences, and government policy. Our internship program grants students a competitive advantage over others in their postgraduate careers. For many, these internships have created important postgraduate opportunities for jobs, graduate schools and professional schools. Internships are generally available locally at medical and veterinary hospitals and clinics, physical and occupational therapists, and midwives. Some students prefer to do internships in the summer close to home or at other nationally recognized institutions providing grants and funding for student research.

Academic partnerships include a three-year/two-year program with Washington University in St. Louis, MO in Occupational Therapy (OT) where a student earns a Bachelor of Arts degree from Stephens College and a Master's degree in Occupational Therapy from Washington University.

Two academic articulation agreements currently exist with Chatham College, PA. One is a three-year/two-year program in Physician Assistant Studies. The other is a Doctor of Physical Therapy Program in which a Stephens College student must graduate from Stephens College prior to entry.

Students are actively involved in collaborative research with faculty in the Department of Natural Sciences. The faculty maintains academic excellence by publishing papers (often with student co-authors), writing research grant proposals, attending professional meetings and soliciting seminars from outside professionals and colleagues. Facilities for research exist in chemistry, microbiology, and molecular biology. Additional research facilities include the Johnson Plant Science Laboratory/Greenhouse for botanical research and the Reis Biological Station in the Missouri Ozark Mountains for behavioral, ecological and environmental research.

Stephens College offers a Bachelor of Arts in Biology, and a Bachelor of Science in Biology. The Bachelor of Science in Biology is divided into two tracks for a student to choose from based on her career goals. The Health Sciences track serves as a Pre-veterinary and Pre-medical track, and will also prepare students for graduate study in Occupational Therapy, Physical Therapy or other health related fields. The Laboratory Science track places a greater emphasis on laboratory skills and prepares a student for Ph.D. programs in science as well as entry into the workforce after graduation.

Requirements for the B.S. Major in Biology

The Bachelor of Science major in biology requires completion of liberal arts requirements and of required courses, plus electives in the natural sciences (BIO, CHM, NSC, PHY). A grade of C- or better must be earned in required natural science courses (BIO, CHM, NSC, PHY) to graduate. All pre-professional studies (pre-med, pre-vet, pre-dental, etc.) are strongly advised to complete the chemistry sequence through organic chemistry (CHM432) even though it is not a requirement of the major. Students should select a math course that is consistent with their career goals. A student wishing to earn a B.S. degree in Biology and proceed to Chatham's Doctoral Program in Physical Therapy, must include CHS114, BIO343 and BIO349.

Health Science Track**Required Courses (54 hours):**

BIO 105: Basic Laboratory Techniques (2 hrs.)
BIO 181: Investigations of Biological Concepts I (4 hrs.)
BIO 182: Investigations of Biological Concepts II (4 hrs.)
BIO 290: Genetics (4 hrs.)
BIO 292: Cell Biology (3 hrs.)
BIO 311: Microbiology (5 hrs.)
BIO 343: Human Anatomy (5 hrs.)
BIO 349: Human Physiology (4 hrs.)
BIO 410: Biochemistry (3 hrs.)
BIO 497: Senior Project I (2 hrs.)
BIO 498: Senior Project II (2 hrs.)
CHM 111: General Chemistry I (4 hrs.)
CHM 112: General Chemistry II (4 hrs.)
PHY 211: Physics I (4 hrs.)
PHY 212: Physics II (4 hrs.)

Recommended Electives (0-7h)

BIO 201: Structural Kinesiology (3 hrs.)
BIO 284: Vertebrate Zoology (4 hrs.)
BIO 315: Immunology (3 hrs.)
BIO 377: Molecular Biology Techniques (2 hrs.)
CHM 341: Organic Chemistry I (4 hrs.)
CHM 342: Organic Chemistry II (4 hrs.)
CHM 345: Instrumentation (4 hrs.)

Laboratory Science Track**Required Courses (43 hours):**

BIO 105: Basic Laboratory Skills (2 hrs.)
BIO 181: Investigations of Biological Concepts I (4 hrs.)
BIO 182: Investigations of Biological Concepts II (4 hrs.)
BIO 292: Cell Biology (3 hrs.)
BIO 290: Genetics (4 hrs.)
BIO 311: Microbiology (5 hrs.)
CHM 345: Quantitative Instrumental Analysis (4 hrs.)
BIO 377: Molecular Biology Techniques (2 hrs.)
BIO 496: Internship (3 hrs.)
BIO 497: Senior Project I (2 hrs.)
BIO 498: Senior Project II (2 hrs.)
CHM 111: General Chemistry I (4 hrs.)
CHM 112: General Chemistry II (4 hrs.)

Recommended Electives (2-17 hours)

BIO 284: Vertebrate Zoology (4 hrs.)
BIO 315: Immunology (3 hrs.)
BIO 410: Biochemistry (3 hrs.)
CHM 341: Organic Chemistry I (4 hrs.)
CHM 342: Organic Chemistry II (4 hrs.)
BIO 343: Human Anatomy (5 hrs.)
BIO 349: Human Physiology (4 hrs.)
PHY 211: Physics I (4 hrs.)
PHY 212: Physics II (4 hrs.)

Requirements for the B.A. Major in Biology

The bachelor of arts major in biology requires completion of liberal arts requirements and a minimum of 50 semester hours in the major. A grade of C- or better must be earned in all required natural science courses (BIO,CHM,NSC,PHY) to graduate.

This major, Bachelor of Arts in Biology, may be modified to meet all the requirements for our agreements with Washington University Occupational Therapy program and for the Physicians Assistant Studies Program at Chatham College by following the course outline below.

Required Courses (32 hours)

BIO 181: Investigations in Biological Concepts I (4 hrs.)
BIO 182: Investigations in Biological Concepts II (4 hrs.)
BIO 496: Research/Clinical Internship (3 hrs.)
BIO 497: Senior Project I (2 hrs.)
BIO 498: Senior Project II (2 hrs.)
CHM 111: Gen College Chemistry I (4)
CHM 112: Gen College Chemistry II (4)
MAT 207: Statistics (3 hrs.)
PHY 211: Physics I (4 hrs.)

and ONE of the following four groups:

-
- **BA four year Biology degree (Stephens College only) (17-19 semester hrs.)**
 - Six to eight hours of 200 level coursework (6-8)
 - Eleven hours of 300 level coursework (11)
-
- **3:2 Masters in Physician Assistant Studies (Chatham College, PA) (27 semester hrs.)**
 - BIO 290: Genetics (3 hrs.)
 - BIO 311: Microbiology (5 hrs.)
 - BIO 343: Human Anatomy (5 hrs.)
 - BIO 349: Human Physiology (4 hrs.)
 - CHM 341: Organic Chemistry I (4 hrs.)
 - EDU 114: The Child: Life Span/Cross-Cultural Perspective (3 hrs.)
 - PSY 111: Introduction to Psychology (3 hrs.)
-
- **3:2 Master in Occupational Therapy (Washington University, MO) (18 semester hrs.)**
 - BIO 343: Human Anatomy (5 hrs.)
 - BIO 349: Human Physiology (4 hrs.)
 - EDU 114: The Child: Life Span/Cross-Cultural Perspective (3 hrs.)
 - PSY 111: Introduction to Psychology (3 hrs.)
 - PSY 320: Abnormal Psychology (3 hrs.)

and must be able to show competency in the following:

 - CIS 206: Computer Information Systems
 - BIO 195: Medical Terminology
-
- **Doctoral program in Physical Therapy (Chatham College, PA)**

To be eligible to enter this program your degree program must include:

 - EDU 114: The Child: Life Span/Cross-Cultural Perspective (3 hrs.)
 - BIO 343: Human Anatomy (5 hrs.)
 - BIO 349: Human Physiology (4 hrs.)
-

Requirements for a Minor in Natural Sciences

A natural sciences minor requires completion of BIO 181 and at least 12 additional hours in the Natural Sciences (BIO, CHM, or PHY) with 6 hours at or above the 300 level.

Requirements for a Minor in Chemistry

A chemistry minor, for a biology major, requires the completion of CHM 341–CHM342 and at least two of the following electives: CHM 345, CHM 410/BIO 410, and CHM 496. This is in addition to the chemistry courses required within the biology major. For non-biology majors wishing to earn a chemistry minor, the minor requires completion of CHM111–112, CHM 341–342, plus one of the following electives: CHM 345 or CHM 410/BIO 410. A chemistry minor is strongly recommended for all students considering graduate school or professional programs.

Requirements for a Minor in Forensic Science

A forensic science minor requires completion of PSY 111 Introduction to Psychology plus six hours in Biology/Forensic Science and six hours in Psychology/Forensic Science. Six of those hours must be at or above the 300 level.

Biology Courses

BIO 105: Basic Laboratory Techniques

(2 hrs.)

This course is designed to introduce science majors and minors to basic laboratory techniques, instrumentation, and safety. Emphasis is placed on training students to be proficient in performing basic laboratory skills, troubleshooting problems and the use/limitations of equipment.

BIO 111: Biological Concepts (with lab)

(3 hrs.)

(Open to all students, Liberal Arts approved Natural Science; lab fee charged)

An introduction to the science of biology. The following biological topics may be addressed: biology as a science, the scientific method, basic biochemistry, organ systems, ecology and human biology. Laboratory exercises are designed to illustrate and clarify concepts presented in lecture. Includes scholarship by and about women and ethnic minorities. Does not count in the major.

BIO 115: Everyday Microbes

(3 hrs.)

(Open to all students, Liberal Arts approved Natural Science; lab fee charged)

This is a non-biology course designed to give students an overview of important topics in microbiology through understanding basic scientific principles. Common microbes, our relationship to them and our treatment of them will be covered.

BIO 121: The Art and Science of Growing Plants

(3 hrs.)

(Open to all students. Liberal Arts approved Natural Science. Lab fee charged.)

A lab oriented study of factors affecting plant growth and care. Equal time will be given to indoor and outdoor plants and the latter will include flower and vegetable gardens and landscape design. Topics covered include light requirements, pest control, organic gardening and the use of native plants. Does not count in the major.

BIO 181: Investigations in Biological Concepts I (with lab)

(4 hrs.)

(Lab fee charged)

This course integrates the ideas and disciplines of biochemistry, cell biology and genetics. Important topics include basic biochemistry, cell structure, metabolic activity, molecular genetics and Mendelian inheritance. Considerable emphasis is placed on the process of scientific investigation. The laboratory emphasizes proper lab technique, the process of science and investigation into cellular and genetic processes. Includes scholarship by and about women and ethnic minorities. Writing intensive. Offered Fall only.

BIO 182: Investigations in Biological Concepts II (with lab)

(4 hrs.)

(Prerequisite: BIO 111, BIO 181 or permission of instructor; lab fee charged)

A continuation of BIO 181. This course emphasizes the philosophy of science, evolution, diversity, systematics and

ecology. The course emphasizes the mechanisms of evolution, evolutionary history, surveys of organismal diversity and adaptation, ecology, and the relationship between ecology and evolution. Offered Spring only.

BIO 200: Introduction to Crime Scene Analysis

(3 hrs.)

(Open to all students, Liberal Arts approved Natural Science; lab fee charged)

(Prerequisite: Open to all students with 2 years of high school science)

The course will introduce a number of specialized fields in forensic science. Through the analysis of hair, fluid samples, DNA evidence, drugs and alcohol, we will learn basic principles of biology and chemistry and how they can be applied to solve crimes. Does not count in major. Offered annually.

BIO 201: Structural Kinesiology

(3 hrs.)

(Prerequisite: none)

This course will study human structure and function associated with body movement, with special emphasis on movements associated with dance training. The course will include a structural study of the bones, muscles, tendons and ligaments of the human body and a functional study of the resulting body movements. The course will also briefly examine other systems important in muscle movement, such as the cardiovascular and respiratory systems. Finally, this course will apply this knowledge of muscular function to performance and injury when training (using dance training as the model system). Offered periodically.

BIO 280: Topics in Biology

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

BIO 284: Vertebrate Zoology (with lab)

(4 hrs.)

(Prerequisite: BIO 182 or permission of instructor; lab fee charged)

A survey of the anatomy, physiology, zoogeography, evolution and ecology of vertebrate animals. In a mixed laboratory, discussion, and presentation format, students will investigate the major evolutionary changes that have occurred in fish, amphibians, reptiles, birds and mammals. Offered periodically.

BIO 290: Genetics (with lab)

(4 hrs.)

(Prerequisite: BIO 182 or permission of instructor; lab fee charged)

An examination of the transmission, structure and function of genetic material in plants and animals. Course content progresses from classical Mendelian genetics, including the chromosome theory of inheritance, structure and replication, organization and regulation of genetic information of bacterial, eukaryotic and viral genes, to current topics and techniques in molecular biology. Writing intensive. Offered Fall only.

BIO 292: Cell Biology

(3 hrs.)

(Prerequisite: BIO 182 or permission of instructor)

A study of the cell as the unit of structure and function of living things. The molecular, metabolic and ultrastructural systems emphasized together with bioenergetics, communication, heredity and gene expression. Offered biannually.

BIO 302: Forensic Microscopy

(3 hrs.)

(Prerequisite: BIO 181 or BIO 111 or BIO 200; lab fee charged. Cross listed as FOR 302.)

This course is designed to use various microscopic techniques to examine trace evidence. The focus will be on how to use a microscope for forensic science and the examination of various mounting and staining techniques of trace evidence. The trace evidence examined will include human and animal hairs, various fibers and plastic fusion, glass, paint, soil, explosives, minerals, dust, drugs and arson. In addition, students will learn the criteria for including or excluding trace evidence, and the preparation of evidence. This class is lab intensive and will use case studies using various techniques.

BIO 311: Microbiology (with lab)

(5 hrs.)

(Prerequisites: BIO 182, BIO 292, or permission of instructor; lab fee charged)

The study of the morphology, physiology, genetics and ecology of important microorganisms of human health and disease, and of environmental concern. Emphasis on bacteria and viruses. Writing intensive. Offered biannually.

BIO 315: Immunology

(3 hrs.)

(Prerequisite: BIO 311 or permission of instructor; lab fee charged)

An advanced introductory course in a rapidly advancing field, using experimental design as a tool to elucidate immunological principles. Includes (1) an introduction to the cells and tissues of the immune system; (2) the molecular mechanisms used by the immune system to recognize antigens and the process of activation of the immune system that results from antigen recognition; (3) a description of the means by which the stimulated immune system eliminates foreign molecules, cells and organisms; and (4) an examination of clinical problems that are primarily immunologic. This course contains several laboratory experiences. Writing intensive. Offered periodically.

BIO 343: Human Anatomy (with lab)

(5 hrs.)

(Prerequisite: BIO 182 or permission of instructor; lab fee charged)

An advanced course in anatomy. Examines the organization of the human body, human embryology, gross and microscopic anatomy of tissues and organ systems and pathology, diseases and developmental abnormalities of the human body. Instruction includes the use of prepared slides, actual mammalian dissections and computer-based human dissection. Offered biannually.

BIO 349: Human Physiology (with lab)

(4 hrs.)

(Prerequisite: BIO 182 or permission of instructor; lab fee charged)

An advanced course in human physiology. Examines the function of the human body, including basic cellular processes, regulation and homeostasis of the body, control of body movement, cardiovascular and respiratory physiology, metabolism, reproduction, development, aging and pathology. Instruction will include laboratory experiments and computer-based simulations. Offered biannually.

BIO 370: Evolutionary Biology

(3 hrs.)

(Prerequisite: BIO 290 or BIO 182 with permission of instructor)

Evolutionary biology will emphasize the following topics: the synthesis of evolutionary theory and genetics, population genetics, molecular evolution, mechanisms of evolution, speciation, phylogeny reconstruction and evolutionary history.

BIO 377: Molecular Biology Techniques

(2 hrs.)

(Prerequisite: BIO 292 or permission of instructor)

This course will focus on examination of current molecular biology research techniques. The class will be laboratory based and writing intensive. Special emphasis will be placed on methodology and application of specific molecular techniques and essays commonly used in research and clinical environments. Additionally, this course will serve to develop critical analysis skills of current research and provide opportunity to expand in scientific writing, presentation and discussion. Writing intensive. Offered biannually.

BIO 380 Topics in Biology

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

BIO 410: Biochemistry

(3 hrs.)

(Prerequisite: BIO 182, CHM 341; cross listed as CHM 410)

This course blends complex biological and chemical concepts. Advanced problem-solving skills are used to investigate amino acids/proteins, enzymes, protein purification, nucleic acids, flow of genetic information, analysis and cloning of genes, membranes, carbohydrates, and metabolic pathways. Offered periodically.

BIO 496: Research/Clinical Internship

(3 hrs.)

(Prerequisite: permission of instructor)

Provides opportunities for select junior and senior science majors to participate in a research program in biology under the supervision of a full-time professional scientific investigator in industry or shadow professionals in the student's chosen occupational field. Interns become familiar with all aspects of the research project, including the design, carrying out the research plan and analyzing and reporting the research results. Interns have opportunities to present papers at the Missouri Academy of Science and the Tri-Beta Biological Society meetings. Graded on Pass/Fail basis.

BIO 497: Senior Project I/BIO 498: Senior Project II

(2 hrs. per semester)

(Prerequisite: senior standing or permission of instructor)

This two semester course sequence assesses the ability of graduating students to assimilate diverse biological information into a meaningful synthesis. Course projects will be tailored to the interests and training of the student. During the first semester, students learn experimental design and data analysis strategies. During the second semester, students work independently during the semester to develop written and oral syntheses of scientific literature to be presented in an open seminar at the end of the semester. Writing intensive.

Chemistry Courses

CHM 101: Chemistry in Everyday Life

(3 hrs.)

(Open to all students, Liberal Arts approved Natural Science; lab fee charged)

This one-semester course, designed for non-science majors, will provide a broad view of the way in which chemistry affects people in their daily lives. Ordinarily, it will be taken by students who wish to meet the science requirement for graduation, and by students wishing to broaden their general scientific knowledge and understanding of the world around them. The course is appropriate for students who have had no chemistry in high school, or one year of chemistry. Students who have had more than one year of high school chemistry should not enroll.

CHM 111: General College Chemistry I (with lab)

(4 hrs.)

(Prerequisite: two years of high school algebra or concurrent enrollment in MAT 111: College Algebra; approved eye protection required; lab fee charged)

First semester of the sequence covering the fundamental principles of chemistry. Topics include matter, chemical compounds and reactions, stoichiometry, thermodynamics, atomic structure, bonding and molecular geometry. Also emphasized are the accomplishments and contributions of women within the chemical sciences. The laboratory introduces students to basic skills and techniques.

CHM 112: General College Chemistry II (with lab)

(4 hrs.)

(Prerequisite: CHM 111; approved eye protection required; lab fee charged)

Second semester of the sequence covering the fundamental principles of chemistry. Topics include chemical kinetics and equilibrium, properties of gases, liquids, solids and solutions, acid-base chemistry, electrochemistry and nuclear chemistry.

CHM 280: Topics in Chemistry

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

CHM 340: Introduction to Organic Chemistry (with lab)

(5 hrs.)

(Prerequisites: grade of C or better in CHM 111 or equivalent of instructor's consent; lab fee charged)

A survey of organic chemistry, including an introduction to structure and bonding, functional group chemistry, principles of reactivity, reaction mechanisms, the molecules of life. Laboratory illustrates and augments the lecture material. 4 lectures, 1 lab per week.

CHM 341: Organic Chemistry I (with lab)

(4 hrs.)

(Prerequisite: CHM 112; approved eye protection required; lab fee charged)

First semester of the sequence covering the chemistry of carbon-containing compounds. Topics include orbitals and bonding, the nomenclature and physical properties of functional groups, conformations and stereochemistry, substitution and elimination reactions at sp³-hybridized carbon, additional reactions to carbon-carbon multiple bonds and spectroscopy. The laboratory introduces basic skills and techniques.

CHM 342: Organic Chemistry II (with lab)

(4 hrs.)

(Prerequisite: CHM 341; approved eye protection required; lab fee charged)

Second semester of the sequence covering the chemistry of carbon-containing compounds. Topics include spectroscopy, addition and substitution reactions at the carbonyl group, enolates, aromatic compounds, radicals and pericyclic

reactions. Studies in biochemical compounds such as amino acids, peptides and proteins may be included. Laboratory will focus on the investigations of important organic reactions.

CHM 345: Quantitative Instrumental Analysis

(4 hrs.)

(Prerequisite: CHM112; lab fee charged)

This quantitative analysis courses the principles of instrumental analysis. Instruments such as gas chromatograph (GC), ultraviolet/visible spectrometer (UV/Vis) fourier transform spectrometer (FTIR) and high performance liquid chromatograph (HPLC) will be utilized. The complimentary laboratory experience allows hands-on experience conducting quantitative analysis. Students will learn calibration techniques and method development. The laboratory will also include an individualized research component. Offered periodically.

CHM 380: Advanced Topics in Chemistry

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

CHM 410: Biochemistry

(3 hrs.)

(Prerequisites: BIO 182, CHM 341. Cross- listed as BIO 410)

This course blends complex biological and chemical concepts. Advanced problem-solving skills are used to investigate amino acids/proteins, enzymes, protein purification, nucleic acids, flow of genetic information, analysis and cloning of genes, membranes, carbohydrates and metabolic pathways. Offered periodically.

CHM 496: Research Internship

(3 hrs.)

(Prerequisite: permission of instructor)

Select junior and senior science majors are able to participate in a research project in chemistry under the supervision of a professional scientific investigator. Interns become familiar with all aspects of the research process, including project design, planning, experimentation, analysis and presentation. Opportunities to present data and results at meetings of professional societies, such as the American Chemical Society, are available.

Forensic Science Courses**FOR 302: Forensic Microscopy**

(3 hrs)

(Prerequisite: BIO 181 or BIO 111 or BIO 200; cross listed as BIO 302. Lab fee charged)

This course is designed to use various microscopic techniques to examine trace evidence. The focus will be on how to use a microscope for forensic science and the examination of various mounting and staining techniques of trace evidence. The trace evidence examined will include human and animal hairs, various fibers and plastic fusion, glass, paint, soil, explosives, minerals, dust, drugs and arson. In addition, students will learn the criteria for including or excluding trace evidence, and the preparation of evidence. This class is lab intensive and will use case studies using various techniques.

FOR 330: Introduction to Forensic Psychology

(3 hrs.)

(Prerequisite: PSY 111; cross-listed with PSY 330.)

This course is intended for students interested in the interactive relationship between psychology and law. The student will explore the many aspects of criminal and civil law and how psychological research, theory, and practice assist the legal system and influence public policy.

FOR 380: Topics in Forensic Science

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

Natural Sciences Courses

NSC 115: Physical Science for Elementary Teachers

(3 hrs.)

(Open to all students; Liberal Arts approved Natural Science; lab fee charged)

Liberal arts class for non-science majors and education majors. A comprehensive, hands on laboratory science course on experiments in Life Science, physical science, earth science as well as basic content in all three areas.

NSC 125: Science of Beauty

(3 hrs.)

(Open to all students; Liberal Arts approved Natural Science; lab fee charged)

Liberal arts class for non-science majors. An introduction to the human body from the cell to whole organ systems. The course emphasizes the use of the scientific method, examines the perception of beauty and questions whether there is a scientific basis for beauty. The biological and chemical basis behind cosmetics and cosmetic surgical procedures are explored. Does not count in the major.

NSC 211: Environmental Science

(3 hrs.)

(Open to all students, Liberal Arts approved Natural Science; lab fee charged)

Students will look at many aspects of environmental issues such as the economic, cultural, historical and most important, the scientific basis. Study how the living and nonliving parts of an ecosystem work and interact to affect the environment or ecosystem. Study human influences on the environment from local to global scales. Understanding the scientific approach to evaluate environmental issues.

NSC 280: Topics in Natural Science

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

NSC 333: Practicum (with lab)

(1-3 hrs.)

(May be repeated for credit)

(Prerequisites: BIO 182 and permission of instructor; junior and senior standing preferred)

Practical work experiences related directly to courses and/or program operations in the natural sciences, supervised by an instructor of the student's choice.

NSC 365: Women, Science and Society

(3 hrs.)

(Prerequisite: junior or senior standing or permission of instructor; cross-listed as WST 365)

This course will broaden the student's understanding of the far-reaching impact that feminist analysis has had on all fields of knowledge, including the field of science. Students will learn that contemporary women in science are changing the way people think about science and practice it. Students in the course will benefit from exposure to cross-cultural analysis of science and some of the ways people from various cultures understand the human relationship to the world.

NSC 380: Advanced Topics in Natural Science

(3 hrs.)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

Physics Courses

PHY 211: College Physics I (with lab)

(4 hrs.)

(Prerequisite: MAT 111 or MAT 211 or the equivalent, or permission of instructor; lab fee charged)

Topics include statics, kinematics, dynamics, oscillations, work, energy, gravitation, thermodynamics and sound. Includes scholarship by and about women and ethnic minorities.

PHY 212: College Physics II (with lab)

(4 hrs.)

(Prerequisite: PHY 211 or permission of instructor; lab fee charged)

Continuation of PHY 211. Includes electricity and magnetism, optics, matter, waves and particles.

Physical Education

Department Chair: Deborah Duren, M.Ed.

The physical education department offers opportunities for every student to select activities and pursue skill development in ways that will provide a productive use of leisure time. Physical education activity classes may be repeated for credit.

Physical Education Courses

PED 107: Basketball Team

(2 hrs. per year)

(Open to all students selected for team membership.) The basketball team will compete in NAIA athletics.

PED 110: Cross Country Team

(2 hrs. per year)

(Open to all students selected for team membership.) The cross country team will compete in NAIA athletics.

PED 151: Softball Team

(2 hrs. per year)

(Open to all students selected for team membership.) The softball team will compete in NAIA athletics.

PED 170: Tennis Team

(2 hrs. per year)

(Open to all students selected for team membership.) The tennis team will compete in NAIA athletics.

PED 174: Volleyball Team

(2 hrs. per year)

(Open to all students selected for team membership.) The volleyball team will compete in NAIA athletics.

Psychology

Interim Department Chair: Mimi Hedges, M.F.A.

The psychology curriculum ensures that students receive training in each major area of psychological inquiry. Required courses give students grounding in the basic sub-fields of psychology. Electives are then taken to complement the individual student's career and life plans. Majors may choose to pursue the Bachelor of Science (B.S.) in Psychology or the Bachelor of Science (B.S.) in Human Development. The B.S. in Psychology prepares students for graduate school. These students are primarily interested in careers that require an M.A. or Ph.D. (such as clinical psychology). Entry to graduate school in psychology is competitive. The B.S. degree ensures that students get the experiences necessary to successfully compete for graduate school admission. The B.S. in Human Development prepares students for entry-level employment into occupations where training in psychology and child development is an advantage. Both degree programs allow students the flexibility to meet personal and professional goals while building an awareness of and appreciation for the role and contributions of women in society.

A minor in psychology is an alternative route to utilize the many facets of the discipline of psychology. A minor combined with a major, or concentration in other disciplines like business administration, communication, social sciences, art, dance or theatre prepares a student for her chosen career. Examples of such combinations are preparation for graduate degrees in art therapy, equine therapy, Human Resource Management, or public relations.

Mission Statement

The Psychology program builds on the Liberal Arts goals to provide a link between social and natural sciences. Curriculum is designed to develop students' critical thinking skills in the areas of applied and empirical psychology. Students learn the importance of psychology's contribution toward the improvement of the human condition across individual, community and global issues. The psychology program prepares students to make informed decisions regarding future occupational and educational goals.

Psychology student outcomes:

1. Students use knowledge of the major concepts in Psychology.
2. Students utilize critical thinking, reasoning and research skills for Psychology.
3. Students are effective oral and written communicators.
4. Students apply the concepts of multicultural diversity and ethics in psychology.

Requirements for the B.S. Major in Psychology

The B.S. in Psychology is designed primarily for the student who is interested in applying to graduate school. The required courses draw from each of the major areas of psychology. Electives allow students to specialize in their areas of interest. A strong foundation in math and science will help students prepare for the Graduate Record Examination (GRE). A senior research capstone experience ensures that students will gain the research experience they need to compete for graduate school admission.

The Bachelor of Science Major in Psychology requires the completion of at least 41 semester hours of psychology courses (29 required courses and at least 12 elective), 6 semester hours of math (statistics and one other course), and at 7-8 semester hours of natural science (biology, chemistry or physics). Students must have at least 21 semester hours of Psychology at the 300 or 400 level to graduate. A grade of C- or better must be earned in each of the required Psychology courses.

Required Courses for the B.S. degree

PSY 111: Introduction to Psychology (3 hrs.)
PSY 225: Social Psychology (3 hrs.)
INT 210: Internship Development (2 hrs.)
PSY 310: Developmental Psychology (3 hrs.)
PSY 320: Abnormal Psychology (3 hrs.)
PSY 331: Learning and Cognition (3 hrs.)
PSY 345: Psychological Research Methods (3 hrs.)
PSY 415: Psychology of Personality (3 hrs.) **OR** PSY 425: History & Systems of Psychology (3 hrs.)
PSY 430: Physiological Psychology (3 hrs.)
PSY 441: Senior Research Capstone (3 hrs.)
MAT 207: Introduction to Statistics (3 hrs.)

BIO 111: Biological Concepts (3 hrs.) **OR** BIO 181: Introduction to Biological concepts 1 with lab (4 hrs.)

and

One math course (any course except MAT 105/106; 3 hrs.)
One laboratory-based natural science (BIO, CHM, PHY) course (4 hrs.)

and

At least twelve semester hours (and up to 21 hrs.) from the following list of electives including at least 6 hours at the 300 level or above.

Electives

EDU 114: The Child: Lifespan (3 hrs.)
EDU 115: Advanced Child Development: Cross Cultural Perspective (3-6 hrs.)
PSY 121: Psychology of Adjustment (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)
PSY 271: Human Sexuality (3 hrs.)
PSY 280: Topics in Psychology (3 hrs.)
PSY 301: Psychology of Gender (3 hrs.)
PSY 330: Forensic Psychology (3 hrs.)
PSY 355: Psychological Testing and Personality Assessment (3 hrs.)
PSY 359: Counseling I (3 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
PSY 380: Topics in Psychology (3 hrs.)
PSY 381: Internship (1-4 hrs.)
PSY 404: Group Procedures (3 hrs.)
PSY 415: Psychology of Personality (3 hrs.)
PSY 425: History and Systems of Psychology (3 hrs.)

NOTE: Course descriptions for the CHS/EDU and MAT may be found under the program headings of Education and Mathematics.

Students who major in Psychology or Human Development/Child Study will be required to complete a Senior Capstone in their senior year.

Requirements for a Minor in Psychology

The minor in psychology requires completion of a minimum of 15 semester hours in PSY, including the required course listed below and at least 6 semester hours at or above the 300 level.

Required Courses

PSY 111: Introduction to Psychology (3 hrs.)
PSY 225: Social Psychology (3 hrs.)

Requirements for a Minor in Forensic Science

A forensic science minor requires completion of PSY 111 Introduction to Psychology plus six hours in Biology/Forensic Science and six hours in Psychology/Forensic Science. Six of those hours must be at or above the 300 level.

Required Course:

PSY 111: Introduction to Psychology (3 hours)

Courses which fulfill the Minor requirements in Forensic Science include:

PSY 225: Social Psychology (3 hours)
PSY 320: Abnormal Psychology (3 hours)
FOR/PSY 330: Forensic Psychology (3 hours)
FOR/PSY 355: Psychological Testing and Personality Assessment (3 hours)
FOR/PSY 380: Topics in Forensic Psychology (3 hours)
PSY 415: Psychology of Personality (3 hours)
BIO 200: Crime Scene Analysis (3 hours)
FOR 301: Forensic Microscopy
FOR 280: Topics in Forensic Biology (3 hours)
FOR 380: Topics in Forensic Biology (3 hours)

Psychology Courses

PSY 111: Introduction to Psychology

(3 hrs.)

(Open to all students) (Offered every semester)

An introduction to the major sub-fields of contemporary psychology. Emphases on the diversity of psychology as a discipline and how psychological principles pertain to everyday life.

PSY 121: Psychology of Adjustment

(3 hrs.)

(Open to all students) (Offered every other year)

Students in the course develop an informed perspective on their psychological adjustment. Relationships, values, health and personal history are studied.

PSY 211: Educational Psychology

(3 hrs.)

(Prerequisites: PSY 111 and sophomore standing) (Offered every other semester)

This course surveys the nature and conditions of human learning. We examine methods of assessing intellectual and personality characteristics as well as social dynamics, as pupils enter into the learning process.

PSY 225: Social Psychology

(3 hrs.)

(Prerequisite: PSY 111) (Offered every year, Spring semester)

Social psychology is the study of the influences on and consequences of social interaction. It is concerned with the relationships between the individual and other persons or groups of people. This course presents a survey of theory and research in social psychology. We will explore the various ways people think about, affect and relate to one another. The course will cover topics such as the social self concept, social judgment, attitudes, persuasion, conformity, aggression, helping behavior, prejudice and interpersonal relationships.

PSY 271: Human Sexuality

(3 hrs.)

(Prerequisite: PSY 111) (Offered every three years)

Course examines human sexuality from several perspectives (biological, social, cultural, ethical). Topics include anatomy and reproduction, gender roles, love, varieties of sexual expression, birth control, the development of sexuality over the life span, diseases, dysfunction and treatment.

PSY 280: Topics in Psychology

(3 hrs.)

(Prerequisite: PSY 111)(Offered as needed)

Topics courses are devoted to special subjects that may not be covered in depth in other courses. Topics offered may include Health Psychology, Positive Psychology.

PSY 301: Psychology of Gender

(3 hrs.)

(Prerequisites: PSY 111 and sophomore standing; cross listed as WST 301) (Offered every other year)

This course examines the psychology and biology of gender. The development of gender roles, stereotypic conceptions of femininity, masculinity and their impact on the development of self and the different perspectives men and women bring to intimate relationships.

PSY 310: Developmental Psychology

(3 hrs.)

(Prerequisite: PSY 111 and sophomore standing) (Offered every year, alternating semesters)

This course uses major psychological theories to explore the normal stages of development from birth until death. Selected controversial issues and case studies relating to development will also be discussed.

PSY 320: Abnormal Psychology

(3 hrs.)

(Prerequisites: PSY 225)(Offered every year, fall semester)

Survey of basic areas of abnormal psychology, history of mental disorders, survey of extent and severity of problems today. Emphases in biological, psychological and social approaches to explaining mental disorders.

PSY 330: Forensic Psychology

(3 hrs.)

(Prerequisite: PSY 111 and sophomore standing)(Offered every other year)

This course is intended for students interested in the interactive relationship between psychology and law. The student will explore the many aspects of criminal and civil law and how psychological research, theory, and practice assist the legal system and influence public policy.

PSY 331: Learning and Cognition

(3 hrs.)

(Prerequisite: PSY 310)(Offered every year, alternating semesters)

Provides an introduction to the study of learning and cognition through an examination of the learning paradigms of classical and instrumental conditioning and issues fundamental to the structure and function of cognitive theory. Emphases on applied and theoretical findings.

PSY 345: Psychological Research Methods

(3 hrs.)

(Prerequisites: PSY 320 or PSY 331, and senior standing)(Offered every fall semester)

This course is designed to introduce students to the research methods used in psychology, to begin designing a study, and conducting the initial literature review. Students incorporate class materials to design an independent research study and complete the corresponding literature review necessary to support the project, guided by the instructor. This course is a "hands-on" research design course.

PSY 355: Psychological Testing and Personality Assessment

(3 hrs.)

(Prerequisites: PSY 310, PSY 320; Cross listed with FOR 355)(Offered every other year)

This course covers the basic concepts for describing and evaluating standardized tests, including reliability, validity, norms and standard scores. These concepts are then used to evaluate a number of representative tests in different areas: intelligence, interests, aptitude and personality. Students also take and score some of these standard tests.

PSY 359: Counseling I

(3 hrs.)

(Prerequisites: PSY 320)(Offered every other year)

Introductory course in clinical counseling psychology. Discussion and assessment of a variety of counseling and therapeutic approaches for adjustment problems and mental disorders. Review of taped practice interviews under supervision of instructor.

PSY 380: Topics in Psychology

(3 hrs.)

(Prerequisite: PSY 225 and sophomore standing)(Offered as needed)

Topics courses are devoted to special subjects that may not be covered in depth in other courses. Topics may include Addictions, Gerontology.

PSY 381: Internship

(1-4 hrs.)

(Prerequisites: INT 210, PSY 225 and sophomore standing)(Offered every semester)

Students must complete 126 hours of work in an agency or institution as a contributing member of the staff for each 3 semester hours of credit earned (or 42 hrs per credit hour). Student carries on a wide a range of duties as she is qualified to execute under the direct supervision of a professional in the agency or institution. Each student will work with a Psychology Faculty member to complete an appropriate documentation and assessment of their internship. This may include a log of time, regular internship meetings, a journal, a summary of learning, and a paper on the history and scope of the agency.

PSY 404: Group Procedures

(3 hrs.)

(Prerequisite: PSY 359 and PSY 310)(Offered every other year)

An in-depth exposure to experiential learning through small group experiences. For trainees in psychology who want to develop skills in facilitating groups for persons in therapy or work settings. Review of taped practice groups under supervision of instructor.

PSY 415: Psychology of Personality

(3hrs.)

(Prerequisites: PSY 320 and one other 300 level course)

This course is grouped around the major theories and theorists in personality. Development of personality, structure of personality, motivation of personality, normal and abnormal personality characteristics will be examined.

PSY 425: History and Systems of Psychology

(3 hrs.)

(Prerequisites: PSY 320 or PSY 331, and senior standing)

This course is designed to give the student an in-depth exposure to the philosophical underpinnings and broad ontological background of theories developed throughout the history of psychology as a science. Specifically, this course gives a student perspective into science, a deeper understanding of the field of psychology, and greater knowledge about the directions psychology might take in the future. This course covers the history of psychology from Aristotle to the present. Writing intensive.

PSY 430: Physiological Psychology

(3 hrs.)

(Prerequisites: BIO 181 or BIO 111, and PSY 331)(Offered every other year)

This course uses current knowledge of the brain, nervous system and endocrine system to explore the roles of physiological factors in health, disease, behavior, emotions, and mental disorders.

PSY 441: Senior Research

(3 hrs.)

(Prerequisites: PSY 345 and senior standing)

In-depth original research of topics not covered in other courses. Check semester course schedule for topic offered. This is the required senior capstone course for psychology majors. The course uses both research writing skills and seminar discussion as learning tools.

Forensic Science Courses**FOR 280: Topics in Forensic Science**

(3 hrs.)

(Prerequisite: PSY 111)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

FOR 330: Forensic Psychology

(3 hrs.)

(Prerequisite: PSY 111 and sophomore standing; cross-listed with PSY 330.)

This course is intended for students interested in the interactive relationship between psychology and law. The student will explore the many aspects of criminal and civil law and how psychological research, theory, and practice assist the legal system and influence public policy.

FOR 301: Forensic Microscopy

(3 hrs)

(Prerequisite: BIO 181 or BIO 111 or BIO 200; lab fee charged. Cross listed with BIO 302.)

This course is designed to use various microscopic techniques to examine trace evidence. The focus will be on how to use a microscope for forensic science and the examination of various mounting and staining techniques of trace evidence. The trace evidence examined will include human and animal hairs, various fibers and plastic fusion, glass, paint, soil, explosives, minerals, dust, drugs and arson. In addition, students will learn the criteria for including or excluding trace evidence, and the preparation of evidence. This class is lab intensive and will use case studies using various techniques.

FOR 355: Psychological Testing and Personality Assessment

(3 hrs.)

(Prerequisites PSY 320 and sophomore standing; cross-listed with PSY 355)(Offered every other year)

This course covers the basic concepts for describing and evaluating standardized tests, including reliability, validity, norms and standard scores. These concepts are then used to evaluate a number of representative tests in different areas: intelligence, interests, aptitude and personality. Students also take and score some of these standard tests.

FOR 380: Topics in Forensic Science/Topics in Forensic Psychology

(3 hrs.)

(Prerequisite: FOR/PSY/BIO 200, or permission of instructor)

Topics courses are devoted to special subjects that may not be covered in depth in other courses.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent studies may be obtained by contacting a faculty member to sponsor the study and in the Office of the Registrar

Spanish

Stephens College offers a minor in Spanish. Students interested in international business are encouraged to develop a student-initiated major by combining Spanish with Entrepreneurship and Business Management. The Spanish minor is also available to include in the Liberal Studies major.

Requirements for a Minor in Spanish

The minor in Spanish requires the completion of 15 semester hours including at least six hours at or above the 300 level. Students who demonstrate proficiency at the intermediate level will substitute advanced-level Spanish language courses to fulfill the 15 semester hours required for the minor.

Required Courses (15 hours)

SPN 251: Intermediate Spanish Review (3 hrs.)

SPN 252: Intermediate Spanish II (3 hrs.)

SPN 325: Advanced Reading and Writing (3 hrs.)

SPN 338: Topics in Hispanic Civilization and Culture (3 hrs.)

SPN 356: Survey of Spanish Literature (3 hrs.)

or

SPN 357: Topics in Hispanic Literature (3 hrs.)

Spanish Courses

SPN 101: Intensive Elementary Spanish

(3 hrs.)

(Open to all students with little or no previous study of Spanish; ordinarily not more than two units of high school Spanish)

Objectives: basic structures, acquisition of vocabulary, simple reading and writing, and development of basic conversational skills. Introduction to Spanish-speaking peoples and cultures.

SPN 102: Elementary Spanish II

(3 hrs.)

(Prerequisite: SPN 101 or at least two units of high school Spanish)

Continuation of SPN 101.

SPN 251: Intermediate Spanish Review

(3 hrs.)

(Prerequisite: SPN 102 or at least three units of high school Spanish)

Designed to strengthen four language skills: comprehension, speaking, reading and writing. The study of structure and grammar is complemented by intermediate readings and conversation. Emphasizes the culture of the Spanish-speaking world.

SPN 252: Intermediate Spanish II

(3 hrs.)

(Prerequisite: SPN 251 or at least three units of high school Spanish)

Designed to teach the student more advanced concepts in Spanish comprehension, speaking, reading and writing. The study of structure and grammar is complemented by intermediate readings, writing, and conversation. Emphasizes the culture of the Spanish-speaking world.

SPN 325: Advanced Reading and Writing

(3 hrs.)

(Prerequisites: SPN 252 or permission of instructor)

This course is designed for students with considerable background in Spanish who wish to continue to improve the four fundamental skills involved in second language acquisition (reading, writing, listening and speaking). Although some grammatical review will be included, a good deal of the course focuses on the most advanced grammatical structures that require additional practice, exercises and guided compositions. The class will be conducted entirely in Spanish.

SPN 338: Topics in Hispanic Civilization and Culture

(3 hrs.)

(Prerequisites: ARH 101; *or* SPN 101, 102, 251 *or* 252)

(Taught in English; may be repeated for credit with different topic and with permission of instructor)

This course examines the development of Spanish and Latin American civilizations as reflected in historical and political events, colonization, social institutions, women's contributions, economics, literature and the arts. Recent topics have included "Mexico, Central America and the Caribbean," "Latin American Civilization through Literature," "Contemporary Latin American Politics and Society," "Latin America and the United States."

SPN 356: Survey of Spanish Literature

(3 hrs.)

(Prerequisites: SPN 252, four years of high school Spanish or permission of instructor) (Course may be repeated for credit with different content and permission of instructor)

The course introduces students to the background and analysis of Spanish and Hispanic literature of the modern period. The class is conducted in Spanish.

SPN 357: Topics in Hispanic Literature

(3 hrs.)

(Prerequisites: SPN 252, four years of high school Spanish or permission of instructor) (Course may be repeated for credit with different content and permission of instructor)

This course is organized around a topic or literary genre, and may also be taught in translation in order to accommodate all students interested in Hispanic literature. Offerings have included "Hispanic- American Poetry," "Latin American Drama," and "Latin American Women Writers."

Theatre Arts

Dean, School of Performing Arts: Beth Leonard, M.F.A.

Theatre Arts area offers intensive training in all aspects of theatre. A student may choose any of the following emphases.

- *ACTING*
- *MUSICAL THEATRE*
- *DIRECTING*
- *SCENE DESIGN*
- *STAGE MANAGEMENT*
- *LIGHTING DESIGN*
- *THEATRE MANAGEMENT*
- *COSTUME DESIGN*
- *TECHNICAL THEATRE*

The faculty includes professional actor-teachers, designers and management staff. Theatre Arts operates three production facilities on campus, the Macklanburg Proscenium Theatre, Warehouse Thrust Theatre and an Arena Theatre, as well as a summer stock 450-seat proscenium theatre in Iowa. The department produces 10 productions on campus during the academic year and nine productions each summer at Lake Okoboji. Okoboji Summer Theatre produces four children's shows in our Boji Bantam Theatre.

The bachelor of fine arts degrees in theatre arts, theatre management or theatrical costume design are earned in three years and two summers and are offered for the student whose primary interest lies in developing pre-professional skills.

Two summer programs afford additional theatre experience with college credit: the on-campus Stephens Summer Theatre Institute and the Okoboji Summer Theatre at Spirit Lake, Iowa. At Okoboji, the students work with professional actors, directors and designers in the production of nine plays in weekly stock.

Requirements for the B.F.A. Major in Theatre Arts

The bachelor of fine arts major in theatre arts requires completion of liberal arts requirements and courses as specified below. Minimum credits for a B.F.A. are 120 semester hours of which 36 semester hours must be upper level coursework (300 level or above). B.F.A. requirements include one summer in the Summer Theatre Institute and one in Okoboji Summer Theatre, six production crew assignments over three years and two strikes per semester. Entrance to the B.F.A. program is based on faculty evaluation of each student's work at an audition/interview session the second semester of the freshman year. Elective work in the B.F.A. major may include advanced acting, stage management, directing, scene design, costume design and lighting design. A B.F.A. Theatre major must complete the first summer session requirement in order to continue in the B.F.A. sequence.

Because of the rigorous nature of the performing arts program, students are expected to demonstrate a level of dedication, effort and ethical behavior consistent with that demanded within the profession. Any student who, in the collective judgment of the department faculty in consultation with the department chair, fails at any time to live up to these standards may be required to withdraw from the B.F.A. program.

Theatre majors must achieve at least a C- in all Theater major classes or they will be required to repeat that class before enrolling in any classes that list that class as a prerequisite.

Required Courses - Acting Emphasis

THA 122: Acting I (3 hrs.)
 THA 124: Acting II (3 hrs.)
 THA 128: Theatre Speech (3 hrs.)
 THA 227: Intro to Stagecraft/Stage Mgmt (3 hrs.)
 THA 251: Make-up/Costuming (3 hrs.)
 THA 272: Acting III (3 hrs.)
 THA 313: Theatre History I (3 hrs.)
 THA 314: Theatre History II (3 hrs.)
 THA 332: Acting IV (3 hrs.)
 THA 420: Senior Acting Seminar (3 hrs.)
 ENG 345: Shakespeare (3 hrs.)

and

one additional dramatic literature course

and

9 elective THA courses (18 hrs.)

Recommended classes:

THA 232: Directing I (3 hrs.)
 THA 248: Performance Techniques (2 hrs.)
 THA 320: Directing II (2 hrs.)
 THA 340: Movement for Actors (1 hr.)
 THA 421: Advanced Acting I - Shakespeare (3 hrs.)
 THA 422: Advanced Acting II - The Audition (3 hrs.)
 THA 423: Advanced Acting III - Acting for Camera (3 hrs.)
 THA 424: Advanced Acting IV: Comedy (3 hrs.)

Plus 6 production crew assignments over 3 years (at least three must be prep crews) and 2 strikes per semester.

In addition, two summer theatre programs are required:

**Summer Theatre Institute
(on-campus housing required)**

11 credits from the following:
 THA 248: Performance Technique (2 hrs.)
 THA 258: Stage Movement (3 hrs.)
 THA 259: Acting Workshop (3 hrs.)
 THA 260: Theatre Production and Management I (3-9 hrs.)

**Okoboji Summer Theatre
(may be repeated once)**

THA 360: Acting Workshop II (6 hrs.)
 THA 361: Production Workshop II (3-9 hrs.)
 THA 363: Theatre Management II (3 hrs.)

Required Courses - Technical Emphasis

THA 122: Acting I (3 hrs.)
 THA 211: Drafting for Technical Theatre (3 hrs.)
 THA 215: Rendering (2 hrs.)
 THA 216: Scenic Design I (3 hrs.)
 THA 218: Theatrical Lighting I (3 hrs.)
 THA 227: Intro to Stagecraft/Stage Mgmt (3 hrs.)
 THA 251: Makeup/Costuming (3 hrs.)
 THA 313: Theatre History I (3 hrs.)
 THA 314: Theatre History II (3 hrs.)
 THA 425: Senior Production Seminar (3 hrs.)
 ENG 345: Shakespeare (3 hrs.)

and

one additional dramatic literature or Art History course

and

7 elective THA courses (19 hrs.)

Recommended classes:

THA 219: Sound Design I (3 hrs.)
 THA 228: Stage Management II (1-3 hrs.)
 THA 229: Stagecraft II (1-2 hrs.)
 THA 232: Directing I (3 hrs.)
 THA 235: Scene Painting (3 hrs.)
 THA 252: Costume Design I (3 hrs.)
 THA 310: Technical Theatre Practicum (1 hr.)
 THA 317: Scenic Design II (3 hrs.)

Plus 6 production crew assignments over 3 years (at least three must be prep crews) and 2 strikes per semester.

In addition, two summer theatre programs are required:

**Summer Theatre Institute
(on-campus housing required)**

11 credits from the following:
 THA 248: Performance Technique (2 hrs.)
 THA 258: Stage Movement (3 hrs.)
 THA 259: Acting Workshop (3 hrs.)
 THA 260: Theatre Production and Management I (3-9 hrs.)

**Okoboji Summer Theatre
(may be repeated once)**

THA 361: Production Workshop II (3-9 hrs.)
 THA 363: Theatre Management II (3 hrs.)

Requirements for the B.F.A. in Theatre Management

Required Courses

Theatre Courses

THA 122: Acting I (3 hrs.)
THA 124: Acting II (3 hrs.)
THA 216: Scenic Design I (3 hrs.)
THA 218: Theatrical Lighting I (3 hrs.)
THA 227: Intro to Stagecraft/Stage Management (3 hrs.)
THA 232: Directing I (3 hrs.)
THA 251: Make-up/Costuming (3 hrs.)
THA 313: Theatre History I (3 hrs.)
THA 314: Theatre History II (3 hrs.)
THA 425: Senior Production Seminar (3 hrs.)
ENG 345: Shakespeare (3 hrs.)

And

One additional dramatic literature or Art History course

Plus 4 production crew assignments, two strikes per semester, and 1 internship in the Playhouse Box Office

Business Courses

ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 171: Foundations of Business (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)

In addition, two summer theatre programs are required:

Summer Theatre Institute (on-campus housing required)

11 credits from the following:

THA 248: Performance Technique (2 hrs.)
THA 258: Stage Movement (3 hrs.)
THA 259: Acting Workshop (3 hrs.)
THA 260: Theatre Production and Management I (3-9 hrs.)

Okoboji Summer Theatre (may be repeated once)

THA 360: Acting Workshop II (6 hrs.)
THA 361: Production Workshop II (3-9 hrs.)
THA 363: Theatre Management II (3 hrs.)

Requirements for the B.A. Major in Theatre Arts

The Bachelor of Arts in Theatre Arts is designed for students who wish to include more intensive work in liberal arts in the degree program as preparation for graduate study or a private teaching career. The Bachelor of Arts major in Theatre Arts requires completion of liberal arts requirements and 33 semester hours as specified below. At least 15 hours of Theatre Arts must be at or above the 300 level. In addition, students are required to complete two production crew assignments and two strikes.

Theatre majors must achieve at least a C- in all Theater major classes or they will be required to repeat that class before enrolling in any classes that list that class as a prerequisite.

Required Courses

THA 122: Acting I (3 hrs.)
THA 124: Acting II (3 hrs.)
THA 128: Theatre Speech (3 hrs.)
THA 227: Intro to Stagecraft/Stage Management (3 hrs.)
THA 232: Directing I (3 hrs.)
THA 251: Make-up/Costuming (3 hrs.)
THA 313: Theatre History I (3 hrs.)
THA 314: Theatre History II (3 hrs.)

ENG 345: Shakespeare (3 hrs.)

12 Hours of additional theatre courses required, 6 hours must be at 300 level

Plus 2 production crew assignments and 2 strikes

One of the following four:

THA 216: Theatrical Design I (3 hrs.)

THA 218: Theatrical Lighting I (3 hrs.)

THA 219: Sound Design I (3 hrs.)

THA 252: Costume Design I (3 hrs.)

One of the following two:

THA 420: Senior Acting Seminar (3 hrs.)

THA 425: Senior Production Seminar (3 hrs.)

Requirements for the B.F.A. Major in Theatrical Costume Design

The Bachelor of Fine Arts in Theatrical Costume Design requires completion of liberal arts requirements and courses as specified below. BFA requirements include one summer in the Summer Theatre Institute and one in Okoboji Summer Theatre, six production crew assignments over three years and two strikes per semester. A total of 120 semester hours and a cumulative gpa of 2.0 is required for all degrees.

Required Courses

Theatre Courses

THA 122: Acting I (3 hrs.)

THA 215: Rendering for the Theatre (2 hrs.)

THA 227: Introduction to Stagecraft/Stage Management (3 hrs.)

THA 251: Make-up/Costuming (3 hrs.)

THA 252: Costume Design I (3 hrs.)

THA 313: Theatre History I (3 hrs.)

THA 314: Theatre History II (3 hrs.)

THA 352: Costume Design II (3 hrs.)

THA 412: Advanced Production Design (3 hrs.)

THA 425: Senior Production Seminar (3 hrs.)

Plus 6 crew assignments and 2 strikes

Fashion Courses

FAS 111: Beginning Clothing Construction (3 hrs.)

FAS 214: Draping and Patternmaking I (5 hrs.)

FAS 315: Pre-20th Century Costume (3 hrs.)

FAS 375: 20th Century Costume (3 hrs.)

Art Courses

ART 105: Beginning Drawing (3 hrs.)

ART 201: Life Drawing (3 hrs.)

ART 203: Painting and Color (3 hrs.)

In addition, two summer theatre programs are required:

Summer Theatre Institute (on-campus housing required)

11 credits from the following:

THA 248: Performance Technique (2 hrs.)

THA 258: Stage Movement (3 hrs.)

THA 259: Acting Workshop (3 hrs.)

THA 260: Theatre Production and Management I (3-9 hrs.)

Okoboji Summer Theatre (may be repeated once)

THA 361: Production Workshop II (6 hrs.)

THA 363: Theatre Management II (6 hrs.)

Requirements for a Minor in Theatre Arts

Required Courses

THA 122: Acting I (3 hrs.)
THA 227: Stagecraft/Stage Management (3 hrs.)
THA 232: Directing I (3 hrs.)
THA 251: Make-up/Costuming (3 hrs.)
THA 313: Theatre History I (3 hrs.)
THA 314: Theatre History II (3 hrs.)

Theatre Arts Courses

THA 122: Acting I—Mind and Body: The Actor's Preparation

(3 hrs.)

(Open only to Theatre majors)

A course designed to provide beginning theatre students an understanding of the senses and an awareness of self, others and the world in order to develop basic acting skills.

THA 124: Acting II—Scene Study (Acting emphasis)

(3 hrs.)

(Prerequisite: THA 122, open only to Theatre Majors)

Provides the tools necessary for breaking down the script, making effective choices and communicating the intent of the scene in a dramatic and effective way.

THA 128: Theatre Speech

(3 hrs.)

(Open to all students)

Designed to give students the tools to develop vocal quality and speech standards for performance in theatre, film, television and radio.

THA 211: Drafting for Technical Theatre

(3 hrs.)

(Open to all students)

Introduction to basic mechanical drawing for theatrical design and construction.

THA 212: Beginning Production Design and Management

(1-3 hrs.)

(Prerequisite: permission of instructor; may be repeated for credit.)

Hands on practical application of technical knowledge through projects or positions of responsibility on department or warehouse productions. Typically an assistant or smaller warehouse assignment.

THA 215: Rendering for the Theatre

(2 hrs.)

(Prerequisite: THA 216 or permission of instructor)

Introductory course for scene designers and lighting designers in the techniques of rendering in watercolor, acrylics, pastels and other media. May be repeated one time for credit.

THA 216: Scenic Design I

(3 hrs.)

(Prerequisite: THA 211 or permission of instructor)

Introduction to the theory and practice of stage design, including drawing of floor plans, elevations, detail drawings and beginning rendering.

THA 218: Theatrical Lighting I

(3 hrs.)

Introduction to the theory and practice of stage lighting, including light plots, focus charts and schedules, hookups, the creation of lighting cues and functions and qualities of light.

THA 219: Sound Design I

(3 hrs.)

Introduces students to the design and technology of sound as it is utilized in the theater and entertainment fields. The class will combine lecture, demonstration and several hands-on projects. Topics will include microphone selection and use, amplification and speakers, multi-track recording, aural aesthetics and the theatricality of sound.

THA 227: Introduction to Stagecraft/Stage Management

(3 hrs.)

(Open only to Performing Arts majors)

Lecture, demonstration and practical work assignments to develop basic production skills and provide a base knowledge of various areas of theatre production. Introduction to the contemporary practice of stage management.

THA 228: Stage Management II

(1-3 hrs.)

(Prerequisite: THA 227 and by permission of instructor)

A course designed to assist the student in developing competency as a stage manager, including the capacity to assemble a complete production prompt script. Fifty (50) hours production work required.

THA 229: Stagecraft II

(1-2 hrs.)

(Prerequisites: THA 227 and permission of instructor)

Lecture, demonstration and practical work assignments to develop more advanced skills in production techniques.

THA 232: Directing I

(3 hrs.)

(Prerequisites: THA 124, THA 227 or permission of instructor)

A study of the function of the director and basic theories of composition, picturization and movement. Practical staging assignments. Development of practical skills as directors through classroom discussion and the direction of scenes. Assembly of a complete director's script for a final project.

THA 235: Scene Painting

(3 hrs.)

(Open to all students; lab fee charged)

Introduction to basic techniques used in the painting of stage scenery.

THA 236: Properties Design and Production

(3 hrs.)

Students will learn design requirements of theatrical space (arena, thrust, proscenium); become familiar with sketching process as communication tool; skill in areas of craft construction and upholstery; be able to write script analysis with a properties chart; be able to design, create and procure props for script and for a directors parameters.

THA 248: Performance Techniques

(2 hrs.)

(Prerequisite: THA 124; may be taken three times for credit)

Intensive study of the skills for singing on the stage, practical experience and individual attention concerning performance and singing techniques. Delivery, expression, interpretation of lyrics and stage presence will be studied and developed through individual attention and practical experience.

THA 251: Makeup/Costuming

(3 hrs.)

(Open only to Performing Arts majors)

Study of basic techniques of designing and applying stage makeup for straight, character and stylized roles. Study of beginning costuming skills through class discussions and laboratory work.

THA 252: Costume Design I

(3 hrs.)

(Prerequisite: THA 251 or permission of instructor)

An introduction to costume design through the study of script and character analysis. Period styles and rendering techniques.

THA 258: Stage Movement (STI)

(3 hrs.)

(Prerequisites: THA 124, THA 227, THA 251 and/or program approval)

Development of stage movement and dance skills for acting students in the Summer Theatre Institute.

THA 259: Acting Workshop I (STI)

(3 hrs.)

(Prerequisites: THA 124, THA 227, THA 251 and/or program approval)

Application of theories and techniques learned in first-year acting classes through class assignments, rehearsal and public performances in the Summer Theatre Institute.

THA 260: Theatre Production and Management I (STI)

(3 hrs.)

(Prerequisites: THA 124, THA 227, THA 251 and/or program approval)

Development of basic skills in technical theatre through class assignments and crew work and a study of general principles and accepted practices in theatre management. Summer Theatre Institute only.

THA 272: Acting III—Scene Analysis: Character Study

(3 hrs.)

(Prerequisite: THA, STI; open only to BFA Acting Sequence Students or by permission of instructor)

Scene analysis to form an approach to discovering the essence of the character—motivation and intention. Scenes used to implement character study, create given circumstance and develop technique for credible characterization and proper execution.

THA 280: Topics in Theatre Arts

(3 hrs.)

(Open to all students)

Topics courses are devoted to special subjects that may not be covered in depth in other courses, to issues of current interest or to the newest research available in a discipline.

THA 300: Theatre Acting Practicum

(0-1 hr.)

Practical application of acting technique learned in the classroom. Performance experience is developed while working collaboratively to mount a theatre production. Students have opportunity to practice the technique and essentials of their particular interest in a realized endeavor.

THA 310: Theatre Technical Practicum

(0-1 hr.)

Practical application of technique learned in the classroom. Technical/Design/Crew experience is developed while working collaboratively to mount a theatre production. Students have opportunity to practice the technique and essentials of their particular interest in a realized endeavor.

THA 312: Intermediate Production Design and Management

(1-3 hrs.)

(Prerequisite: permission of instructor; may be repeated for credit)

Hands on practical application of technical knowledge through projects or positions of responsibility on department or warehouse productions. Typically an assistant position or a major warehouse position.

THA 313: Theatre History I

(3 hrs.)

(Open to all students)

A study of the theatre of ancient Greece and Rome, dealing primarily with the development of the physical theatre structures, production methods and major theatrical figures. Continuing with the study of theatre from 1100 to 1700 dealing primarily with the development of physical theatre structures, production methods and major theatrical figures.

THA 314: Theatre History II

(3 hrs.)

(Prerequisite: THA 313 or permission of instructor)

A study of theatre from 1700 to 1875 dealing primarily with the development of physical theatre structures, production methods and major theatrical figures. Continuing with a study of "modern" theatre, from the emergence of realism (ca. 1875 to the present), dealing primarily with styles, production methods and major theatrical figures.

THA 317: Scenic Design II

(3 hrs.)

(Prerequisite: THA 216 or permission of instructor)

A course designed to assist the student in developing proficiency as a designer of stage scenery through research, classroom discussion and design projects.

THA 318: Theatrical Lighting II

(3 hrs.)

(Prerequisite: THA 218 or permission of instructor)

A course designed to assist the student in developing proficiency as a designer of stage lighting through research, classroom discussion and design projects.

THA 320: Directing II

(2 hrs.)

(Prerequisite: THA 232 or permission of instructor)

Advanced study in directing techniques, including studying theories concerning the director's choices regarding scenery, lighting and costuming. Each student directs a one-act play.

THA 332: Acting IV—Scene Study: Styles

(3 hrs.)

(Prerequisite: THA 272)

Introduces different styles and period pieces to broaden the student's perspective. Scene study is to be the basic means used to develop the technique required to create the style and ambiance of a period.

THA 340: Movement for Actors

(1 hr.)

(Prerequisite: THA 332)

This movement class will cover the basic Vinyoga principles, including yoga postures, breath work, meditation techniques and tools for using yoga to enhance flexibility and concentration.

THA 348: Advanced Performance Technique

(2 hrs.)

(Prerequisites: THA 248 and permission of instructor; may be taken three times for credit)

Advanced techniques for musical comedy presentation.

THA 352: Costume Design II

(3 hrs.)

(Prerequisite: THA 252)

Continuation of THA 252 Costume Design I.

THA 360: Acting Workshop II (Okoboji)

(6 hrs.)

(Prerequisites: THA 332 and program approval)

Students learn through practical experience, performing three to six roles during a 10-week summer stock season at the Okoboji Summer Theatre.

THA 361: Production Workshop II (Okoboji)

(3-9 hrs.)

(Prerequisites: 27 hours in Theatre Arts and program approval)

Students learn through practical experience, participating in crew work for a 10-week summer stock season at the Okoboji Summer Theatre.

THA 363: Theatre Management II (Okoboji)

(3 hrs.)

(Prerequisites: 27 hours in Theatre Arts and program approval)

Students learn more advanced principles and practices of theatre management through classes and work assignments during a 10-week summer stock season at Okoboji Summer Theatre.

THA 380: Topics in Theatre Arts

(3 hrs.)

(Prerequisites: see current course schedule)

Topics courses are devoted to special subjects that may not be covered in depth in other courses, to issues of current

interest or to the newest research available in a discipline.

THA 412: Advanced Production Design and Management

(1-3 hrs.)

(Prerequisite: permission of instructor; may be repeated for credit)

Hands on practical application of technical knowledge through projects or positions of responsibility on department or warehouse productions. Typically a major department production position.

THA 413: Stagecraft III

(3 hrs.)

(May be taken four times for credit)

(Prerequisites: THA 214, THA 216, THA 218 and permission of instructor)

Practical work experience designed to aid the student in attaining professional quality skills through completion of a major construction project.

THA 420: Senior Acting Seminar

(3 hrs.)

(Prerequisites: THA 332, senior standing and permission of program)

An intensive course where actors develop the fundamental business skills, materials and marketing techniques necessary for a career in the entertainment industry.

THA 421: Advanced Acting I—Shakespeare

(3 hrs.)

(Prerequisite: THA 332 or permission of instructor)

Shakespeare for the actor. Voice, movement and script analysis in classical drama.

THA 422: Advanced Acting II—The Audition

(3 hrs.)

(Prerequisite: THA 421, which may be taken concurrently, or permission of instructor)

Creation of an audition package for presentation at the national URTA auditions for advanced work in graduate schools, summer stock and professional repertory theatre.

THA 423: Advanced Acting III—Acting for Camera

(3 hrs.)

(Prerequisite: THA 332 or permission of instructor)

Acting for camera in TV and film (in conjunction with the Mass Media Program).

THA 424: Advanced Acting IV Comedy

(3 hrs.)

(Prerequisite: THA 332 or permission of instructor)

Comedy: theory and acting techniques. Course includes study in slapstick farce, stand-up monologues, contemporary comic playwrights and "period" plays (Restoration, Wilde, Coward).

THA 425: Senior Production Seminar

(3 hrs.)

(Prerequisites: senior standing and one of the following: THA 312, 317, 318, or 412)

The production seminar is an intensive course to prepare the technical theatre student to enter the working world of theatre. Each student works with a faculty member in his/her specific area of concentration during lab sessions. The core of the course is the development and refinement of a portfolio for presentation/interviews during the semester. The course includes readings and discussions about moral and ethical issues faced in art and the business of technical theatre today.

THA 432: Directing III

(3 hrs.)

(May be taken four times for credit)

(Prerequisite: THA 320 or permission of instructor)

Direction of a major production with the approval of the program chair.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in the department offices or in the Office of the Registrar.

Women's Studies

Coordinator: Mimi Hedges M.F.A.

Women's Studies at Stephens is an interdisciplinary program drawing upon the expertise of faculty and student-life professionals across the campus and focusing on the construction of knowledge about women, both in the United States and in the rest of the world. In Women's Studies classes students and faculty work together to illuminate women's distinct experiences, perspectives, and concerns, as well as to explore the liberatory strategies women have employed and continue to employ throughout the world. More than 50 faculty members, representing all areas of academic life, have taught in the program since its beginning in the early 1970s when Stephens College first demonstrated national leadership in the field.

The Women's Studies Program offers a minor. But Women's Studies is also an excellent choice for students who wish to combine study in the discipline with another discipline in a student-initiated major. As well as completing the liberal arts requirements and the courses listed below for the Women's Studies minor, the student works with her advisor to plan a course of study that combines additional Women's Studies courses and a sequence of courses from one or more of the academic disciplines complementary to women's studies.

Requirements for a Minor in Women's Studies

A minor in women's studies requires the completion of 15 semester hours, including at least six hours at or above the 300 level, as listed below.

Required Course

WST 210: Introduction to Women's Studies (3 hrs.)

Plus 12 hours of WST courses; six hours of which must be at or above the 300 level.

Choose from the following courses:

WST/LGS 110: Women, Law and Justice (3 hrs.)
WST/PSY 301: Psychology of Gender (3 hrs.)
WST/ENG 308: Women Writers (3 hrs.)
WST 310: Gender Across Cultures (3 hrs.)
WST/ARH 355: Women in Art (3 hrs.)
WST/NSC 365: Women, Science and Society (3 hrs.)
WST 464/IME 464: Women and The Media (3 hrs.)

Courses in the Liberal Arts may be taken for elective credit in the minor. Courses will be identified in the course schedule as meeting WST elective credit.

Courses offered in 2010-2011 include:

LBA 153: Women in Music (3 hrs.)*
LBA 224: Women's Detective Fiction (3 hrs.)*

*Note: course cannot count toward **both** the LBA and WST minor requirements

The following will offered only as needed:

WST 280: Topics in Women's Studies (1-3 hrs.)
WST 311: Development of Feminist Thought (3 hrs.)
WST 312: Contemporary Feminist Thought (3 hrs.)
WST 380: Topics in Women's Studies (1-3 hrs.)

Women's Studies and the Liberal Studies Major

In the residential program, the Women's Studies minor is available as an option to include in the Liberal Studies major. In addition, the program co-sponsors a concentration in English and Women's Studies which is also available for the Liberal Studies major. See the Liberal Studies section of the catalog for complete information about the major.

Women's Studies Courses

WST 110: Women, Law and Justice

(3 hrs.)

(Open to all students; cross-listed as LGS 110)

Criminal and civil law, feminist legal theory and jurisprudence, legal reasoning, current issues in the courts, torts and case briefs figure in this introductory course. Legal and allied professionals serve as guest speakers. Students write weekly reaction papers.

WST 210: Introduction to Women's Studies

(3 hrs.)

(Open to all students)

This course introduces the major areas and methods of inquiry in the academic discipline of Women's Studies.

Contemporary issues that impact women's lives are examined in the contexts of work, education, the family, health systems, economics, government, and politics. The status of women in many cultures is explored historically and comparatively with emphasis on historical precedents of Women's Studies and international women's rights movements of the 20th century.

WST 280: Women's Studies Topics

(1-3 hrs.)

(Prerequisite: dependent upon topic)

Study of specific topics that relate to women's issues and women's experience. Past topics have included: "Addicted Women: Substance Abuse" and "Compulsive Behaviors."

WST 308: Women Writers

(3 hrs.)

(Prerequisites: ENG 102, 206 or LBA 108, 208 and one three-hour 200-level ENG or WST course, or permission of the instructor; cross-listed as ENG 308)

This course analyzes women's literatures in English of various cultures and periods considering the history of critical attention given to them. In addition to standard genres of poetry, fiction and drama, this course includes reading in nontraditional genres: essays, diaries and letters, and performance art.

WST 310: Gender Across Cultures

(3 hrs.)

(Prerequisite: WST 210 and junior or senior standing or permission of the instructor)

Biography, autobiography, literature and social science texts provide cross-cultural perspectives on the lives of girls and women in the 20th century. The focus of the course is on social, economic, legal and ideological aspects of women's position in selected developing societies compared with industrialized societies. Students explore ways in which attitudes about women have influenced women's material and cultural contributions to their respective societies. Both differences and connections will be shown to exist among women separated by cultural, racial and national boundaries.

WST 311: Development of Feminist Thought

(3 hrs.)

(Prerequisite: WST 210 or permission of instructor)

The evolution of feminist theory in its cultural and historical contexts, examined through early writings of women's movements. Emphasis is on the writing of American, English and European women of the 19th and 20th centuries and the impact of their thought and action on American women and American society.

WST 312: Contemporary Feminist Thought

(3 hrs.)

(Prerequisite: WST 210 or permission of instructor)

Examination of theories of the post-World War II wave of international women's movements, including the works of North and South American, African, British, Australian and French writers. Diversity of feminist perspectives is considered as the student develops a theoretical base of her own.

WST 355: Women in Art

(3 hrs.)

(Prerequisite: ARH 101 or permission of instructor; cross-listed as ARH 355)

This course explores the contributions women have made to painting, sculpture and architecture from the Renaissance to the present time,

WST 365: Women, Science and Society

(3 hrs.)

(Prerequisite: junior or senior standing or permission of instructor; cross-listed as NSC 365)

This course will broaden the student's understanding of the far-reaching impact that feminist analysis has had on all fields of knowledge, including the field of science. Contemporary women in science are changing the way people think about science and practice it. Students in the course will benefit from exposure to cross-cultural analysis of science and some of the ways that people from various cultures understand the human relationship to the world.

WST 380: Topics in Women's Studies

(1-3 hrs.)

(Prerequisite: dependent upon topic)

A study of specific topics that relate to women's issues and women's experience. Topics include: "Images of Women in Film," "Reproductive Rights and Freedom," "Re-Vision: Female Perspectives on the European Encounter with the Americas," "Women's Health Across the Lifespan."

WST 464: Women and Media

(3 hrs.) (Offered spring semester only)

(Prerequisite: IME 101 or WST 210 and senior standing; cross-listed as IME 464)

In this course students examine women's images and power in the mass communication industry today and also study remarkable women pioneers in 20th-century media. This is a capstone course for majors in mass communication and is also appropriate for seniors in the Women's Studies minor.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in the department offices or in the Office of the Registrar.

Policies Governing Academic Matters

Academic Integrity

Stephens College is a community of scholars committed to truth. The validity of a Stephens College degree depends upon the integrity of the work that it represents. Academic dishonesty violates the ethical standards of our community and stunts students' intellectual and personal development. Stephens has therefore adopted an academic dishonesty policy that imposes penalties for students who commit acts of academic dishonesty.

Academic Dishonesty

Academic dishonesty includes but is not limited to the following:

1. Committing plagiarism. Plagiarism means presenting another person's work as one's own. The work in question could be research data, a text of any kind, a performance, musical composition, design, work of visual art, photograph, film, video, choreography, or any other type of intellectual property, whether copyrighted or not. This includes buying another person's work from any source and presenting it as one's own.
2. Cheating. Cheating means engaging in any dishonest behavior on examinations, tests, quizzes, assignments, or any other academic activity. This includes use or attempted use of unauthorized assistance, collaboration (unless expressly permitted by the instructor), and unauthorized possession of examinations or other academic materials belonging to a member of the college faculty or staff.
3. Engaging in activities that disadvantage another student, including destruction, defacement, alteration or unauthorized removal of resource materials, or sabotaging another student's work.
4. Turning in substantially the same work for more than one course (unless expressly permitted by the instructors).
5. Misrepresenting oneself or one's circumstances in order to obtain an advantage in academic activities.
6. Using copyrighted material without obtaining the appropriate rights or permissions. The material in question could be a computer program, a text of any kind, a performance, musical composition, design, work of visual art, photograph, film, video, choreography, or any other type of copyrighted material.
7. Fabricating or falsifying any data, information, or citation in an academic activity.
8. Aiding another student in any act of academic dishonesty.

The procedures to be followed in cases of academic dishonesty are outlined below.

1. An instructor suspecting academic dishonesty will first make a concerted effort to confer with the student.
2. If, after conferring with the student, or attempting to confer with the student, the instructor is convinced the student is not guilty of academic dishonesty, the matter will be dropped.
3. If, after conferring with the student, the instructor is convinced the student is guilty of academic dishonesty, the instructor will impose the penalty or penalties specified in the course syllabus. If the instructor has not stated a penalty or penalties in the syllabus, the penalty will be no more severe than a grade of failure or no credit for the assignment in question. If the instructor imposes a failing grade for the course, the student will not be allowed to withdraw to avoid the penalty. **The instructor is required to report all acts of academic dishonesty to the office of the Vice President for Academic Affairs. The report will be forwarded to the Academic Standing Committee. A record of every incident of academic dishonesty will be retained in the office of the VPAA.**
4. If the student chooses to appeal the instructor's decision she/he may request a hearing before the Academic Standing Committee by delivering a written request and all supporting evidence to the office of the VPAA within ten (10) days of notification of the instructor's decision. Pending the outcome of the hearing the student should continue to attend the class.
5. Having received a request for a hearing from the office of the VPAA, the chair of the Academic Standing Committee will, in a timely manner, convene the committee for the hearing. The committee chair will notify the student and the instructor of the time and place of the hearing at least three (3) days prior. The student and the instructor have the right to appear in person in front of the committee at the hearing. If he or she considers it advisable, the committee chair may invite other individuals to take part in the hearing. The hearing will provide a fair opportunity for both the student and the instructor to present fully the specific details of the case. Upon conclusion of the hearing, the Academic Standing Committee will rule by vote in closed session. The Committee will notify the student, the student's academic advisor and instructor of its decision in writing. The written notification will clearly outline the consequences of subsequent instances of academic dishonesty by the student. The Academic Standing Committee may decide:
 - To confirm the instructor's finding and impose the penalty or penalties specified in the course syllabus, or
 - To confirm the instructor's finding and in consultation with the instructor, impose a different penalty, or
 - To reverse the instructor's finding, impose no penalty and direct the instructor to impose no penalty.
6. In addition to the hearings described above, the Academic Standing Committee will separately review all cases in which a student is guilty of academic dishonesty on more than one occasion. In these cases, the Committee may recommend to the Vice President for Academic Affairs that the student be placed on disciplinary probation, be suspended from the College, or be expelled from the College.
7. In cases of academic dishonesty that affect a degree already conferred, the Academic Standing Committee will make a recommendation to the President of the College regarding revocation of the degree.
8. All decisions of the Academic Standing Committee are final.

Falsification of College Records

Falsification of College records or of records provided to the College is grounds for disciplinary action. Failure to declare college credit attempted or earned elsewhere is considered falsification of records. Incidents will be reported to the Academic Standing Committee, which will follow the same procedures outlined for academic dishonesty.

Psychology minor to Plus Counseling M.Ed. program.

The Plus program at Stephens College is intended for selected students who will earn a minor in Psychology by completing the 17 hours listed below. Interested students will apply for the Plus Program March 1st of their Junior year. This minor leads directly to graduate study in Counseling. Students may complete up to 11 graduate credit hours in their Senior year allowing completion of the graduate degree in as little as six semesters. Upon successful completion of COUN 505 and recommendation by the faculty a student will apply for acceptance to the graduate program by March 1st of their senior year.

Required Courses:

Psychology:

PSY 111: Introduction to Psychology (3 hours)
PSY 225: Social Psychology (3 hours)
PSY 320: Abnormal Psychology (3 hours)
PSY 417: Research Methods in Psychology (3 hours)

Students will complete the bridge course;

COUN 505: Counselor as Professional (2 hours) (this course is open to Plus students only)

And one of the following:

COUN 570: Career Development (3 hours)
COUN 545: Advanced Human Development (3 hours)
COUN 565: Theories and Techniques of Counseling (3 hours)

Additional requirements:

MAT 207: Introduction to Statistics (3 hours) (fulfills the LBA Quantitative Literacy requirement)
INT 090: Orientation to Online (1 hour non-academic credit)

Plus Students may take up to 11 hours of 500 level credit during their senior year:

COUN 505: Counselor as Professional (2 hours)
(a course open to Plus students only)
COUN 570: Career Development (3 hours)
COUN 545: Advanced Human Development (3 hours)
COUN 565: Theories and Techniques of Counseling (3 hours)

Application deadline for the Plus Program is March 1st of a student's Junior year.

Criteria for admittance to the program:

- 1) 90 hours must be completed before beginning the bridge course:
COUN 500: Counselor as Professional (2 hours)
(a course open to Plus students only)
- 2) G.P.A. of 3.5 or higher
- 3) At least 12 hours of undergraduate PSY courses as listed above.
- 4) MAT 207 or equivalent Introduction to Statistics course.
- 5) Recommendation from Undergraduate Psychology faculty, Academic Advisor, and one other Faculty member.
- 6) Minimum grade of B in 500 level classes to continue in the program
- 7) Registration with the Family Safety Care Registry to allow for criminal background check by Graduate and Continuing Studies

Application deadline for the Graduate Program is March 1st of a student's Senior year. Criteria and application information for admission to the M.Ed. program in counseling is available through Graduate and Continuing Studies.